

	<p style="text-align: center;"><b>Agenda</b> <b>Harper County</b> <b>Board Of County</b> <b>Commissioners</b> <b>Harper County Courthouse</b></p>	
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Monday, April 5th, 2021 - 9:00 a.m.

A. Call To Order

B. Pledge Of Allegiance

C. Public Comment

Citizens are encouraged to speak to items on the agenda when recognized by the Chairman. Citizens desiring to speak to matters not on the agenda may do so at this time. Comments are limited to five (5) minutes and the Commission will take no action on items not on the agenda. Items introduced under Public Comment may become agenda items at a later date.

D. Approval Of Minutes

E. Payment Of Vouchers

F. Items Of Business

1. Carl Schmidt - 9:15 A.m.

- Freeport Road Speed Limit

2. Bob Randall - IT And Facilities - 9:30 A.m.

- Cellular Phone Program

3. Audrey Anderson - Register Of Deeds - 9:45 A.m.

- Quarterly Department Update - Statistics

Documents:

[STATISTICS 2021.PDF](#)

4. Curt Logsdon - Public Works - 10:00 A.m.

- Equipment Plans

5. Heather Struble - Health - 10:30 A.m.

- Inordinate Spending Request
- Medical Consultant Contract

Documents:

COMMISSION MTG. 4.5.21.PDF

6. Ami DeLacerda - HR - 10:45 A.m.

- Department Update

7. Melinda McCurley - 11:00 A.m.

- Surplus Sale

8. Shelly Hansel - Community Development - 11:15 A.m.

- Meeting Space

G. Correspondence

H. Adjourn

**REGISTER OF DEEDS**  
**Statistical Report**  
**2021**

MONTH	Recording fees			copies & overpays	Heritage Trust Fund	ROD Tech Fund	Clerk Tech Fund	Treas. Tech Fund	Deeds	Mortgages	O & G	Misc.	UCC	Plats	Document TOTAL	TOTAL FEES	Paid Outs	Net kept by County
JANUARY	4,886.00			530.00	608.00	1,216.00	304.00	304.00	44	47	4	22	4	0	121	7,848.00	608.00	8,456.00
FEBRUARY	4,294.00			1,673.29	328.00	656.00	164.00	164.00	44	36	5	13	3	0	101	7,279.29	328.00	7,607.29
MARCH	6,362.00			650.00	509.00	1,018.00	254.50	254.50	55	33	10	18	6	0	122	9,048.00	509.00	9,557.00
APRIL																0.00		#VALUE!
MAY																0.00		#VALUE!
JUNE																0.00		#VALUE!
JULY																0.00		#VALUE!
AUGUST																0.00		#VALUE!
SEPTEMBER																0.00		#VALUE!
OCTOBER																0.00		#VALUE!
NOVEMBER																0.00		#VALUE!
DECEMBER																0.00		#VALUE!
Total	15,542.00	0.00	0.00	2,853.29	1,445.00	2,890.00	722.50	722.50	143	116	19	53	13	0	344	24,175.29	1,445.00	#VALUE!

# of pages      \$1./pg    \$2./pg    \$0.50/pg    0.5/pg  
                                 1445      1445      1445      1445

25,620.29

paid outs = I Heritage Trust Fund



# *HARPER COUNTY*

## **REQUEST FOR COUNTY BOARD ACTION**

Items must be received in the Administrator's Office by 12:00 Noon on the Thursday prior to the scheduled meeting to be considered.

**Item #:** \_\_\_\_\_

*(Assigned by Administrator)*

**Meeting Date: 04/05/2021**

**Department: Health**

**Item Requested: Inordinate Spending Authorization – Helmer Vaccine Refrigerator Repair**

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- Inordinate Spending Authorization for repair to Helmer Vaccine Refrigerator
  - Tentative on approval from Kcamp – Medical Consultant Contract



## Inordinate Spending Authorization

(For items above spending limits but within budgets.)

Department: Health

Date: 4/1/2021

Requestor: Heather Struble, Administrator

Item description: Helmer Refrigerator Repair - service done in 2020  
 Cost Per Item: \$2,340.00      Quantity: 1      Extended Cost: \$2,340.00

Item description: \_\_\_\_\_  
 Cost Per Item: \_\_\_\_\_      Quantity: \_\_\_\_\_      Extended Cost: \$0.00

Item description: \_\_\_\_\_  
 Cost Per Item: \_\_\_\_\_      Quantity: \_\_\_\_\_      Extended Cost: \$0.00

Item description: \_\_\_\_\_  
 Cost Per Item: \_\_\_\_\_      Quantity: \_\_\_\_\_      Extended Cost: \$0.00

Related expenses (eg. Shipping & Handling): \_\_\_\_\_  
 Total Requested Spending: \$2,340.00

Budget Account(s):	Fund	Dept	Object	Amount
	<u>008</u>	<u>/ 24</u>	<u>/ 301067</u>	<u>\$ 2,340.00</u>
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	<b>Total budget lines:</b>			<u>\$ 2,340.00</u>

**Project description/justification:**

This repair to the Helmer Vaccine Refrigerator was done in 2020. We just received the bill on April 1, 2021  
2021

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Attach required quotes and additional documentation as needed.

Approved Date: \_\_\_\_\_

BoCC Signature: \_\_\_\_\_

HELMER INC  
EIN:41-1432277

14400 BERGEN BLVD

NOBLESVILLE IN 46060



Invoice No: 0000373237

Invoice Date: 03/10/2021

### INVOICE

Customer No: KS148  
Customer Phone: EMAIL

Your Order No: HP 1000 HEATHER STRUBLE  
Our Order No: SO-03693-0000

Bill To:  
HARPER COUNTY HEALTH DEPARTMENT  
ATTN ACCOUNTS PAYABLE  
123 N JENNINGS  
ANTHONY KS 67003-0066

Ship To:  
HARPER COUNTY HEALTH DEPARTMENT  
123 N JENNINGS  
ANTHONY KS  
67003

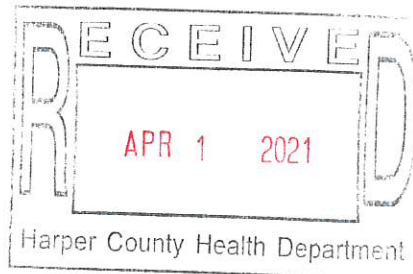
Terms: Cash #1: Disc:  
Cash #2: Disc:  
Net Due Date: 040921

Shipped: 031021  
Shipped Via: SHIP IN SYSTEM ONLY  
F.O.B.: ORIGIN  
Shipment No: 000340932

Your Customer Rep Is: JJG

Pro No:

Ordered Qty	Shipped QTY	Back-ordered Qty	Item Number	Unit Price US DOLLAR	Extd Price US DOLLAR
SN 2055133					
Attn; Heather Struble					
Harper County Health Department					
123 N. Jennings, KS 67003					
hchdihadmin@harpercountyks.gov					
620-842-5132					
8	8	0	890070-2	250.00	2,000.00
HELMER FIELD SERVICE 3RD					
1	1	0	890080-2	200.00	200.00
TRAVEL CHARGE					
1	1	0	890031-1	140.00	140.00
HELMER REFRIGERATION SERVICE FEE					



SALES TOTAL:	2,340.00
SALES TAX:	0.00
FREIGHT:	0.00
LESS:	0.00
OTHER CHARGES:	0.00
INVOICE TOTAL:	2,340.00
US DOLLAR	

FOR INVOICE CONCERNS, PLEASE CONTACT ACCOUNTING AT:  
PHONE: 317-219-3981 FAX: 317-773-9082  
EMAIL: ACCOUNTSRECEIVABLE@HELMERINC.COM

\*\*\*ALL CREDIT CARD PAYMENTS OVER \$5,000.00 ARE SUBJECT TO A FINANCE CHARGE OF 3%\*\*\*

\*\*OVERDUE INVOICES ARE SUBJECT TO A FINANCE CHARGE OF 1 1/2% PER MONTH (18% PER YEAR)

REMIT PAYMENT TO:  
HELMER INC  
ATTN ACCOUNTS RECEIVABLE  
28689 NETWORK PLACE  
CHICAGO, IL 60673-1286

## MEDICAL CONSULTANT CONTRACT

This Agreement made effective this 1 day of April 2021, by and between the Board of County Commissioners of Harper County, Kansas, acting as the Harper County Board of Health (hereafter called County), and Hospital District #6, DBA Patterson Health Center, of Harper County, Kansas (thereinafter called Hospital), Witnesseth:

WHEREAS, the Hospital operates a hospital(s) and primary care center(s), which employs physicians to provide medical services in Harper County, and

WHEREAS, the County Health Department provides medical services in Harper County which requires a Medical Consultant and the County desires to contract with the Hospital to provide such services, and

WHEREAS, the parties have negotiated an agreement concerning their respective interest and wish to reduce their agreement to a written document reflecting their intentions,

THEREFORE, the parties mutually agree as follows:

1. **Offer/Acceptance.** The County hereby offers to contract with the Hospital for the Hospital to provide a physician to serve as the Medical Director for the Harper County Health Department.
  - a. This Contract is made pursuant to the provisions of K.S.A.65-201, whereby the County is authorized to appoint a local health officer.
  - b. The County with less than one hundred thousand (100,000) population may appoint a qualified local health program administrator as the local health officer if a person licensed to practice medicine, surgery or dentistry is designated as a consultant. The County does hereby contract with the Hospital for the services of one of its employee physicians, Ethan Leavitt, D.O., as Medical Consultant.
2. **Term.** The term of this contract is from April 1, 2021 to March 31, 2023. This contract shall automatically renew, on a year-to-year basis, for up to two (2) successive years. For purposes of this contract, the phrase "contract year" shall mean the initial term of this contract or any renewal thereof. Under no circumstances shall this contract continue in force after March 31, 2023.
3. **Termination.** (a) Either party may terminate this contract at any time upon giving written notice specifying that this contract shall terminate on a date certain, which date must be at least 30 days after the date that notice is given. (b) Neither party's duties nor obligations under this contract shall survive the termination of this contract.
4. **Compensation.** In consideration of the foregoing, the County shall pay to the Hospital the sum of \$150.00 per month. Payment shall be made quarterly by

county warrant on the fourth Tuesday of January, March, June and September each year.

5. **Hospital Services, Duties and Responsibilities.** For the compensation hereinabove set forth and during the term of the contract, the Hospital employees shall render the following services and duties:
  - a. As per K.S.A. 65-201, the Medical Consultant shall:
    - i. Direct the Local Health Officer and/or the Health Administrator on program and related medical and professional matters.
    - ii. Act as a liaison between the Harper County Health Department and the medical community.
    - iii. Meet with the Health Administrator for conferences as needed.
    - iv. Assist with standing orders, procedures, and policies set up by the Board of Health for Family Planning, STD Clinics, Immunizations, Public Health services.
    - v. Be accessible to the Local Health Officer and/or the Health Administrator by telephone during the Harper County Health Department office hours and in an emergency.
  - b. The Medical Consultant is not responsible for nursing programs, as defined in the Kansas Nurse Practice Act, which is the individual responsibility of the County Health Department nursing staff, nor is the Medical Consultant responsible for individual patient care ordered by the patient's private physician.
6. **County Services, Duties and Responsibilities.** The County shall supply without cost or expense to the Hospital, such support personnel, supplies and materials as are reasonably necessary to assist the employees of the Hospital in performance of services under this contract.
7. **Liability Insurance.** Each party shall maintain such general and professional liability insurance as it deems appropriate or as required by law, to cover the acts and omissions of its own employees, and neither party shall be responsible for the acts and omissions of the other party's employees.
8. **Records.** All records concerning Harper County Health Department patients shall belong to and remain the property of the County, but the Hospital and the patient's physician shall be entitled to reproduce such records with patient consent.
9. **Notices.** Any notice required or permitted under this contract shall be in writing and sent by certified mail to the receiving party's last known address, and shall be deemed given when mailed.
10. **Construction.** This contract shall be governed by the laws of the state of Kansas. Any waiver of any breach of this contract shall not operate or be construed as a waiver of any subsequent breach.
11. **Entire Agreement.** This contract constitutes the entire agreement between the parties and supersedes all previous communications, representations or agreements, either verbal or written, between the parties with respect to the subject matter hereof and there shall be no amendment or modification of this contract, except in writing signed by the parties.



12. **Binding Effect/Assignability.** This contract shall be binding upon the parties, and their respective heirs, devisees, legatees, personal representatives and successors. This contract shall not be assignable.

In witness whereof, the parties have signed duplicate originals of this contract.

Date \_\_\_\_\_

Harper County Board of Health  
Harper County Board of County Commissioners

\_\_\_\_\_  
Brian Waldschmidt, Chair

Date 3-24-2021

AP

Hospital District #6  
DBA: Patterson Health Center

\_\_\_\_\_  
William Pat Patton, CEO

Date 3-22-21

Ethan Leavitt DO  
Ethan Leavitt DO