

	<p style="text-align: center;"> Agenda Harper County Board Of County Commissioners Harper County Courthouse </p>	
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Monday, March 15, 2021 - 9:00 a.m.

A. Call To Order

B. Pledge Of Allegiance

C. Public Comment

Citizens are encouraged to speak to items on the agenda when recognized by the Chairman. Citizens desiring to speak to matters not on the agenda may do so at this time. Comments are limited to five (5) minutes and the Commission will take no action on items not on the agenda. Items introduced under Public Comment may become agenda items at a later date.

D. Approval Of Minutes

E. Payment Of Vouchers

F. Items Of Business

1. Mike Elliott - Buildings And Grounds - 9:15 A.m.

- Mower Purchase

2. Christina Cintron - Dispatch And EM - 9:30 A.m.

- Department Update

3. Heather Struble - Health - 9:45 A.m.

- 2020 Year End Numbers
- COVID-19
- ELC Grant
- Review of Agency Policy & Procedure Manual
- Review of In-Home Service Manual
- Review of Medical Consultant Contract
- Executive Session - Non-Elected Personnel

4. Jennifer Wolff - Department On Aging/Public Transport - 10:15 A.m.

- Department update

Documents:

[DEPT ON AGING FEB 21 MONTH END REPORT.PDF](#)
[SENIOR CENTER MONTHLY TOTALS FEB 2021.PDF](#)

5. Ami DeLacerda - HR - 10:30 A.m.

- Benefit Survey Responses
- PTO and Time Keeping Policy
- Job Description Updates
- Executive Session - Non-elected Personnel

G. Correspondence

H. Adjourn

To: Harper County Commissioners
 From: Jennifer Wolff, County DOA&T Director
 Dept on Aging & Public Transp. Monthly Report

	2021 FEBRUARY	2020 FEBRUARY
HARPER COUNTY PUBLIC TRANSPORTATION SERVICES:		
Total Monthly Costs	\$11,367.11	\$ 8,316.58
Total Project Income (Passenger Fee's)	<u>\$1,183.40</u>	<u>\$ 1,567.00</u>
Net Monthly Cost	\$10,183.71	\$ 6,749.58
Local Match (30%)	\$0.00	\$ 2,024.87
State Reimbursement (20%)	<u>\$0.00</u>	<u>\$ 1,349.92</u>
KDOT Reimbursement 100% Thru 6/30/21	\$10,183.71	\$ 3,374.79
Administrative Reimbursement (100 % thru 6/30/21)		\$ 586.61
Total Riderships (one Way Trips) 4 vehicles	482 YTD%	
Elderly	263 41%	402
Disabled	98 33%	153
General Public (-60)	121 26%	181
Non-Ambulatory (used lift)	60 11%	165
# of Unduplicated Riders	101	
Revenue Miles Driven	3677	6286
OLDER AMERICANS ACT TITLE IIIB INFORMATION & ASSISTANCE GRANT:		
Total Unduplicated Participants	81	5
Total Units of Service	112	72
Total Monthly Cost	\$1,120.00	\$ 720.00
Local Match 10.5%	\$251.88	\$ 75.79
OAA Title IIIB Reimbursement	\$868.12	\$ 644.21
Total Units of Service YTD	1017	454
OLDER AMERICANS ACT TITLE IIIE FAMILY CAREGIVERS GRANT:		
Total Unduplicated (New) Participants	7	2
Total Units of Service	55	235.99
Total Monthly Cost	\$55.00	\$ 289.99
OAA Title IIIE Reimbursement	\$55.00	\$ 289.99
Total Units of Service YTD	75	272.99
OLDER AMERICANS ACT TITLE IIIC HOME DELIVERED MEALS GRANT:		
Total meals served	228	91
Total meal cost	\$2,013.24	\$798.07
Total project income/donations	\$0.00	\$0.00
USDA subsidy reimbursement	\$0.00	\$230.00
Local Match/Mill Levy	\$658.61	\$100.00
SCKAAA IIIC Reimbursement	\$1,353.63	\$468.07

TEFAP/USDA Commodity Foods Distribu

Total Households Served 2/25/2021 69/ 132 individuals 55
 Next Distribution 3/25 47% Anthony/42% Harper/5% Bluff City/ 4% Attica / 2% Danville

Department Notes/Updates:

Transportation:

GPT Did not run 2/15 due to inclement weather. Limited Service 2/16

KCAMP totalled our 2012 minibus & KDOT located a lightly used replacement. Cost will be covered by insurance proceeds!

2020 Transit delivered Wed 2/24!! Seats 9 comfortably. No lift. This replaces minivan.

Minivan will go out of KDOT system (2011, 263K+ miles) & replace delivery van at harper sr center

Jennifer drove 30 hrs in Feb.

AGING:

Assisted 5 seniors with LIEAP, Homestead & SNAP applications.

Unloaded TEFAP truck 2/24 - boxed food that day, Distribution & bag frozen foods 8am - Noon 2/25

Met w/Richard 2/18 to go over Hermes contract -after his suggested changes,Hermes has declined changes & foot care services at HSC.

Met 2/25 via ZOOM with Cowley Cty Housing Authority & County Directors Meetings

Harper S.C: Closed meals 2/15 & 16 for incliment weather.

Worked for Kaylin 2/4,5,11,18,19

We pick up meals at Patterson. PHC helps deliver Wed & one other volunteer delivers M,T,Th, F

Attica S.C: Closed meals 2/15,16,17 for incliment weather

Meals picked up at Attica LTC & volunteers deliver MWF.

Harper SR MEALS FY 2021

Month	Congregate Meals	Home Delivered	IIIC2 HD Meals	Total Meals	PHC Order	People Served	Meal Cost	Serving Days	Meal Cost	Project Income	%	IIIC2 Reimb\$	%	Mill Levy	%	AveP.I per meal	Voltr Hrs
January	235	279	155	669	673	40	\$ 5.70	19	\$ 3,630.90	\$ 1,002.00	28%	\$ 1,359.35	37%	\$ 1,269.55	35%	\$1.95	59
February	158	230	185	573	578	42	\$ 5.70	16	\$ 3,294.60	\$ 718.00	22%	\$ 1,633.55	50%	\$ 943.05	29%	\$1.85	48
March				0			\$ 5.70		\$ -		###		####	\$ -	####	#DIV/0!	
April				0			\$ 5.70		\$ -		###		####	\$ -	####	#DIV/0!	
May				0			\$ 5.70		\$ -		###		####	\$ -	####	#DIV/0!	
June				0			\$ 5.70		\$ -		###		####	\$ -	####	#DIV/0!	
July				0			\$ 5.70		\$ -		###	\$ -	####	\$ -	####	#DIV/0!	
August				0			\$ 5.70		\$ -		###	\$ -	####	\$ -	####	#DIV/0!	
September				0			\$ 5.70		\$ -		###	\$ -	####	\$ -	####	#DIV/0!	
October				0			\$ 5.70		\$ -		###	\$ -	####	\$ -	####	#DIV/0!	
November				0			\$ 5.70		\$ -		###	\$ -	####	\$ -	####	#DIV/0!	
December				0			\$ 5.70		\$ -		###	\$ -	####	\$ -	####	#DIV/0!	
2020 YTD	393	509	340	1242	1251				\$ 6,925.50	\$ 1,720.00	25%	\$ 2,992.90	43%	\$ 2,212.60	32%	\$1.91	107

Attica SR MEALS FY 2021

Month	Congregate Meals	Home Delivered	IIIC2 HD Meals	Total Meals	Annex Order	People Served	Meal Cost	Serving Days	Meal Cost	Project Income	%	IIIC2 Reimb\$	%	Mill Levy	%	AveP.I per meal	Voltr Hrs
January	176	100	56	332	333	24	\$ 7.00	19	\$ 2,331.00	\$ 784.00	34%	\$ 491.12	21%	\$ 1,055.88	45%	\$2.84	46
February	120	81	43	244	246	23	\$ 7.00	15	\$ 1,722.00	\$ 597.00	35%	\$ 379.69	22%	\$ 745.31	43%	\$2.97	35
March				0			\$ 7.00		\$ -		###		####	\$ -	####	#DIV/0!	
April				0			\$ 7.00		\$ -		###		####	\$ -	####	#DIV/0!	
May				0			\$ 7.00		\$ -		###		####	\$ -	####	#DIV/0!	
June				0			\$ 7.00		\$ -		###		####	\$ -	####	#DIV/0!	
July				0			\$ 7.00		\$ -		###		####	\$ -	####	#DIV/0!	
August				0			\$ 7.00		\$ -		###		####	\$ -	####	#DIV/0!	
September				0			\$ 7.00		\$ -		###		####	\$ -	####	#DIV/0!	
October				0			\$ 7.00		\$ -		###	\$ -	####	\$ -	####	#DIV/0!	
November				0			\$ 7.00		\$ -		###	\$ -	####	\$ -	####	#DIV/0!	
December				0			\$ 7.00		\$ -		###	\$ -	####	\$ -	####	#DIV/0!	
2020 YTD	296	181	99	576	579				\$ 4,053.00	\$ 1,381.00	34%	\$ 870.81	21%	\$ 1,801.19	44%	\$2.90	81

COMBINED Harper Co SR MEALS FY 2021

Month	Congregate Meals	Home Delivered	IIIC2 HD Meals	Total Meals	PHC Order	People Served	Meal Cost	Serving Days	Meal Cost	Project Income	%	IIIC2 Reimb\$	%	Mill Levy	%	AveP.I per meal	Voltr Hrs
January	411	379	211	1001		64	\$ 5,961.90		\$ 1,786.00	\$ 30%	\$ 1,850.47	31%	\$ 2,325.43	39%	\$2.26	105	
February	278	311	228	817		65	\$ 5,016.60		\$ 1,315.00	\$ 26%	\$ 2,013.24	40%	\$ 1,688.36	34%	\$2.23	83	
March	0	0	0	0		0	\$ -		\$ -	\$ -	###	\$ -	####	\$ -	####	#DIV/0!	0
April	0	0	0	0		0	\$ -		\$ -	\$ -	###	\$ -	####	\$ -	####	#DIV/0!	0
May	0	0	0	0		0	\$ -		\$ -	\$ -	###	\$ -	####	\$ -	####	#DIV/0!	0
June	0	0	0	0		0	\$ -		\$ -	\$ -	###	\$ -	####	\$ -	####	#DIV/0!	0
July	0	0	0	0		0	\$ -		\$ -	\$ -	###	\$ -	####	\$ -	####	#DIV/0!	0
August	0	0	0	0		0	\$ -		\$ -	\$ -	###	\$ -	####	\$ -	####	#DIV/0!	0
September	0	0	0	0		0	\$ -		\$ -	\$ -	###	\$ -	####	\$ -	####	#DIV/0!	0
October	0	0	0	0		0	\$ -		\$ -	\$ -	###	\$ -	####	\$ -	####	#DIV/0!	0
November	0	0	0	0		0	\$ -		\$ -	\$ -	###	\$ -	####	\$ -	####	#DIV/0!	0
December	0	0	0	0		0	\$ -		\$ -	\$ -	###	\$ -	####	\$ -	####	#DIV/0!	0
2020 YTD	689	690	439	1818			\$ 10,978.50		\$ 3,101.00	\$ 28%	\$ 3,863.71	35%	\$ 4,013.79	37%	\$2.25	188	