

	<p style="text-align: center;"> Agenda Harper County Board Of County Commissioners Harper County Courthouse </p>	
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Monday, September 21, 2020 - 9:00 a.m.

A. Call To Order

B. Pledge Of Allegiance

C. Public Comment

Citizens are encouraged to speak to items on the agenda when recognized by the Chairman. Citizens desiring to speak to matters not on the agenda may do so at this time. Comments are limited to five (5) minutes and the Commission will take no action on items not on the agenda. Items introduced under Public Comment may become agenda items at a later date.

D. Approval Of Minutes

E. Payment Of Vouchers

F. Items Of Business

1. Heather Struble - Health - 9:15 A.m.

- Department Update
- Vaccine Purchases

Documents:

[COMMISSIONER MEETING 9.21.20.PDF](#)

2. Melinda McCurley - Community Development - 9:30 A.m.

- Draft Housing Rehabilitation Program

3. Michelle Eshelman - Treasurer - 9:45 A.m.

- Department update

4. Jennifer Wolff - Department On Aging/Public Transport - 10:00 A.m.

- Department Update

Documents:

[AUGUST 2020 UPDATE.PDF](#)

5. Ami DeLacerda - HR - 10:15 A.m.

- PTO Carryover
- Civil Leave Policy
- Pay Plan Policy

6. Linda Langley - Internal Auditor - 10:30 A.m.

- August Financial Report

7. Darren Warren - Waste Connections - 11:00 A.m.

- Plumb Thicket Landfill Update

8. Curt Logsdon - Public Works - 11:15 A.m.

- Department Update

G. Correspondence

H. Adjourn



HARPER COUNTY

REQUEST FOR COUNTY BOARD ACTION

Items must be received in the Administrator's Office by 12:00 Noon on the Thursday prior to the scheduled meeting to be considered.

Item #: _____

(Assigned by Administrator)

Meeting Date: 09/21/2020

Department: Health

Item Requested: Updates and Inordinate Spending Authorizations

- Department Updates – COVID 19 and Flu Injections
- Inordinate Spending Authorizations for Vaccines



Inordinate Spending Authorization

(For items above spending limits but within budgets.)

Department: Health Date: 9/3/20

Requestor: Heather Struble

Item description: ProQuad (MMRV) Vaccine from Merck
 Cost Per Item: \$221.93 Quantity: 10 Extended Cost: \$2,219.30

Item description: _____
 Cost Per Item: _____ Quantity: _____ Extended Cost: \$0.00

Item description: _____
 Cost Per Item: _____ Quantity: _____ Extended Cost: \$0.00

Item description: _____
 Cost Per Item: _____ Quantity: _____ Extended Cost: \$0.00

Related expenses (eg. Shipping & Handling): 30

Total Requested Spending: \$2,249.30

Budget Account(s):	Fund	Dept	Object	Amount
	008	/ 24	/ 306237	\$ 2,249.30
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	Total budget lines:			<u>\$ 2,249.30</u>

Project description/justification:

Estimate of vaccine needs for immunizations. Will only order as needed to reduce potential for vaccine wasteage.

Attach required quotes and additional documentation as needed.

Approved Date: _____

BoCC Signature: _____



Inordinate Spending Authorization

(For items above spending limits but within budgets.)

Department: Health Date: 9/3/20

Requestor: Heather Struble

Item description: Pneumovax 23 Vaccine
 Cost Per Item: \$105.19 Quantity: 30 Extended Cost: \$3,155.70

Item description: _____
 Cost Per Item: _____ Quantity: _____ Extended Cost: \$0.00

Item description: _____
 Cost Per Item: _____ Quantity: _____ Extended Cost: \$0.00

Item description: _____
 Cost Per Item: _____ Quantity: _____ Extended Cost: \$0.00

Related expenses (eg. Shipping & Handling): _____
Total Requested Spending: \$3,155.70

Budget Account(s):	Fund	Dept	Object	Amount
	008	/ 24	/ 306238	\$ 3,155.70
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	Total budget lines:			<u>\$ 3,155.70</u>

Project description/justification:
Estimate of vaccine needs for immunizations. Will only order as needed to reduce potential for vaccine wastage.

Attach required quotes and additional documentation as needed.

Approved Date: _____

BoCC Signature: _____



Inordinate Spending Authorization
(For items above spending limits but within budgets.)

Department: Health

Date: 9/3/20

Requestor: Heather Struble

Item description: Pevnar 13 Vaccine
 Cost Per Item: \$201.25 Quantity: 40 Extended Cost: \$8,050.12

Item description: _____
 Cost Per Item: _____ Quantity: _____ Extended Cost: \$0.00

Item description: _____
 Cost Per Item: _____ Quantity: _____ Extended Cost: \$0.00

Item description: _____
 Cost Per Item: _____ Quantity: _____ Extended Cost: \$0.00

Related expenses (eg. Shipping & Handling): 30

Total Requested Spending: \$8,080.12

Budget Account(s):	Fund	Dept	Object	Amount
	<u>008</u>	<u>/ 24</u>	<u>/</u>	<u>\$ 8,080.12</u>
	<u> </u>	<u>/</u>	<u>/</u>	<u> </u>
	<u> </u>	<u>/</u>	<u>/</u>	<u> </u>
	<u> </u>	<u>/</u>	<u>/</u>	<u> </u>
			Total budget lines:	<u>\$ 8,080.12</u>

Project description/justification:

Estimate of vaccine needs for immunizations. Will only order as needed to reduce potential for vaccine wasteage.

Attach required quotes and additional documentation as needed.

Approved Date: _____

BoCC Signature: _____

To: Harper County Commissioners
From: Jennifer Wolff, County DOA&T Director
Dept on Aging & Public Transp. Monthly Report

	AUGUST 2020	PREV YR Aug-19
HARPER COUNTY PUBLIC TRANSPORTATION SERVICES:		
Total Monthly Costs	\$10,425.36	\$ 9,217.73
Total Project Income (Passenger Fee's)	\$1,056.50	\$ 1,690.00
Net Monthly Cost	\$9,368.86	\$ 7,527.73
Local Match (30%)	\$0.00	\$ 2,258.32
State Reimbursement (20%)	\$0.00	\$ 1,505.55
KDOT Reimbursement 100% Thru 6/30/21	\$9,368.86	\$ 3,763.86
Administrative Reimbursement (100 % thru 6/30/21)	\$1,449.99	\$ 398.30
Total Riderships (one Way Trips) 4 vehicles	466	921
Elderly	158	407
Disabled	150	229
General Public	158	285
Non-Ambulatory (used lift)	58	174
Revenue Miles Driven	4767	7451

OLDER AMERICANS ACT TITLE IIIB INFORMATION & ASSISTANCE GRANT:

Total Unduplicated (New) Participants	16	12
Total Units of Service	108	80
Total Monthly Cost	\$1,080.00	\$ 800.00
Local Match	\$0.00	\$ 84.22
OAA Title IIIB Reimbursement	\$1,080.00	\$ 715.78
Total Unduplicated (New) Participants YTD	193	151
Total Units of Service YTD	899	787

OLDER AMERICANS ACT TITLE IIIE FAMILY CAREGIVERS GRANT:

Total Unduplicated (New) Participants	0	0
Total Units of Service	0	4
Total Monthly Cost	\$0.00	\$40.00
OAA Title IIIE Reimbursement	\$0.00	\$ 40.00
Total Unduplicated (New) Persons Served YTD	14	18
Total Units of Service YTD	773.99	247.13

TEFAP/USDA Commodity Foods Distribution:

Total Households Served	65 / 120 individuals	42
Next Distribution Sept 24		

Department Notes/Updates:

Completed 5 additional IIIC2 Assessments in August for "in-state meal delivery reimbursement". Federal program reimburses meals @ \$8.77 per unit. Our grant allows for 375 units per month = \$3288 potential reimbursement (less donations) per month.

Still waiting our our new 2019 Transit bus that will be covered 100% by KDOT/CARES - saving \$11K from DOA capital acct.

Working with Michelle Overton at PHC Therapy on providing a Fall Prevention Class for seniors. We are certified "Stepping On" trainers & provided 2 classes in 2019 which were well received. Loretta at PHC is researching grants.

Harper S.C: Patterson H.C. is volunteering to assist deliver meals on Wed's at Harper Senior Center starting Aug 12th!

Looking for 2-3 more volunteers to help with deliveries weekly in Harper.

Harper SC was closed 8/4 for voting & 8/5-7 for county fair.

Jennifer covered for Kaylin Monday 8/31.

Attica S. C could use help Tues & Thurs in Attica - her delivery person is off thru Oct.

Jennifer covered for Ramona 8/6

TEFAP distribution went really smooth with all the volunteers available 8/26 & 27. Next distribution is 24th. (unloading & boxing the 23rd) We could use a larger deep freezer to store frozen items overnight. Larry's IGA is being VERY curious about letting us keep food overn but it's A LOT & their food truck comes that morning before we unload our food. It's not ideal - their walk in freezer does not have a lot of