



**Agenda  
Harper County  
Board Of County Commissioners  
Harper County Courthouse**

Monday, February 10, 2020 - 9:00 a.m.

A. Call To Order

B. Pledge Of Allegiance

C. Public Comment

Citizens are encouraged to speak to items on the agenda when recognized by the Chairman. Citizen desiring to speak to matters not on the agenda may do so at this time. Comments are limited to five (5) minutes and the Commission will take no action on items not on the agenda. Items introduced under Public Comment may become agenda items at a later date.

D. Approval Of Minutes

E. Payment Of Vouchers

F. Items Of Business

1. Shirley McCartney - Department On Aging - 9:15 A.m.

- Department Update
- Mobility Manager Program

Documents:

[MOBILITY MANAGER.PDF](#)

2. Ami DeLacerda - HR - 9:30 A.m.

- Executive Session
- Department Update

3. Matt Booker - Zoning Administrator - 10:00 A.m.

- Continuance of Public Hearing - SU-01-19

Documents:

[REVISED SPECIAL USE REPORT -002.DOC](#)  
[EXHIBITS - SUPPORTIVE MATERIAL \(1\).PDF](#)  
[BCC SPECIAL USE CHECKLIST -002.DOCX](#)  
[MINUTES 12-17-19.PDF.DOC](#)

4. Ben Tucker - Waste Connections - 10:15 A.m.

- Update

5. Sherry Vierthaler - Health - 10:30 A.m.

- Travel Requests
- Inordinate Spending Authorization

Documents:

[REQUEST FORMS 2.6.2020.PDF](#)

6. Jan Harding - EMS -10:45 A.m.

- Department Update

7. Curt Logsdon - Road And Bridge - 11:00 A.m.

- Department Update

8. Melinda McCurley - Community Development - 11:15 A.m.

- Community Development Grant Application

G. Correspondence

H. Adjourn



# HARPER COUNTY

## REQUEST FOR COUNTY BOARD ACTION

Items *must* be received in the Administrator's Office by 12:00 Noon on the Thursday prior to the scheduled meeting to be considered.

Item #: \_\_\_\_\_  
(Assigned by Administrator)

**Meeting Date: February 10, 2020**

**Department: Aging**

**Item Requested: Mobility Manager & Ten Co. Aging Board Member**

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Summary of the Issue: Need to know if Harper Co. wants to go in on the Mobility Manager for CTD #9. We need to know by Feb. 27. We are also in need of a Ten Co. Aging Board member to serve on the board.

Background: KDOT is paying the first 2 years and then it will be split after that according to how many goes in with it.

Funding: We will not have to pay until the 3 years.

Recommendation:

## What Can the Mobility Manager do for You?

- Perform research and complete studies for agencies that otherwise couldn't.
- Become a trainer: Take/train the trainer courses to provide trainings for new and current employees in the CTD #9 region.
- Organize MOUs for coordinating a vehicle loaning program in CTD #9.
- Prepare emergency evacuation plan. Review state safety plan and assist agencies in training and preparation.
- Identify mechanics/shops that are certified to repair/inspect vehicles. Identify locations where maintenance needs are not met and develop solutions. Develop maintenance agreements, including favorable rates.
- Look at agencies that travel multiple counties and see where connections could streamline services, provide efficiencies in cost, and reduce wear and tear on vehicles.
- Provide Travel Training for passengers. Provide Passenger Assistance Training for drivers.
- Look at the multi-faceted fare structures across the region and identify if fares truly assist with costs or minimize grant assistance and what costs are involved in processing fares, staffing, etc.
- Assist with Public Notices/Meetings.
- Look at specialty trips of DD/ID agencies and nursing facilities to identify best practices or shared ride options; then tie it into travel training with PCA availability on all trips.
- Develop shared procurements.
- Research new technology and equipment.
- Provide data needed for service planning or grant applications.
- Develop Marketing and Informational Materials.
- Assist customers in finding appropriate transportation options throughout the region.
- Liaison with KDOT and other CTDs.

## Mobility Manager

**Job Summary (Major objectives of the position):** Responsible for working with local public transit and planning agencies as well as human service agencies to coordinate transportation services to improve overall mobility for the general public, with an emphasis on the elderly, low-income persons, and/or persons with disabilities. This position will focus on the movement of people rather than vehicles to ensure choices for the consumer. The mobility manager is responsible to improve business and community support for the transportation organizations. It will require the development and distribution of information that explains how to utilize the available resources in meeting the diverse travel needs of the market it serves. This position serves the entire CTD #9 area, including the following counties:

- Butler
- Cowley
- Harper
- Harvey
- Kingman
- Sedgwick
- Sumner

### **Primary Job Functions:**

- Develop an informational and outreach program for current transportation services and mobility options through, public speaking and media presentations.
- Develop a system of outreach to low-income, socially isolated older and/or disabled adults and assist them in gaining access to needed transportation services.
- Develops and directs the design, production and distribution of specific marketing materials directed at employers, employees, human service agencies and other entities.
- Serves as the liaison/ salesperson to community leaders in an effort to demonstrate how transportation enhances economic development.
- Plans and coordinates special promotional events and activities related to general public transportation.
- Makes public presentations on the benefits of mobility management for the community;
- Builds supportive community networks.
- Develop goals and objectives for sustainability and growth of the Mobility Manager program.
- Researches, develops and writes grant applications for future funding.
- Identify and research corporate, foundation, and government sources of funding for matching funds and new or ongoing programs.
- Cultivate multi-agency partnerships that can reduce costs through efficient and effective transportation coordination.
- Research and assess needs and demands of users, funding, regulatory processes that encourage participation.
- Investigate the feasibility and eligibility requirements of volunteer driver programs and a one-call center for transportation.
- Develop and implement a travel training program.

- Identify possible barriers for transportation to and from jobs and employment support services for individuals with disabilities in rural areas. Develop solutions to remove these barriers.
- Develops potential for future expansion of transit options across municipal boundaries.
- Leads in the design of operational functions that are nontraditional in service delivery.
- Is familiar with technological advances that increase travel options and/or convenience.
- Is knowledgeable about techniques that foster transit ridership through links with land development.
- Cultivate multi-agency partnerships that can reduce costs through efficient and effective transportation coordination.
- Develop new ways to remove barriers for transportation to and from jobs and employment support services for individuals with disabilities in rural areas.
- Attend appropriate conferences, meetings, and trainings as required and appropriate to the position or as assigned by the CTD #9 Board
- Participate in Kansas Mobility Managers' Network
- Coordinate quarterly CTD meetings and provide progress reports to the CTD membership.
- Perform other related duties as assigned by the CTD.

**Minimum Qualifications:** Bachelor's degree in public administration, social services, business or related field. A combination of education, training and experience that results in demonstrated competency to perform the work may be substituted. Excellent verbal and written communication skills. Ability to coordinate multiple projects simultaneously. Detail oriented. Computer skills. Possession of a valid driver's license and access to an insured vehicle for work-related travel.

**Preferred Qualifications:** Master's degree in public administration, social services, business or related field. A combination of education, training and experience that results in demonstrated competency to perform the work may be substituted. Excellent verbal and written communication skills. Ability to coordinate multiple projects simultaneously. Detail oriented. Computer skills. Possession of a valid driver's license and access to an insured vehicle for work-related travel.

### **SCOPE OF WORK:**

Some skills, abilities and competencies that enhance the performance of this position are:

Change agent  
 Problem solver  
 Innovative thinker  
 Leadership  
 Collaborative partnerships  
 Negotiator  
 Conflict resolution  
 Mediator  
 Persuader  
 Empathy  
 Communicator  
 Customer focus  
 Initiator  
 Team builder  
 Visionary  
 Management skills

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### **SCOPE OF WORK:**

Some skills, abilities and competencies that enhance the performance of this position are:

Change agent	Persuader
Problem solver	Empathy
Innovative thinker	Communicator
Leadership	Customer focus
Collaborative partnerships	Initiator
Negotiator	Team builder
Conflict resolution	Visionary
Mediator	Management skills

Match Amount: \$ 10,000.00

Agency	Ridership	Percent Share	Tier V2
Wichita Transit	1,262,839	77.53%	\$ 1,200.00
Starkey	235,828	14.48%	\$ 1,200.00
Heartsprings	42,051	2.58%	\$ 1,200.00
Butler County	18,853	1.16%	\$ 1,200.00
Sedgwick County	16,487	1.01%	\$ 800.00
Envision	13,062	0.80%	\$ 800.00
Derby Dash	11,013	0.68%	\$ 800.00
Harper County	8,527	0.52%	\$ 800.00
Futures Unlimited	6,000	0.37%	\$ 500.00
Harvey County	5,228	0.32%	\$ 500.00
CPRF (Timber Lines)	5,172	0.32%	\$ 500.00
Breakthrough	3,743	0.23%	\$ 500.00
	<b>1,628,803</b>	<b>100.00%</b>	<b>\$ 10,000.00</b>

Match Amount: \$ 10,000.00

Agency	Ridership	Percent Share	Tier V2
Wichita Transit	1,262,839	73.19%	\$ 675.00
Starkey	235,828	13.67%	\$ 675.00
Heartsprings	42,051	2.44%	\$ 675.00
Twin Rivers Development	29,103	1.69%	\$ 675.00
KETCH	28,769	1.67%	\$ 675.00
Butler County	18,853	1.09%	\$ 675.00
Sedgwick County	16,487	0.96%	\$ 675.00
Envision	13,062	0.76%	\$ 475.00
Cowley County	12,419	0.72%	\$ 475.00
Derby Dash	11,013	0.64%	\$ 475.00
Arrowhead West	10,862	0.63%	\$ 475.00
City of Kingman	10,581	0.61%	\$ 475.00
Harper County	8,527	0.49%	\$ 475.00
Futures Unlimited	6,000	0.35%	\$ 475.00
Harvey County	5,228	0.30%	\$ 275.00
CPRF (Timber Lines)	5,172	0.30%	\$ 275.00
Breakthrough	3,743	0.22%	\$ 275.00
Project Independence	2,204	0.13%	\$ 275.00
Presbyterian Manor (Newton)	1,840	0.11%	\$ 275.00
Kingman County	435	0.03%	\$ 275.00
Presbyterian Manor (Ark City)	332	0.02%	\$ 275.00
	<b>1,725,348</b>	<b>100.00%</b>	<b>\$ 9,975.00</b>

Asbury Park New 5310  
 City of Haysville New 5310  
 MOSIAC Has not provided  
 Easter Seals Capper Foundation Has not provided

**HARPER COUNTY, KANSAS**

**Agenda No.  
for February 10, 2020**

**REVISED SPECIAL USE REPORT \***

**CASE NUMBER: SU-01-19**

**APPLICANT: Waste Connections of Kansas  
AGENT:**

**REQUEST: To modify two conditions attached to the Special Use case SU-01-06 for the Plumb Thicket Landfill approved by Resolution No. 2002-04**

**CASE HISTORY: Application is submitted under the provisions described in Condition #42-”Should it be deemed necessary by the Applicant to request a modification of any of these conditions or an addition thereto, application will need to be made to consider only such modification or addition in the same manner of notification, hearing, recommendation and decision as for the original special use case. Such a modification or addition shall not cause the validity of an approved special use to be repealed nor create a new special use.”**

**APPROX. LOCATION: 440 NE 150 Rd, Harper Kansas**

**SITE SIZE: 487.5 acres more or less**

1. Condition-Section 17: Modify the condition to allow for the inclusion of a five acre tract within the screening area in the SE corner, along the entrance road, for the express purpose of an education center, a gas energy plant designed to process collected land fill gas and ancillary improvements (e.g. road, landscaping).
2. Condition-Section 28: Modify the annual fee paid to the County from \$150,000, subject to annual Consumer Price Index (CPI) adjustments that is directly proportional to the percentage change in the CPI for such annual period to a set amount of \$175,000, with \$25,000 dedicated to Plumb Thicket Conservation Committee and specifically used for the Environmental Program and End Use initiatives at the landfill.

**ADJACENT ZONING AND EXISTING LAND USE:**

**North:** Kingman County, A-1 Agricultural District – Agricultural land

**South:** A-2 Agricultural District – Agricultural land, Fish Farm

**East:** A-2 Agricultural District – Agricultural land.

**West:** A-2 Agricultural District – Agricultural land

\* **NOTE:** This report is to assist the Planning Commission to determine their findings from the evidence presented at the hearing so as to base their rezoning recommendation on the required 17 factors found in Section 11-100 H of the Zoning Regulations. The responses initially provided need to be evaluated with the evidence and reworded as necessary to reflect the Commission's considered opinion. Conditions attached to the motion, if any, should be carefully worded to provide instructions to the applicant and facilitate enforcement by the Zoning Administrator. A copy of the report should be provided to the applicant before the hearing. The completed report can be included within the minutes following the statutory required summary of the hearing or attached thereto. The minutes and report should be forwarded to the Governing Body within 14 days to serve as a basis for their decision.

**BACKGROUND INFORMATION:**

**This property has been a waste facility consisting of an office, scales, maintenance shop, vehicle parking, leachate storage, pads for periodic monitoring of the contents of refuse loads, interim educational center and the cells for actual depositing of refuse and covering since 2005.**

*(See attached aerial photo with drawing.)*

**FACTORS AND FINDINGS:** \*\*

- 1. What are the existing uses and their character and condition on the subject property and the surrounding neighborhood? (See Adjacent Existing Land Use on page 2 of 7.)**

*Subject property is and remains a solid waste disposal facility licensed in the State of Kansas. Plumb Thicket is a solid waste disposal facility accepting municipal solid waste, construction and demolition debris, and special waste approved by both the State of*

*Kansas and Waste Connections. Plumb Thicket, since it's inception in 2005, has operated under the same State regulations and company operating values. The surrounding area is agricultural land and a fish farm to the south.*

- 2. What is the current zoning of the subject property and that of the surrounding neighborhood in relation to the request? (See Adjacent Zoning on page 2 of 7.)**

*The subject property has been issued a Special Use permit to allow construction and operation of a sanitary landfill in the A-2 Agricultural District. The surrounding properties are zoned as A-2 Agricultural District, used for farming, exploration and production (oil and gas industry), and pasture land.*

- 3. Is the length of time that the subject property has remained undeveloped or vacant as zoned a factor in the consideration?**

*The length of time the subject property has remained undeveloped is not a factor in this consideration. The area currently undeveloped by the future landfill gas to energy (LFGTE) facility has remained undeveloped from the site's commencement of operation (2006) to the current date.*

**\*\* NOTE:** Of those factors considered as relevant to the requested change in zoning district classification or boundary, not all factors need to be given equal consideration by the Board in deciding upon its recommendation.

**4. Would the request correct an error in the application of these regulations?**

*The request does not correct any error in the application.*

**5. Is the request caused by change or changing conditions in the area of the subject property and, if so, what is the nature and significance of such changed or changing conditions?**

*Yes, conditions related to landfill gas (LFG) have changed. The landfill has reached an age where there is enough landfill gas (LFG) produced to run and operate a beneficial reuse application. Landfill gas has a high energy value and can be used through combustion in several beneficial reuse energy applications.*

- 6. Do adequate sewage disposal and water supply and all other necessary public facilities including street access exist or can they be provided to serve the uses that would be permitted on the subject property?**

*Adequate sewage, water, and electrical supply are nearby and available for the LFGTE plant. Applicant has a permit to maintain and operate a septic tank and a leach filter field for the treatment of sewage. Sumner-Cowley Electric Cooperative, Inc. supplies electricity and Rural Water District #5 supplies water. Existing road access to Northeast 150th Rd will remain unchanged.*

- 7. Would the subject property need to be platted or replatted or in lieu of dedications made for rights of way, easements, and access control or building setback lines?**

*No replatting will be necessary for inclusion of the LFGTE plant into the Special Use and zoning permit. The property was platted in connection with the issuance of the Special Use and zoning permit prior to the commencement of operations.*

- 8. Would a screening plan be necessary for existing and/or potential uses of the subject property?**

*There is already a screening plan in place for the subject property (the landfill and associated buildings). However, the existing screening plan will be amended to include screening for the LFGTE plant.*

- 9. Is suitable vacant land or buildings available or not available for development that currently has the same zoning as is requested?**

*There is no suitable land in the same zoning suitable for the LFGTE plant. Operation of*

*the plant is made efficient by the proximity to the landfill gas (LFG) control source, which is a candlestick-style flare. Other interior locations in the subject property will be used for future expansion of the active waste area. These area's are within the permitted waste boundary as defined by the Kansas Department of Health and Environment (KDHE) regulations.*

**10. If the request is for business or industrial uses, are such uses needed to provide more services or employment opportunities?**

*The uses are needed to provide both employment and royalty opportunities. LFGTE plant employees will have to be hired for everyday plant operations. Also, Harper County will collect a 15% royalty on LFG sales from the LFGTE plant.*

**11. Is the subject property suitable for the uses in the current zoning to which it has been restricted?**

*Yes, the addition of the LFGTE is suitable with the landfill special use. It was approved as a future use as part of the original approved Special Use. It is a compatible and environmentally responsible activity to the landfill use.- LFGTE is a common installation or addition to landfills.*

**12. To what extent would the removal of the restrictions, i.e., the approval of the zoning request detrimentally affect other property in the neighborhood?**

*The LFGTE plant will not produce odors, noise, litter, or any other detrimental effect on the surrounding properties. Additional screening will provide a visual buffer to adjacent properties. The flame seen from flare gas will cease.*

**13. Would the request be consistent with the purpose of the zoning district classification and the intent and purpose of these regulations?**

*Yes. The modification to the Special Use is consistent with the purpose of the zoning district classification and the intent and purpose of the regulations. The proposed request to modify the Special Use does not change the property's current use as a landfill facility.*

**14. Is the request in conformance with the Comprehensive Plan and does it further enhance the implementation of the Plan?**

*This request is in conformance with the Harper County Comprehensive Plan. Chapter 4, Economy, notes an effort to "aggressively be pursued:*

*1. While continuing to develop and strengthen agriculture, all segments of government and private initiative should work towards the diversification of the economy by selectively encouraging the expansion of nonagricultural businesses and industries and agritourism."*

*The landfill has demonstrated economic benefits to the County since beginning operation in January of 2006. This request will further enhance implementation of the Plan to provide additional revenue for Harper County, and will provide a beneficial reuse of generated LFG that would otherwise be flared off.*

**15. What is the nature of the support or opposition to the request?**

*No public were present at the hearing.*

**16. Is there any information or are there recommendations on this request available from professional persons or persons with related expertise which would be helpful in its evaluation?**

*A historical chart showing the annual monitoring fees collected from Waste Connections have been included in the packet to review. This chart shows the adjustment of CPI % increases for each year, which should be used for County inspections and monitoring.*

**17. By comparison, does the relative gain to the public health, safety or general welfare by not approving the request outweigh the loss in property value or the hardship imposed upon the applicant?**

*There would be both financial and other hardships to the Applicant by not approving the request. As an operator of a solid waste landfill, the Applicant believes in providing environmental benefits if at all possible through the disposal of waste. In this case, the Applicant has the opportunity to offset the carbon footprint of the landfill by beneficially reusing LFG as an energy/fuel source. However, the gain to the public health, safety &*

*general welfare by not approving the request of modifying Condition #28 would outweigh the hardship of the Applicant by which the County could improve the monitoring of the landfill locally, help control taxes and create more jobs for the County.*

**CONDITIONS: (Determine conditions, if any, applicable to the case with rewording if necessary and add additional conditions as deemed desirable.)**

1. A site plan and screening will need to be approved by the Site Plan Committee before a zoning permit will be approved for the educational center and landfill gas energy plant.
2. A septic permit will need to be approved for the educational center by the County Sanitarian before a zoning permit is approved.
3. The Operation Plan will need to be updated and submitted to the County Clerk for file.

cc: Applicant



## “Exhibit E”

### Proposed Operations Plan – Section 8.3 Gas Control System

A gas management system, *which is a Landfill Ancillary Use*, will be designed to collect and control decomposition gas (i.e., landfill gas) to prevent gas migration outside the landfill and also prevent gas pressure build-up under the final cover that would compromise the functions of the final cover. A gas collection/extraction system will be installed, into the waste mass consisting of gas wells and a system of connecting header and lateral piped connected to a flare or another type of gas recovery device. This system will be designed and constructed in such a manner so as to not compromise the integrity of the liner, leachate system, and final cover system. The gas collection/extraction system (GCCS) will be installed in phases as required based on the New Source Performance Standard (NSPS) regulations when non-methane organic compound (NMOC) emissions from the landfill exceed 50 mega-grams/year. The GCCS will be installed sooner if warranted to control nuisance odor conditions or a possible measure to remediate exceedance of methane concentrations great 25% of the LEL in on-site structures or to remediate off-site migration of methane gas at concentrations over the LEL. All gas emissions/extraction components, and control device(s) will comply with local, state, and federal air quality requirements.

The typical gas well spacing will be dictated by calculations based on site-specific conditions, subject to review and approval by KDHE, and will also be included locations along the ridgeline of each phase, and around the perimeter where the waste depth first reached approximately 50 feet. All components of the gas management system will be located on the Plumb Thicket facility property, within the special use boundary, *with the exception of a renewable energy plant, ancillary improvement and education center. This will be a five (5) acre lot used for renewable landfill gas production, located east of the special use boundary and north east of the entrance.* The gas wells will be constructed using large diameter boreholes dilled into the solid

waste to a depth of at least 25 feet above the liner. The boreholes will be backfilled with pea gravel. An HDPE or PVC pipe will be placed in the center of the gravel. This pipe will have perforations starting one foot below the isolation layer (i.e., surface seal materials) and extending to the bottom of the pipe. A solid HDPE or PVC pipe and vertical riser wellhead will be attached to the top of the perforated pipe. Each vertical riser vent will consist of a solid wall pipe, which will be connected to the cover geomembrane with a pipe boot. The vertical riser vents will extend about 3 feet above the final cover to make them readily visible during landfill maintenance operations and easily accessible for repairs. All materials associated with the gas collection/extraction system will be constructed of materials that will be resistant to the corrosive effects of landfill gas, such as HDPE, PVC or stainless steel. The gas wells will be connected to a system of header pipes leading to a flare or other control device for destruction or utilization of the gas. Provisions will be made during system design, construction, and operations to collect gas condensate and recirculate it into the waste along with leachate.

## “Exhibit E”

### Proposed Special Use Condition – Section 17

The applicant shall own and maintain, consistent with these conditions through the opening, operating, closure and post-closure of the Subject Property, the 1000 feet are on the east, west and south and 700 feet on the north that surrounds the Subject Property. As a condition of the platting process in Condition No. 16, the Applicant will be required to designate the entire remaining land area owned by the Applicant outside of, but contiguous with, the ownership of the Subject Property as a screening area, *with the inclusion of a five acre tract inside the buffer zone for the express purpose of a gas to energy plant and education center. There will also be ancillary improvements (e.g. road, landscaping).* Such an area shall be vegetated, natural buffer in the form of a nature conservancy which shall include retention of the existing tree lines. Once the screening area is established, the Applicant shall maintain it during the operation of the Subject Property and the post-closure period. Such land shall not be tax exempt from ad valorem taxes. When the design for the screening plan is approved by the Board of County Commissioners as part of the platting process, the land in the screening area shall be administered by a third party arrangement satisfactory of the Board of County Commissioners. The Applicant shall be responsible for funding the cost of establishing and maintaining the screening area and a method of providing funding on a permanent basis for such costs shall be set up by the Applicant subject to the approval of the County Commission. While the planting of vegetation on the screening easement may be accomplished in phases, the initial screening shall be designed to provide screening on the perimeter that screens the operation of the Subject Property to the greatest degree possible from the roadways adjacent to the Subject Property and from landowners who reside in the area.

## Proposed Special Use Condition – Section 28.

The county shall have a right to access the Subject Property at all times for the of monitoring and inspecting the operations of the Subject Property for the compliance with federal, state, and local laws, rules, regulations, policies and these conditions. In addition, for the same purpose, the County shall have access to the Applicant’s other facilities that Solid Waste may be delivered from to the Subject Property such as its transfer station in Wichita, Kansas during normal business hours of such facilities. The County shall also have a right, at any time during the normal business hours, to inspect records kept at the Subject Property or away from the Subject Property that pertains to the operation of the Subject Property or pertains to Solid Waste that is delivered to the Subject Property. In order to cover the County’s cost for such monitoring and inspection, the applicant shall pay the County an annual fee of ~~(\$150,000 subject to annual CPI adjustments that is directly proportional to the percentage change in the CPI for such annual period)~~ \$175,000, of which at least \$25,000 shall be dedicated to an account managed by the Plumb Thicket Conservation Committee and specifically used for the Environmental Program and End Use initiatives at the landfill. Such payment shall be due upon the application for the permit to KDHE in a pro-rated amount for the first year through December 31 and payments made thereafter shall be made in advance on January 2 of each year. The obligation to make such payments shall end upon completion of post-closure. Upon closure the annual fee may be adjusted by agreement of the County and the Applicant to reflect the time and resources that will then be necessary to maintain appropriate inspections.

ANNUAL MONITORING FEE

Harper County, Kansas

PLUMB THICKET / WASTE CONNECTIONS			
<b>Calculation by The Controller for the KS Division of Waste Connections</b>			
<b>CPI % increase from 2002 to current, added to the base amt of \$150,000</b>			
Date	Collection	Amount	Comments
01/17/03	Annual Fee	57,534.24	Prorated for 2002
04/08/03	Annual Fee	150,000.00	
06/2004	No Fee?	0.00	
06/26/05	No Fee?	0.00	
01/27/05	Annual Fee	150,000.00	] 157,093.95
02/22/05	Annual Fee CPI	7,093.95	
01/13/06	Annual Fee	150,000.00	] 161,209.36
07/27/06	Annual fee CPI	11,209.36	
01/12/07	Annual fee	150,000.00	] 165,000
01/31/07	Annual fee CPI	15,000.00	
02/22/08	annual fee + cpi	171,329.40	
02/03/09	annual fee + cpi	170,077.52	
02/01/10	annual fee + cpi	175,935.54	
02/09/11	annual fee + cpi	178,863.25	
02/06/12	annual fee + cpi	184,118.00	
	annual fee + cpi	187,708.00	
02/11/14	annual fee + cpi	189,270.00	
02/09/15	annual fee +cpi	190,650.00	
03/02/16	annual fee +cpi	190,578.00	
01/29/17	"	194,062.00	
01/28/18	"	197,280.00	
01/22/19	"	199,770.00	
		<b>2,920,479.26</b>	



PRODUCT No. 013-231 FILE No. 02313114100 CADD HP# DATE 12/17/02

Denver, Colorado

NORTHWEST CORNER OF SECTION 4, T 31 S, R 6 W  
NORTHWEST CORNER GOVERNMENT LOT 4 FOUND  
1/2" REBAR FROM COUNTY REFERENCE TIES

MINIMUM 1000'  
SCREENING

SECTION 4  
T 31 S, R 6 W

SPECIAL USE BOUNDARY

PROPERTY BOUNDARY

MINIMUM 1000'  
SCREENING

MINIMUM 700'  
SCREENING

BOUNDARY OF MUNICIPAL SOLID  
WASTE DISPOSAL AREA  
(229 ACRES)  
(SOLID WASTE PERMIT PENDING)

WEST HALF  
SECTION 3  
T 31 S, R 6 W

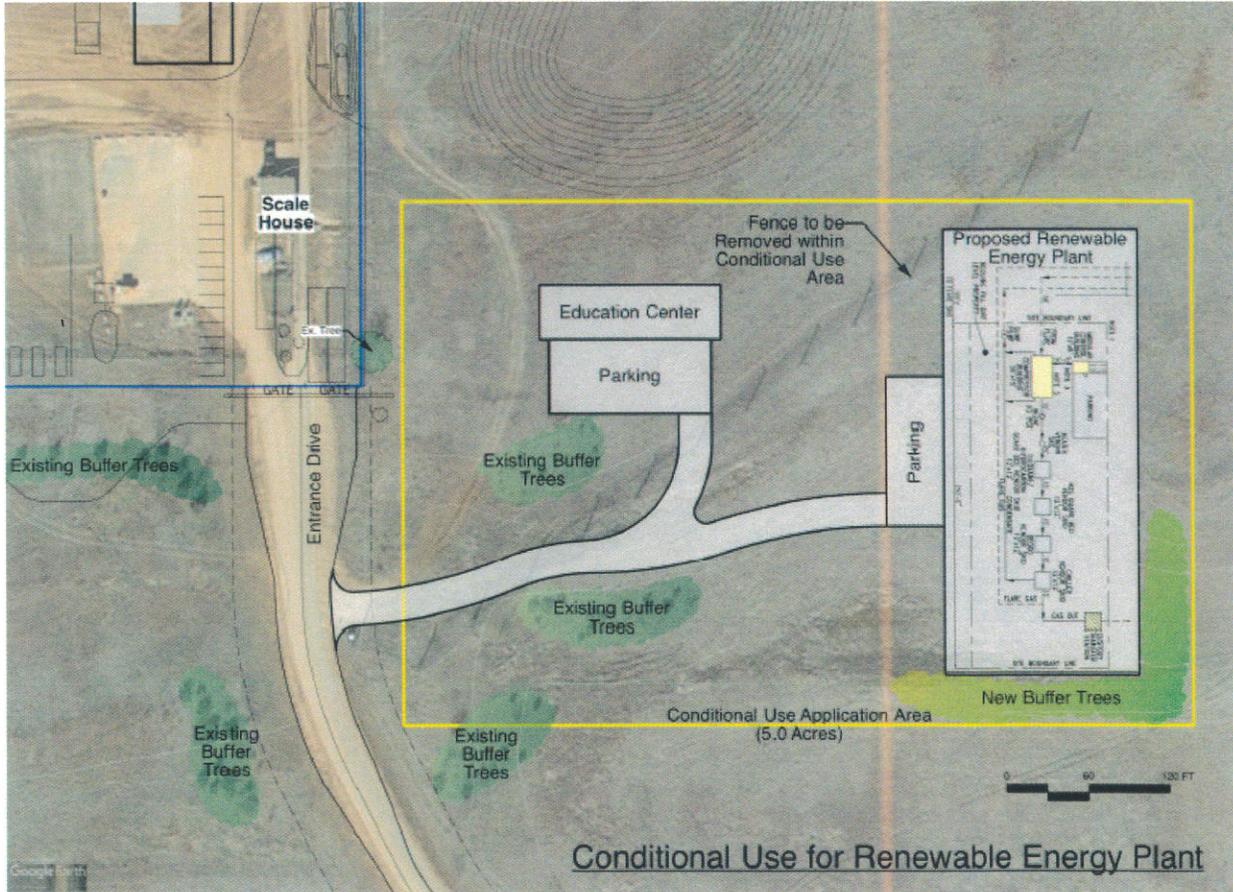
MINIMUM 1000'  
SCREENING

EAST LINE OF SECTION 4, T 31 S, R 6 W  
(WEST LINE OF SECTION 3, T 31 S, R 6 W)



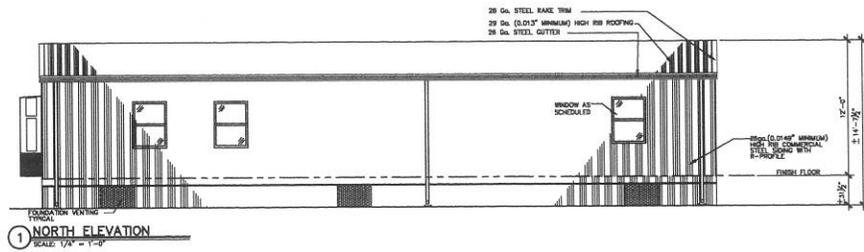
**EXHIBIT A**  
WASTE CONNECTIONS OF KANSAS INC.  
PLUMB THICKET LANDFILL  
HARPER COUNTY, KANSAS  
DECEMBER 18, 2002

## Proposed location of renewable energy plant

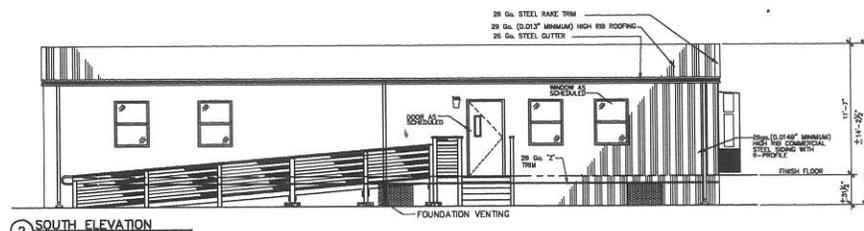


Plumb Thicket Landfill – Site Plan  
 440 NE 15G Rd, Harper KS 67058  
 sheet 1 of 1 scale 1"=60'  
 date 10/12/2019 project #19045  
 1415 E. 2nd Street N. W. Okla. 65 www.fosterdesignassociates.com

**FOSTER DESIGN** Associates LLC  
 landscape architecture & planning

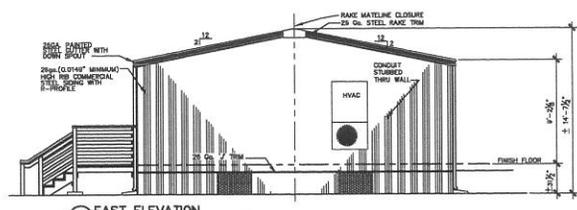


1 NORTH ELEVATION  
SCALE: 1/4" = 1'-0"

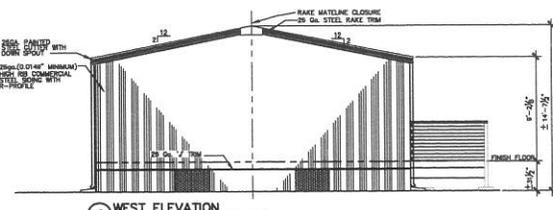


2 SOUTH ELEVATION  
SCALE: 1/4" = 1'-0"

NOTE: FOUNDATION VENTING PROVIDED WITH A MAXIMUM DIAMETER HOLES OF 1/4" THIS BUILDING EXCEEDS THE SET POINT PER SECTION 1203.3.1 BC 2009.



3 EAST ELEVATION  
SCALE: 1/4" = 1'-0"



4 WEST ELEVATION  
SCALE: 1/4" = 1'-0"

PLAN ELEVATIONS	
1	NORTH ELEVATION
2	SOUTH ELEVATION
3	EAST ELEVATION
4	WEST ELEVATION



PROJECT: WASTE CONNECTIONS [CUSTOMER APPROVAL]  
 28'-0" X 60'-0" OFFICE BUILDING  
 LOCATION: OKLAHOMA CITY, OK

PROJECT NUMBER: 180703  
 DATE: 08-10-18  
 DRAWING BY: EX  
 SHEET NO.

**HARPER COUNTY BOARD OF COUNTY COMMISSIONERS**

**CHECK LIST FOR CONSIDERATION  
OF A SPECIAL USE CASE**

**PURPOSE:**

This check list is to assist: (1) the Chairman in conducting the discussion on a special use case; (2) the County Clerk in an orderly process of minute taking; (3) the Applicant in presenting new information; and (4) any persons who have new information or wish to know their rights in the matter. Although the order of the outline should be followed, the material will need to be modified to relate to the particular case. This check list is in keeping with the procedures in K.S.A. 12-757(c), (d) and (e) and the decision in Houston v. Board of (Wichita) City Commissioners, 218 Kan. 323 (1975). The latter determined that:

*"Where the statutory requirements are fully met (Ed: Notice and public hearing) and a full and complete record of the substance of the planning commission proceedings is before the governing body, due process does not require the governing body to conduct a second public hearing on the advisability of the proposed change." (Syllabus)*

**CALL AGENDA ITEM:**

I call Agenda item # \_\_\_ which is on Case No. SU-01-2019. This is an application to modify two conditions of the existing Special Use case SU-01-2016 for the Plumb Thicket Landfill approved by Resolution 2002-04, which Condition #28 was tabled for further review.

**DISQUALIFICATION DECLARED AND QUORUM DETERMINED:**

Before we proceed, I'll ask the Commission if any of them intend to disqualify themselves from discussing and voting on this case because they have conflicts of interest. Please let the minutes show that \_\_\_\_\_ has disqualified himself/herself because \_\_\_\_\_ and has temporarily disassociated himself/herself from our Commission. We now have a quorum of \_\_\_\_\_ present for the consideration of the case.

**PROTEST PETITIONS:**

Has the County Clerk received any protest petitions on the case? (If no, proceed to next item.) (If yes) Do they constitute the statutory required 20% necessitating a 3/4 vote of the Commission to approve the case? (If yes) Having determined that a valid protest petition has been submitted to the Clerk, I would remind the Commission that a unanimous vote is necessary to approve the case.

**COMMUNICATIONS:**

Did the Commission receive any comments from a city on this case? (If no, proceed to next item.) (If yes, discuss as deemed desirable.) Are there any other communications to consider on this matter other than from our Planning Board? (Read and discuss as deemed desirable.)

**SUMMARY OF HEARING:**

I ask the Commission members if they have all received copies of the unapproved Minutes of the Planning Commission for December 17, 2019 which summarizes the hearing on this case? (If no, consider a motion to continue the agenda item until the minutes are available.) (If yes) Having determined that the members have received the required information, I am going to call on the Zoning Administrator for a report and then ask the Applicant and any members of the public who wish to speak on this case to confine their presentation to new information not otherwise presented at the hearing. The Commission may also want to direct questions to the Applicant, the staff or other persons present.

**ZONING ADMINISTRATOR'S REPORT:**

I call on our Zoning Administrator, Matthew Booker to provide us with a report on the case and recommendation of the Planning Board. (See Special Use Report.)

Thank you for your presentation. Any questions for the Zoning Administrator from the Commission members?

**APPLICANT'S PRESENTATION:**

Does the Applicant wish to present any new information?

Thank you for your information. Any questions to the Applicant from Commission members?

**PUBLIC COMMENTS:**

Does anyone from the public wish to respond to the Applicant's information or provide any new information? Please come forward and give your name and address.

Do any of the Commission members have a question for the public presenter(s)?

**APPLICANT'S RESPONSE:**

Does the Applicant have any further responses to the public comments?

Any Commission questions?

**BOARD DELIBERATION:**

Assuming the Commission has received all the information they need on this case, you have received an outline of choices provided under the state statutes for Commission action: (K.S.A. 12-757[c]) How do you wish to act?

(Recommendation to approve.)

- (1) Move to adopt the findings and factors and recommendation of the Planning Board on Case No. SU- 01- 19 and to **approve** Resolution No. 2020-\_\_\_\_\_. (Majority vote needed.) \*

(Recommendation to disapprove.)

- (2) Move to adopt the findings and factors and recommendation of the Planning Board to **disapprove** Case No. SU- 01- 19. (Majority vote needed.)

(Recommendation to approve.)

- (3) Move to **override** the Planning Board's recommendation, **approve** Case No. SU- 01 – 19, **amend** in detail the findings and factors supporting the motion in the Special Use Report, **attach appropriate conditions**, if any, and **approve** Resolution No. 2020 - \_\_\_\_\_. (2/3 Majority vote needed.)\*

(Recommendation to disapprove.)

- (4) Move to **override** the Planning Board's recommendation, **disapprove** Case No. SU- 01- 19, Condition #28 and amend in detail the findings and factors supporting the motion in the Special use Report. (2/3 Majority vote needed.) \*

- (5) Move to **return the recommendation** to the Planning Board on Case No. SU- 01 - 19 **for further consideration** at its next regular meeting with a statement specifying the basis for the Board's concern whether to approve or disapprove the recommendation. \*\*

- (6) Move to **table** Case No. SU- 01 – 19, Condition #28 until \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_:\_\_\_\_ (a.m., p.m.) in this same meeting room for more (information) (and (study) in regard to (Majority vote needed.)

\* **(Note:** If a valid protest petition is determined, a unanimous vote will be needed to approve the case.)

\*\* **(Note:** If the Commission returns the Planning Board’s recommendation, the Planning Board, after considering the same, may resubmit its original recommendation giving the reasons therefore or submit a new and amended

recommendation. Upon the receipt of such recommendation, the Commission, by a simple majority thereof, may adopt or may revise or amend and adopt such recommendation by resolution, or it need take no further action thereon. If the Planning Board fails to deliver its recommendation to the Commission following the Planning Board's next regular meeting after receipt of the Board's report, the Commission shall consider such course of inaction on the part of the Planning Board as a resubmission of the original recommendation and proceed accordingly. In either circumstance, the Commission may take any action they desire by majority vote unless legal protest petitions are received which would necessitate a 3/4 vote, i.e., a unanimous vote to approve the case.)

**CLOSING REMARKS:**

**(For approval)**

Persons aggrieved by the final decision of the Commission on this matter have 30 days after the effectuating resolution is published within which to appeal to District Court.

**(For disapproval)**

Persons aggrieved by the final decision of the Commission on this matter have 30 days after today's action within which to appeal to District Court.

Thank you for participating in this matter.

I call for Agenda item #\_\_\_\_\_.

## Harper County Planning Board

### And Board of Zoning Appeals

#### Minutes of Meeting December 17, 2019

**Agenda #1** Steve Bellesine called the meeting to order at 6:59 p.m. at the Harper Senior Center, Harper, Kansas.

**Agenda #2** Roll call of the Planning Commission was taken by Secretary, Jackie Keim. Steve Bellesine, Larry Olivier, Kevin Alexander, Garry Mandevill were present. Recording Secretary, Jackie Keim and Zoning Administrator, Matt Booker were in attendance. (Attendance list on file.)

**Agenda #3** Olivier made a motion to approve the agenda. Mandevill seconded it. Motion passed 4-0. (Agenda on file.)

**Agenda #4** Alexander made a motion to approve the minutes of October 22, 2019. Mandevill seconded it. Passed 3-0-1. Bellesine abstained from voting. (Minutes on file.)

**Agenda #5** Bellesine call for the Public Hearing of Case # SU-01-19 for a request to modify two conditions of the existing Special Use case SU-01-2006 for the Plumb Thicket Landfill approved by Resolution 2002-04. Bellesine read the ground rules for the public hearing. No disqualifications were made and a quorum of four was established. Proper notice for this hearing was made on November 21, 2019 in The Attica Independent and notices were sent to 19 real property owners in the area of notification. No ex parte communications were received. Zoning Administrator, Matthew Booker presented background information about the Special Use Case of the Plumb Thicket Landfill and the two conditions proposed to be amended. Ben Tucker, agent for Waste Connections gave a presentation on the proposed Landfill gas facility. They will be using Lynx Renewable Energy. They are asking to place the facility closest to the flare, which would end up in the buffer zone. Future expansion would be available in this area. The gas plant would have a security fence around the perimeter of it. Waste Connections also wants to develop and build an education center, which would be used for community education. They feel that the location of the education center and the renewable energy plant would be beneficial for groups in the community such as The Boy Scouts and schools. The modification of Condition #28 would be to take away the CPI tonnage and set aside \$25,000 for specifically the

education center. They would organize a conservation committee of 5-6 members from the County. An idea of a trail system could possibly be developed. No public were present for the hearing. No written communications were received. The seventeen factors and findings were reviewed and discussed. Alexander made a motion to modify Condition Section 17 to allow for the inclusion of a five acre tract within the screening area in the SE corner, along the entrance road, for the express purpose of an education center, a gas energy plant designed to process collected land fill gas and ancillary improvements and to modify Condition Section 28 with the annual fee paid to the County from \$150,000 subject to annual consumer Price Index (CPI) adjustments that is directly proportional to the percentage change in the CPI for such annual period to a set amount of \$175,000, with \$25,000 dedicated to Plumb Thicket conservation Committee and specifically used for the Environmental Program and End Use initiatives at the landfill. Olivier seconded it. Motion passed 4-0.

**Agenda #6** Zoning Administrator, Booker gave a report on the permit activity for the County.

**Agenda #7** There was no new business.

**Agenda #8** Olivier made a motion to adjourn the meeting. Mandevill seconded it. Passed 4-0.

Respectfully submitted:

Approved by the Planning Board:

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Jackie M. Keim  
Recording Secretary

Steve D. Bellesine  
Chairperson

CC: County Commissioners, Planning Commission Members, Zoning Administrator, County Clerk, Planning Consultant, County Sanitarian, City Clerk Liaison Representatives, County Attorney, Economic Development Coordinator





## Inordinate Spending Authorization

(For items above spending limits but within budgets.)

Department: Health

Date: 2/4/2020

Requestor: Sherry Vierthaler

Item description: Fluzone High Dose  
 Cost Per Item: \$497.70    Quantity: 34    Extended Cost: \$16,921.80

Item description: Fluzone  
 Cost Per Item: \$162.36    Quantity: 30    Extended Cost: \$4,870.80

Item description: Flublok  
 Cost Per Item: \$497.70    Quantity: 10    Extended Cost: \$4,977.00

Item description: \_\_\_\_\_  
 Cost Per Item: \_\_\_\_\_    Quantity: \_\_\_\_\_    Extended Cost: \$0.00

Related expenses (e.g. Shipping & Handling): \$555.00  
**Total Requested Spending: \$27,324.60**

Budget Account(s):	Fund	Dept	Object	Amount
	008	/ 24	/ 306235	<u>27,324.60</u>
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	<b>Total budget lines:</b>			<b><u>\$ 27,324.60</u></b>

**Project description/justification:**

Seasonal Flu Vaccine order for the 2020-2021 season. Flu vaccine has to be ordered at this time of year, but will not be delivered and paid for until fall of 2020. This order is comparable to prior years' orders.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Attach required quotes and additional documentation as needed.

Approved Date: \_\_\_\_\_

BoCC Signature: \_\_\_\_\_

**TRAVEL REQUEST AND REIMBURSEMENT FORM  
HARPER COUNTY, KANSAS**

Employee Name: Kim Bowen Teresa Goetz Department: Harper County Health Dept./HCHHA

**PART I - TRAVEL REQUEST**

Destination: Governor's Conference - PH - Wichita Marriott  
 Purpose / Justification of Travel: RN Training - FP Grant - PH Updates  
if available  
 Method of Travel (mark one)  County Vehicle  Bus  Air  
 Train  Private Auto  Other

Drive Back & Forth Daily

Date of Departure: 3/31/2020 Date of Return: April 2, 2020 Are funds budgeted for this request? Yes  No

Budget line: 0% Must = 100%	<u>008</u> #1: <u>01 - 301076</u> %: <u>50</u>	<u>008</u> #2: <u>04 - 301076</u> %: <u>50</u>	#3: %
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Sherry Dieckhaver Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ County Commissioner Signature \_\_\_\_\_ Date \_\_\_\_\_

**PART II - EXPENSE REPORT**

Expense Category	Estimated Total	Actual Total	<b>Instructions:</b>  <i>Prior to Travel:</i> Employee completes PART-I and Estimate portion of PART II. Department Head and County Administrator must sign under PART-I to approve travel.  <i>Post Travel:</i> Requesting Employee completes Actual PART-II and submits to Department Head for approval with receipts to be vouched for next accounts payable.
A. Lodging for _____ days at \$ _____ per day	\$ _____	\$ _____	
B. Transportation for <u>390</u> miles at current rate per mile Fare \$ <u>1.575 (65 x 2 x 3) = 224.25</u>	\$ <u>224.25</u>	\$ _____	
Meals (Number of):	Total	\$ _____	
Breakfasts: meals @ _____ per meal.	\$ _____	\$ _____	
Lunches: meals @ _____ per meal.	\$ _____	\$ _____	
Dinners: meals @ _____ per meal.	\$ _____	\$ _____	
C. Fees (Registration, Dues, etc.) ITEMIZED <u>250.00 x 2</u> List: <u>Last Year Rates \$50 - reservation \$200 - cert</u>	\$ <u>500.00</u>	\$ _____	
D. Miscellaneous (Taxi, Telephone, Tolls, etc.) ITEMIZED List:	\$ _____	\$ _____	
<b>RECEIPTS MUST BE ATTACHED FOR APPROVAL</b>	<b>TOTALS:</b>	\$ <u>724.25</u>	

**PART III - OFFICE USE ONLY**

A. Prepaid Registration	Reconciliation
B. Prepaid Travel Reservations	
C. Other	

Requesting Employee Statement: I certify this actual expense incurred and was accomplished in accordance with the travel authorization and the information hereon is correct.

Requesting Employee Signature \_\_\_\_\_

Department Head Approval Signature \_\_\_\_\_

Copies: Original to personnel file - Copy to HR - Copy to Department Head

# Kansas Governor's Public Health Conference

# 2020 Kansas Governor's Public Health Conference

## 2020 Kansas Governor's Public Health Conference

Please join us for the 2020 Kansas Governor's Public Health Conference to be held at the Marriott Wichita in Wichita, KS, in April 2020.

March 31 - April 2, 2020  
Marriott Wichita ■ Wichita, KS

### Quick Links

### Conference Attendees

Check back in February 2020 for registration information.

Conference registration is only required through the Wichita State University Conference Office. Registration through KS-TRAIN is not required for this program. CEU certificates will be available in KS-TRAIN within 30 days of the conclusion of the conference.

*Info not available as of 2/6/2020*

### Exhibitor & Sponsor Brochure >>

(</about/conferences/documents/GPHC/GPHCEXhibitorSPonsorBrochure.pdf>)

### Register to be an Exhibitor or Sponsor >>

(<https://www.enrole.com/wichita/jsp/Index.jsp?categoryid=10011>)

*Request Fees based on last year's request*

### Exhibitors and Sponsors

Exhibitor and Sponsor registration is now OPEN!

#### View the Brochure

(</about/conferences/documents/GPHC/GPHCEXhibitorSPonsorBrochure.pdf>)

#### Register to be an Exhibitor or Sponsor

(<https://www.enrole.com/wichita/jsp/session.jsp?sessionId=CN-20-GPHC&courseId=CN-20-GPHCEX&categoryid=10011>)

### Contact Us

Office for Workforce, Professional and Community Education  
1845 Fairmount St.  
Wichita, Kansas 67260-0136

[conference.office@wichita.edu](mailto:conference.office@wichita.edu) (mailto:conference.office@wichita.edu)

316-978-6493 (tel:316-978-6493)

Fax: 316-978-3064



(<https://www.facebook.com/wichita.state/>)



(<https://twitter.com/wichitastate>)

### Hotel Information

Marriott Wichita  
9100 Corporate Hills Drive  
Wichita, Kansas 67207

To make a hotel reservation please click [HERE](https://www.marriott.com/over-reservations/reservation-link.n?is=1579809753999&key=GRP&app=masvlink) (<https://www.marriott.com/over-reservations/reservation-link.n?is=1579809753999&key=GRP&app=masvlink>) or call the Marriott directly at 316-651-0333 and reference the Governor's Public Health Conference to receive the special conference rate. Single and Double rooms are available at \$109.00 per night + tax. Reservations must be made by March 17, 2020 to receive the conference rate.

# YOUR TRIP TO:

Wichita Marriott



**1 HR 14 MIN | 65.4 MI**

**Est. fuel cost: \$4.19**

Trip time based on traffic conditions as of 3:05 PM on January 14, 2020. Current Traffic: Light



Print a full health report of your car with HUM vehicle diagnostics (800) 906-2501



1. Start out going north on N Jennings Ave toward E Steadman St.

Then 0.09 miles ..... 0.09 total miles



2. Take the 2nd left onto W Spring St.

*W Spring St is just past W Steadman St.*

*If you reach W Vine St you've gone a little too far.*

Then 0.51 miles ..... 0.59 total miles



3. Turn right onto N LL and G Ave/KS-2/KS-14. Continue to follow KS-2/KS-14.

*KS-2 is just past N Lawrence Ave.*

*If you reach N Wheat Ln you've gone a little too far.*

Then 8.82 miles ..... 9.42 total miles



4. Turn right onto W 14th St/US-160 E/KS-2.

*W 14th St is 0.9 miles past NE 80 Rd.*

Then 1.14 miles ..... 10.56 total miles



5. Turn left onto NE Highway 2/KS-2.

*NE Highway 2 is just past S Monroe St.*

*If you reach S Cleveland St you've gone about 0.2 miles too far.*

Then 17.61 miles ..... 28.17 total miles



6. Turn slight right onto W 140th Ave N/KS-42. Continue to follow KS-42.

*KS-42 is just past NE Highway 2.*

Then 22.45 miles ..... 50.62 total miles



7. Stay straight to go onto Southwest Blvd/KS-42. Continue to follow Southwest Blvd.

Then 6.18 miles ..... 56.80 total miles



8. Merge onto US-54 E/US-400 E.

Then 7.58 miles ..... 64.38 total miles



9. Keep right at the fork to continue on US-54 E/US-400 E.

Then 0.57 miles ..... 64.95 total miles



10. Turn left onto S Webb Rd.

*If you reach S Wildcat Ln you've gone about 0.1 miles too far.*

Then 0.22 miles ..... 65.17 total miles



11. Turn left onto E Corporate Hillis Dr.

*E Corporate Hillis Dr is 0.1 miles past E Kellogg Dr.*

*If you reach E Douglas Ave you've gone about 0.3 miles too far.*

Then 0.21 miles ..... 65.38 total miles



**TRAVEL REQUEST AND REIMBURSEMENT FORM  
HARPER COUNTY, KANSAS**

Employee Name: Heather Struble Department: Harper County Health Dept./HCHHA

**PART I - TRAVEL REQUEST**

Destination: Legionella Training & ESF-8 Symposium  
 Purpose / Justification of Travel: PHEP Grant Requirement Workplan Item 3  
*It available & needed - may ride w/ regional coordinator*

Method of Travel (mark one)  County Vehicle  Bus  Air  
 Train  Private Auto  Other

Date of Departure: 3/24/2020 Date of Return: 3/24/2020 Are funds budgeted for this request? Yes  No   
3/25/2020 3/25/2020

Budget line: 0% Must = 100%	<u>008</u>	#1: <u>24-301076</u> %: <u>100</u>	#2: %:	#3: %:
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Shay Vienthaler 1/14/2020  
 Department Head Signature Date

County Commissioner Signature Date

**PART II - EXPENSE REPORT**

Expense Category	Estimated Total	Actual Total
A. Lodging for <u>    </u> days at \$ <u>    </u> per day	\$ <u>    </u>	\$ <u>    </u>
B. Transportation for <u>280</u> miles at current rate per mile Fare \$ <u>.575</u>	\$ <u>161.00</u>	\$ <u>    </u>
Meals (Number of):	Total	\$ <u>    </u>
Breakfasts: meals @ <u>    </u> per meal.	\$ <u>    </u>	\$ <u>    </u>
Lunches: meals @ <u>    </u> per meal.	\$ <u>    </u>	\$ <u>    </u>
Dinners: meals @ <u>    </u> per meal.	\$ <u>    </u>	\$ <u>    </u>
C. Fees (Registration, Dues, etc.) ITEMIZED List:	\$ <u>    </u>	\$ <u>    </u>
D. Miscellaneous (Taxi, Telephone, Tolls, etc.) ITEMIZED List:	\$ <u>    </u>	\$ <u>    </u>
<b>RECEIPTS MUST BE ATTACHED FOR APPROVAL</b>	<b>TOTALS:</b>	\$ <u>161.00</u>

**Instructions:**  
*Prior to Travel:*  
 Employee completes PART-I and Estimate portion of PART II. Department Head and County Administrator must sign under PART-I to approve travel.  
*Post Travel:*  
 Requesting Employee completes Actual PART-II and submits to Department Head for approval with receipts to be vouched for next accounts payable.

**PART III - OFFICE USE ONLY**

A. Prepaid Registration	Reconciliation
B. Prepaid Travel Reservations	
C. Other	

Requesting Employee Statement: I certify this actual expense incurred and was accomplished in accordance with the travel authorization and the information hereon is correct.

Requesting Employee Signature

Department Head Approval Signature

Copies: Original to personnel file - Copy to HR - Copy to Department Head

**Date: March 24<sup>th</sup>, 2020**

**On Site Sign-In: 8:00-8:30**

**Doors Open at 8:00**

**Event Time: 8:30am-5:00pm**

**Location: WSU Hughes**

**Metropolitan Complex**

**5015 E 29<sup>th</sup> St N**

**Wichita, KS 67220**

**Cost: None**

**Lunch: Box lunch provided**

# South Central Kansas 2020 Health & Medical Pre-Symposium *Legionella* Workshop March 24, 2020

**ATTENDEES MUST REGISTER THROUGH  
KS-TRAIN ([www.train.org/ks](http://www.train.org/ks))  
COURSE ID #1086331**

**Who should attend:** Clinical and/or administrative staff at health facilities where people stay, such as hospitals and long term care facilities; local health department administrators and disease investigators that investigate reports of people infected with *Legionella*; administrators at other facilities that want to develop a water maintenance plan for the safety of their employees and patients/customers.

**Morning to early afternoon seminar - *Legionella* experts from the Special Pathogens Laboratory (SPL) in Pittsburgh, Pennsylvania and a Senior Epidemiologist from the Kansas Department of Health and Environment (KDHE) will present:**

- Introduction to *Legionella*
- When to Investigate
- Environmental Assessment/Risk Assessment
- Sampling and Testing
- Remediation
- Water Safety and Management Plans

**Afternoon workshop –** Presenters will answer questions as participants use their own laptops to create a new or update an existing water safety and management plan or *Legionella* investigation plan for their facility. Participants will receive plan templates.

Janet E. Stout, Ph.D., is President and Director of Special Pathogens Laboratory and Research Associate Professor at the University Of Pittsburgh Swanson School Of Engineering in the Department of Civil and Environmental Engineering. A clinical and environmental microbiologist, Dr. Stout is recognized worldwide for more than 30 years of pioneering research in *Legionella*. Her expertise includes disinfection and control strategies for the prevention of Legionnaires' disease and other waterborne pathogens.

David Pierre, is vice president for SPL Consulting Services. Mr. Pierre's background in microbiology complements his in-depth understanding of the physical conditions for *Legionella* and waterborne pathogens in premise plumbing and cooling towers. He possesses the specialized knowledge and experience required for detecting *Legionella* in the laboratory.

Daniel Neises, MPH, is a Senior Epidemiologist at KDHE. He has been the lead Epidemiologist for legionellosis cases and outbreak investigations at KDHE since 2016.

**Event: 2020 South Central Kansas  
Health and Medical Symposium**

**Date: March 25<sup>th</sup>, 2020**

**On Site Sign-In: 8:00-8:30**

**Doors Open at 8:00**

**Event Time: 8:30am-5:00pm**

**Location: WSU Hughes**

**Metropolitan Complex**

**5015 E 29<sup>th</sup> St N**

**Wichita, KS 67220**

**Cost: None**

**Lunch: Box lunch provided**

# South Central Kansas 2020 Health & Medical Symposium

For all Emergency Support Function #8 (ESF-8) Agencies

**ATTENDEES MUST REGISTER  
THROUGH KS-TRAIN  
([www.train.org/ks](http://www.train.org/ks))  
COURSE ID #1089499**

**March 25<sup>th</sup>, 2020**

## **REGISTRATION INVITATION**

Symposium Summary: The Health and Medical Symposium provides a chance for South Central Kansas Emergency Support Function 8 (ESF8) partners to learn how other ESF 8 disciplines plan to respond during a large disaster/incident. Symposium Objectives:

- Exchange lessons learned and best practices
- Understand how the different ESF-8 disciplines integrate into a disaster response
- Gain an understanding of available ESF-8 resources
- Share and understand roles and responsibilities of partner agencies
- Obtain knowledge about proper resource request processes
- Understand disaster related safety and health issues

**The main goal of the symposium is to expand regional collaboration.**

**Keynote Presenter: To Be Announced**

**Registration is OPEN to All ESF-8 Partners Including:**

- Animal Response
- Behavioral Health
- Emergency Management
- Emergency Medical Services
- Environmental Health
- Fatality Management
- Health Care Coalition Members
- Hospitals
- Long Term Care Organizations
- Preparedness Coordinators
- Public Health
- Voluntary Organizations Active in Disaster

# YOUR TRIP TO:

WSU Metroplex



**1 HR 15 MIN | 69.6 MI**

**Est. fuel cost: \$4.47**

Trip time based on traffic conditions as of 2:59 PM on January 14, 2020. Current Traffic: Light



Print a full health report of your car with HUM vehicle diagnostics (800) 906-2501



1. Start out going north on N Jennings Ave toward E Steadman St.

Then 0.09 miles ..... 0.09 total miles



2. Take the 2nd left onto W Spring St.  
W Spring St is just past W Steadman St.

*If you reach W Vine St you've gone a little too far.*

Then 0.51 miles ..... 0.59 total miles



3. Turn right onto N LL and G Ave/KS-2/KS-14. Continue to follow KS-2/KS-14.  
KS-2 is just past N Lawrence Ave.

*If you reach N Wheat Ln you've gone a little too far.*

Then 8.82 miles ..... 9.42 total miles



4. Turn right onto W 14th St/US-160 E/KS-2.  
W 14th St is 0.9 miles past NE 80 Rd.

Then 1.14 miles ..... 10.56 total miles



5. Turn left onto NE Highway 2/KS-2.  
NE Highway 2 is just past S Monroe St.

*If you reach S Cleveland St you've gone about 0.2 miles too far.*

Then 17.61 miles ..... 28.17 total miles



6. Turn slight right onto W 140th Ave N/KS-42. Continue to follow KS-42.  
KS-42 is just past NE Highway 2.

Then 22.45 miles ..... 50.62 total miles



7. Stay straight to go onto Southwest Blvd/KS-42.

Then 3.87 miles ..... 54.49 total miles



8. Turn left to take the I-235 N ramp.  
0.6 miles past S Hoover Rd.

*If you reach S Young St you've gone a little too far.*

Then 0.01 miles ..... 54.50 total miles



9. Merge onto I-235 N.

Then 11.03 miles ..... 65.52 total miles



10. Merge onto I-135 S/US-81 S/KS-96 E/KS-15 S via EXIT 16A.

Then 0.74 miles ..... 66.26 total miles



11. Merge onto KS-96 E via EXIT 10.

Then 2.46 miles ..... 68.72 total miles



12. Take the exit toward Oliver.

Then 0.22 miles ..... 68.94 total miles



# YOUR TRIP TO:

University Of KS School Of Medicine



**1 HR 10 MIN | 62.2 MI**

**Est. fuel cost: \$3.99**

Trip time based on traffic conditions as of 3:02 PM on January 14, 2020, Current Traffic: Light



Print a full health report of your car with HUM vehicle diagnostics (800) 906-2601



1. Start out going **north** on N Jennings Ave toward E Steadman St.

Then 0.09 miles ..... 0.09 total miles



2. Take the 2nd **left** onto W Spring St.  
*W Spring St is just past W Steadman St.*

*If you reach W Vine St you've gone a little too far.*

Then 0.51 miles ..... 0.59 total miles



3. Turn **right** onto N LL and G Ave/KS-2/KS-14. Continue to follow KS-2/KS-14.  
*KS-2 is just past N Lawrence Ave.*

*If you reach N Wheat Ln you've gone a little too far.*

Then 8.82 miles ..... 9.42 total miles



4. Turn **right** onto W 14th St/US-160 E/KS-2.  
*W 14th St is 0.9 miles past NE 80 Rd.*

Then 1.14 miles ..... 10.56 total miles



5. Turn **left** onto NE Highway 2/KS-2.  
*NE Highway 2 is just past S Monroe St.*

*If you reach S Cleveland St you've gone about 0.2 miles too far.*

Then 17.61 miles ..... 28.17 total miles



6. Turn **slight right** onto W 140th Ave N/KS-42. Continue to follow KS-42.  
*KS-42 is just past NE Highway 2.*

Then 22.45 miles ..... 50.62 total miles



7. Stay **straight to go** onto Southwest Blvd/KS-42. Continue to follow Southwest Blvd.

Then 6.18 miles ..... 56.80 total miles



8. Merge onto US-54 E/US-400 E.

Then 3.05 miles ..... 59.85 total miles



9. Take the **I-35 exit** toward Salina/Oklahoma City.

Then 0.29 miles ..... 60.14 total miles



10. Merge onto I-135 N/US-81 N/KS-15 N via the ramp on the **left** toward Salina.

Then 1.62 miles ..... 61.76 total miles



11. Merge onto E 9th St N via **EXIT 7B** toward **Univ of Kansas Medical School**.

Then 0.35 miles ..... 62.11 total miles



12. Turn **left** onto N Minnesota Ave.  
*If you reach N Platt Ave you've gone a little too far.*

Then 0.01 miles ..... 62.13 total miles



**TRAVEL REQUEST AND REIMBURSEMENT FORM  
HARPER COUNTY, KANSAS**

Employee Name: Teresa Goetz, RN Department: Harper County Health Dept./HCHHA  
*Kim is current*

**PART I - TRAVEL REQUEST**

Destination: KUMC

Purpose / Justification of Travel: Vision Training - required for child health assessment if available

Method of Travel (mark one)  County Vehicle  Bus  Air  
 Train  Private Auto  Other

Date of Departure: 4/10/2020 Date of Return: 4/10/2020 Are funds budgeted for this request? Yes  No

Budget line: 0% Must = 100%	<del>008</del> #1: <u>24 - 301076</u> %: <u>100</u>	#2: %:	#3: %:
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Sherry Overholser Department Head Signature 1/14/2020 Date  
 \_\_\_\_\_ County Commissioner Signature \_\_\_\_\_ Date

**PART II - EXPENSE REPORT**

Expense Category	Estimated Total	Actual Total
A. Lodging for _____ days at \$ _____ per day	\$ _____	\$ _____
B. Transportation for <u>124</u> miles at current rate per mile Fare \$ <u>.575</u> =	\$ <u>71.30</u>	\$ _____
Meals (Number of):	Total	\$ _____
Breakfasts: meals @ _____ per meal.	\$ _____	\$ _____
Lunches: meals @ _____ per meal.	\$ _____	\$ _____
Dinners: meals @ _____ per meal.	\$ _____	\$ _____
C. Fees (Registration, Dues, etc.) ITEMIZED List:	\$ <u>90.00</u>	\$ _____
D. Miscellaneous (Taxi, Telephone, Tolls, etc.) ITEMIZED List:	\$ _____	\$ _____
<b>RECEIPTS MUST BE ATTACHED FOR APPROVAL</b>	<b>TOTALS:</b>	\$ <u>161.30</u>

**Instructions:**  
*Prior to Travel:*  
 Employee completes PART-I and Estimate portion of PART II. Department Head and County Administrator must sign under PART-I to approve travel.  
*Post Travel:*  
 Requesting Employee completes Actual PART-II and submits to Department Head for approval with receipts to be vouched for next accounts payable.

**PART III - OFFICE USE ONLY**

A. Prepaid Registration	Reconciliation
B. Prepaid Travel Reservations	
C. Other	

Requesting Employee Statement: I certify this actual expense incurred and was accomplished in accordance with the travel authorization and the information hereon is correct.

Requesting Employee Signature

Department Head Approval Signature

Copies: Original to personnel file - Copy to HR - Copy to Department Head

# VISION SCREENING & ASSESSMENT WORKSHOP

**April 10, 2020 | Wichita, Kan.**

**Location:** KU School of Medicine-Wichita  
Cottonwood Room  
1010 N. Kansas  
Wichita, Kan.

**Time:** Registration: 11:30 a.m. – 12:00 p.m.  
Workshop: 12:00 p.m. – 4:00 p.m.

**Instructors:** Mae Claxton, RN, Retired Health Center Supervisor  
*Kansas State School for the Blind, Kansas City, Kansas*  
Sabrina McAdoo, M.A., Ed., TSVI, ECSE  
*Early Childhood & Family Support Specialist, Central & Western KS*

**Cost:** \$90 if postmarked on or before April 2, 2020  
A \$10 late fee will be assessed if registering after April 2, 2020

**Target Audience:** Nurses, Para-professionals

**Class Size:** Limited to the first 12 registrants.

**How to Register:** Visit [www.eeds.com/live/707214](http://www.eeds.com/live/707214)  
For further assistance with registration, contact the KU AHEC Statewide Office by  
calling (620) 235-4040.

**Registration Deadline: April 2, 2020**

**Program Description:** Designed to provide vision screening theory and practices for nurses and other service providers in public health, schools and community work sites. Participants will utilize the information and skills to perform standardized vision screening techniques for children and youth.

## PLEASE NOTE:

Participants will need to print their own copy or bring an electronic device that they can access the posted guidelines during class. The posted guidelines can be found online at:  
<http://www.ksno.org/hearing-and-vision-screening-manuals/>

*Sponsored by*

The University of Kansas Medical Center Area Health Education Center West  
205 East 7th, Ste. 130, Hays, KS 67601  
Phone (785) 628-6128 • Fax (785) 628-6034

**Objectives:**

At the conclusion of the program, participants will be able to:

1. Describe vision screening requirements for children and youth.
2. Demonstrate competencies in conducting age appropriate tests for vision screening from infant-toddler to school age and special education populations.
3. List common childhood vision defects and identify appropriate test(s) to detect those defects.
4. Demonstrate use of the referral criteria for each selected test.
5. Describe the importance of appropriate follow-up on all referrals.

**Agenda:**

11:30 – 12:00 p.m. Registration

12:00 p.m. Introduction to Vision Screening, Kansas Laws & KDHE Recommendations

12:30 p.m. Anatomy & Physiology of the Eye, Common Eye Diseases, Concepts of Light Refraction, Eye Health & Risk Factors

1:00 p.m. Vision Screening for Infant-Toddlers

1:45 p.m. Color Vision, Worth 4 Dot, Stereopsis

2:15 p.m. Acuity Testing – Near, Distance & Excessive Hyperopia

3:00 - 4:00 p.m. Demonstrations for Near and Distance Visual Acuity, Written Examination & Question/Answers

*(20 minutes of break time will be given at the discretion of the speaker.)*

Participants will be given demonstrations of each screening test and will have time to practice with peers and perform a return demonstration of skills. Equipment and supplies for the practice sessions will be available at the program.

**Nursing Credit:**

The University of Kansas Medical Center Area Health Education Center East is approved as a provider of CNE by the Kansas State Board of Nursing. This course offering is approved for 4.0 contact hours applicable for APRN, RN or LPN relicensure. Kansas State Board of Nursing provider number: LT0056-0749. Mary Beth Warren, MS, RN, Coordinator.

If a participant misses more than 10% of an offering, a certificate of continuing education will not be issued. Partial credit is NOT given.

**Cancellation Policy:**

A registrant may cancel no later than April 6, 2020 to receive a refund minus a \$15 administrative fee. After that no refunds will be made. The registration fee will not be transferred to future offerings. Refunds are made by mail. KU Medical Center AHEC reserves the right to cancel this program and return all fees in the event of insufficient registrations. KUMC AHEC will not be responsible for any losses incurred by registrants, including but not limited to airline cancellation charges or hotel deposits.

**Nondiscrimination Statement:**

The University of Kansas prohibits discrimination on the basis of race, color, ethnicity, religion, sex, national origin, age, ancestry, disability, status as a veteran, sexual orientation, marital status, parental status, gender identity, gender expression and genetic information in the University's programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of the Office of Institutional Opportunity and Access, IOA@ku.edu, 1246 W. Campus Road, Room 153A, Lawrence, KS, 66045, (785)864-6414, 711 TTY.

Speakers:

Mae Claxton, RN has no relevant financial relationships to report in the last 12 months with a commercial interest.

Sabrina McAdoo, MA, Ed., TSVI, ECSE has no relevant financial relationships to report in the last 12 months with a commercial interest.

Powered By



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# YOUR TRIP TO:

University Of KS School Of Medicine



**1 HR 10 MIN | 62.2 MI**

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8. Merge onto US-54 E/US-400 E.

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12. Turn **left** onto N Minnesota Ave.

*If you reach N Platt Ave you've gone a little too far.*

Then 0.01 miles ..... 62.13 total miles

13. Take the 1st left onto E 9th Dr N.  
If you reach E 10th St N you've gone about 0.1 miles too far.

Then 0.06 miles 62.19 total miles

14. E 9th Dr N becomes N Kansas St.

Then 0.05 miles 62.23 total miles

15. University Of KS School Of Medicine, 1010 N Kansas St, Wichita, KS, 1010 N KANSAS ST is on the right.  
If you reach E 10th St N you've gone about 0.1 miles too far.

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