

AGENDA
HARPER COUNTY
BOARD OF COUNTY COMMISSIONERS

9:00 am

January 11, 2009

Harper County Court House

A. CALL TO ORDER

B. PUBLIC COMMENT

C. APPROVAL OF MINUTES

D. PAYMENT OF VOUCHERS

E. ITEMS OF BUSINESS

- | | | |
|------|--|-----------------|
| P 4 | 1) Organization of Board of Commissioners - Elections and Appointments | 9.05 am |
| P 7 | 2) Proposed Resolution - Salaries of Elected County Officials | 9.20 am |
| P 9 | 3) Emergency Management Performance Grant Application | 9.30 am |
| P 12 | 4) OTHER ITEMS OF DISCUSSION BY THE COUNTY COMMISSION | |
| P 13 | 5) Public Hearing - CDBG Grant: Harper Hospital District #5 | 11.00 am |

F. STAFF REPORTS

- | | |
|------|----------------|
| P 14 | 1) Road/Bridge |
| P 16 | 2) EMS |

G. WORK SESSION ITEMS

- | | | |
|------|----------------|----------|
| P 17 | 1) Road Policy | 10.00 am |
|------|----------------|----------|

H. ADJOURN

PUBLIC FORUM

Citizens are encouraged to speak to items on the agenda when recognized by the Chairman. Citizen desiring to speak to matters not on the agenda may do so at this time. Comments are limited to five (5) minutes and the Commission will take no action on items not on the agenda. Items introduced under Public Comment may be come agenda items at a later date.

APPROVAL OF MINUTES

Staff recommends motion to approve the minutes as presented/amended.

PAYMENT OF VOUCHERS

Staff recommends motion to approve the vouchers as presented/amended.

ITEMS OF BUSINESS

1) Organization of Board of Commissioners - Elections and Appointments:

Action #1. Election of Chairman

KSA 19-219. Organization of board; chairman, vacancy; charter counties, exception. It shall be the duty of the board of county commissioners to meet on the second Monday in January of each year, or within thirty (30) days thereafter, and organize by electing one of their number chairman for a term of one (1) year who shall preside at that meeting and at all other meetings during such year, if present; but in case of the chairman's absence, a temporary chairman may be elected from the members present; and in case of the death or resignation of the chairman of the board, the board may, at any regular or special meeting after such vacancy, elect one of their number chairman to fill the vacancy.

*Staff suggests motion to elect Commissioner _____
Chairman of the Harper County Board of County
Commissioners.*

Action #2. Election of Vice Chairman

*Staff suggests motion to elect Commissioner _____
Vice Chairman of the Harper County Board of
County Commissioners.*

Action #3. Designation of Official Newspaper:

The County has traditionally rotated the designation of "Newspaper" among the three publications in the County. An official newspaper would publish all required notices for the County entity as required by law. Under the Current rotation scheme, The Attica Independent would be the designee.

*Staff suggests motion to designate the Attica
Independent as the Official County Newspaper.*

Action #4. Designation of Representative: South Central Kansas Economic Development District

As a member of SCKEDD, the Board of Commissioners may appoint a representative to the SCKEDD Board - this is usually a Commissioner. Currently, Commissioner Adams holds the appointment and Mike Lanie of the Harper County Economic Development Council currently serves as alternate.

Staff suggests motion to designate Commissioner ____ Representative to the South Central Kansas Economic Development District and Mike Lanie as alternate.

Action #5. Designation of Representative: Sunflower Resource Conservation & Development

Sunflower requests that someone in Harper County be designated as the contact for its organization.

Staff suggests motion to designate ____ Representative to Sunflower Resource Conservation and Development.

Action #6. Designation of Representative: South Central Kansas Health Coalition

County' representative serves on the Executive Board of this organization. Currently, Chairman Stranathan holds the appointment.

Staff suggests motion to appoint Commissioner ____ Chairman Representative to the South Central Kansas Health Coalition.

Action #7. Designation of Representative: Kansas Legislative Policy Group

Group of several rural counties that monitor legislative activities in Kansas. Currently, Commissioner McIntire holds the appointment.

*Staff suggests motion to designate ____
Representative to the Kansas Legislative Policy
Group.*

Action #8. Appointment: Harper County Economic Development Council

Each Commission District is authorized to appoint a representative to the Harper County Economic Development Council.

Commissioner Stranathan District #1 appointment continues through December 2011.

*Commissioner McIntire District #2 HCED suggests appointment of
Pat Kershen for three (3) year term.*

Commissioner Adams District #3 appointment continues through December 2011.

District 1 Bruce Warren term 12-11

District 2

District 3 Mike Carmichael term 12-11

ITEMS OF BUSINESS

2) Proposed Resolution - Salaries of Elected County Officials

Below is proposed Resolution establishing the pay for Elected Officials in Harper County for 2010 as prescribed by statute:

The proposed salaries reflect a 3% increase over 2009 rates. That amount corresponds to the highest merit increase available to all other employees based on merit evaluations.

Highlights:

- Resolution sets the salary for the budget year of 2010
- Effective date of the salary adjustment would be January 3rd with first payment January 25th
- The Board of County Commissioners may adjust the salary during the year

Should you wish to proceed:

Staff suggests motion to adopt Resolution # 2010-02 establishing the annual salaries for elected county officials.

**Resolution 2010 – 02
Harper County, Kansas**

ANNUAL SALARIES OF ELECTED COUNTY OFFICIALS

BE IT RESOLVED, by the Board of Commissioners of Harper County, Kansas, in regular meeting duly assembled this 11th day of January, 2010 that the salaries for elected officials of Harper County for the year 2010 shall be as set forth below.

These salaries shall be effective for the pay period beginning January 3, 2010, and pay date of January 25, 2010, and continue for all subsequent pay periods unless and until modified by resolution of the Board of County Commissioners.

County Commissioners	\$16,125
County Attorney	\$47,846
County Clerk	\$41,417
County Treasurer	\$34,271
Register of Deeds	\$41,417
Sheriff	\$41,417

Adopted this 11th day of January, 2010

Board of Commissioners

Lee Adams, Chairman

Larry Stranathan, Commissioner

William A. McIntire, Commissioner

ATTEST:

Cheryl Adelhardt, County Clerk

ITEMS OF BUSINESS

3) *Emergency Management Performance Grant Application*

Harper County Emergency Management has applied and received this grant since 1998.

This grant is used to reimburse the County for required exercises for the County, the Emergency Manager's training/recertification, and for public awareness.

It has also been used in the past to purchase the County EMS/EM vehicles however, that is no longer an allowable expense.

The match requirement is met by Staff salaries and benefits.

The County must stay compliant with 56-2-2 which we are.

Staff suggests motion to authorize application to the Kansas Department of Emergency Management for fiscal year 2010 Emergency Management Performance Grant and direct Staff to do all things necessary for application.

**EMPG 2010 Guidance
for meeting KAR 56-2-2**

KAR 56-2-2 Requirement	Instruction
<p>An ordinance or resolution by the local governing body shall be established and provided to KDEM on which: (1) Establishes a disaster agency as required by KSA 48-929 or 48-930 (2) Provides for an appointed coordinator to head the agency (3) outlines the general authority of the agency before, during and after a disaster emergency (4) outlines the basic functions of the agency</p>	<p><i>Submit to KDEM a signed county ordinance or resolution dated after 1994 that is in compliance with KSA 48-929.</i></p> <p><i>The ordinance/resolution must be dated after 1994 because KAR 56-2-2 came into effect in 1994.</i></p> <p><i>A sample resolution is included in this guide.</i></p>
<p>An approved and/or actively working towards approval of a County Emergency Operations Plan (CEOP)</p>	<p><i>The county must have a CEOP approved by KDEM dated after July 2005 OR the county must be currently working with KDEM, or hired a Contractor and will have an approved CEOP prior to September 30, 2010.</i></p>
<p>Participation on the local emergency planning committee (LEPC) as provided for in KSA 65-5703 and the development and coordination of a radiological protection system</p>	<p><i>A representative from emergency management must be represented on the LEPC and attend LEPC meetings and activities.</i></p> <p><i>The county coordinator must be able to coordinate a radiological response using internal or external resources.</i></p>
<p>An active public education program, both through direct public presentations and contacts with the local news media</p>	<p><i>The county emergency manager will promote disaster/emergency preparedness during but not limited to severe weather awareness week and Preparedness Month including, but not limited to:</i></p> <ul style="list-style-type: none"> <i>• Public outreach: article in county newspaper on preparedness; public service announcements</i> <i>• Direct public presentations: presentations to local schools and organizations; partnerships with voluntary agencies for preparedness presentations</i>
<p>An established local exercise program to test the capability of the jurisdiction to implement the CEOP</p>	<p><i>Follow exercise program guidance documents. Documents provided on KDEM website at www.Kansas.gov/kdem</i></p>

KAR 56-2-2 Requirement	Instruction
An established on-going local emergency preparedness training program	<i>Emergency management staff will provide documentation (i.e. certificate of training completion) demonstrating participation in emergency management professional development during each training calendar year AND the emergency manager will provide documentation of efforts to work with local first responder, emergency management agencies to coordinate offering at least one multi-disciplinary emergency management training opportunity in the jurisdiction during each calendar year</i>
An established warning and notification system, tested periodically	<i>Complete tests on radio, pagers, call trees, and other equipment, back up equipment, etc. used to warn and notify the public.</i>
Identified mitigation actions necessary to prevent hazards or to lessen their impact	<i>Identified mitigation actions necessary to prevent hazards or to lessen their impact OR an approved and/or actively working towards an approved multi-jurisdiction mitigation plan</i>
Jurisdiction-provided office space and clerical support sufficient to perform the required emergency preparedness functions	<i>Self explanatory</i>
Jurisdiction-provided transportation or reimbursement for private transportation used for official duties	<i>Self explanatory</i>
Jurisdiction-provided portable radio, pager, cellular telephone or other communications arrangement for 24-hour a day notification	<i>Self explanatory</i>
Designated alternate disaster agency head (alternate coordinator)	<i>Designate and provide an alternate emergency management coordinator with contact information to KDEM</i>
A current position description for the coordinator and provided to KDEM	<i>Submit a current position description outlining the duties and responsibilities of the county emergency manager to KDEM.</i>
Obtain, within 24 months of appointment, and maintain certification as an emergency manager from an association or institution identified and published by the KDEM	<i>See KEMA's website for KCEM certification http://www.kema.org/</i>
County resolution adopting NIMS and provided to KDEM	<i>Submit a copy of the county resolution adopting NIMS and stating that NIMS is the standard that will be used responding to a disaster or other emergency.</i>

ITEMS OF BUSINESS

Other Items of Concern by the Commissioners

ITEMS OF BUSINESS

5) *Public Hearing - CDBG Grant: Harper Hospital District #5*

This is the date published for public hearing on finalization of the Harper Hospital District #5 Community Development Block Grant.

Representatives of the Hospital and the South Central Kansas Economic Development District will be in attendance to answer questions and assist in necessary activities.

STAFF REPORT

**HARPER COUNTY ROAD & BRIDGE
Weekly County Commission Report
December 28, 2009 - January 1, 2010**

KENT STONEBRAKER-EAST FOREMAN

1. Excavator 633 installing field entrance on Rd 747-L & x-pipe on Rd 684-19. Graders patrolling. Trucks 216, 217 & 310 hauling shale to new x-pipe on Rd 684-19 & new entrance on Rd 747-L.
2. Graders patrolling. Dozer 627 doing dirt work on Rd 747-L. Excavator 633 knocking down shale at new entrance on Rd 747-L. Trucks 216 & 310 hauling shale to soft spot on Rd 662-27, x-pipe on rd 745-N & new entrance on Rd 747-L. Replant stop signs on Rd 696-21 east end & 696-22 west end.
3. Graders patrolling. Dozer 627 cleaning silt pads on Rd 747-L. Excavator 633 cleaning silt pads and removing trees on Rd 747-L. Trucks 216 & 310 hauling shale to build up road on Rd 684-19. Reinstall right turn sign on Rd 676-28. Reinstall cat. 3 road closed sign on Rd 676-28. Reinstall double arrow sign on Rd 747-L, south end.
4. Graders patrolling. Dozer 627 doing dirt work on Rd 747-L. Excavator 633 installing x-pipe and field entrance on Rd 684-19. Trucks 216 & 310 hauling shale to new culverts on Rd 684-19. Bridge Crew helped with installation of smooth blade on the bucket of excavator 633. Needed some welding done on it before installation. Reinstalled 2 downed weight limit signs on Bridge 694-23.
5. New Year Holiday.

JIM THOMPSON-SHOP FOREMAN

1. #310 Sterling Truck, oil leak-motor. #117 International Semi, work on installing differential.
2. #117 International Semi, finish up differential work, worked on etc. #119 Sterling Truck, replace air line at cab.
3. Department on Aging Chevrolet Van, replace turn signal bulb. #117 International Semi, checked electrical problems.
4. Cleaned up shop.
5. New Year Holiday.




LAWRENCE SMITH-WEST FOREMAN

Gravel Rd's 670-6&7, 672-2, 674-3 & 668-4. Put up pulled out stop sign on Rd 690-6. Graders patrolling, cutting down high intersections & spreading gravel. Sent excavator to help put in piling and wall sheeting on bridge. Set up more pulled out or ran over signs; Rd 690-3-weight limit, Rd 686-5-weight limit(2), Rd 713-O-R/R, Rd 696-7-do not enter when flooded, Rd 721-S double arrow, Rd 700-13&14-stop sign(2), Rd 735-V & W-stop sign(2) & Rd 690-2-dead end. D5 pushing up gravel at Jacob Pit. Set up bridge out type 3 barricade at each end of Rd 694-16, west end and at 179 State Highway. Clean beaver trash & dirt out of end of culvert on Rd 682-9.

JEFF NULIK-BRIDGE FOREMAN

1. Rd 664-30, drive sheet piling with help from Kenny Goodenough on abutment.
2. Rd 664-30, drove sheet piling on west wing wall & cut off excess all the way across.
3. Retrieve traffic counters to be recharged. Rd 664-30, installed 4x6 across west abutment & set 2 deep deck flooring pieces.
4. Crew per John McClure.
5. New Year Holiday.

December 28, 2009 - January 1, 2010

-  KENT/EAST
-  LAWRENCE/WEST
-  JEFF/BRIDGE

		NW 170 AVE	NW 160 AVE	NW 150 AVE	NW 140 AVE	NW 130 AVE	NW 120 AVE	NW 110 AVE	NW 100 AVE	NW 90 AVE	NW 80 AVE	NW 70 AVE	NW 60 AVE	NW 50 AVE	NW 40 AVE	NW 30 AVE	NW 20 AVE	NW 10 AVE	N HP CO AVE	NE 10 AVE	NE 20 AVE	NE 30 AVE	NE 40 AVE	NE 50 AVE	NE 60 AVE	NE 70 AVE	NE 80 AVE	NE 90 AVE	NE 100 AVE	NE 110 AVE	NE 120 AVE	NE 130 AVE							
		709	711	713	715	717	719	721	723	725	727	729	731	733	735	737	739	741	743	745	747	749	751	753	755	757	759	761	763	765	767	769							
NW 160 RD	660		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		660	NE 160 RD				
NW 150 RD	662	A	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	A	662	NE 150 RD				
NW 140 RD	664	B	7		9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11		7	8	9	10	11		B	664	NE 140 RD				
NW 130 RD	666	C	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16		14	13	18	17	16	15	14		C	666	NE 130 RD				
NW 120 RD	668	D	22	20	21		23	24	22	20	21	22	23	24	22	20	21		23	24	22	20	21	22	23	24	22	20	21	22	23	24		D	668	NE 120 RD			
NW 110 RD	670	E	30	29	28	27	26		30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25		E	670	NE 110 RD			
NW 100 RD	672	F	31	32	33	34	35	36		32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36		F	672	NE 100 RD			
NW 90 RD	674	G		5		3	2	1		6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	G	674	NE 90 RD			
NW 80 RD	676	H		8		10	11	12	7	8	9	10	11	12	7	8	9	10	11		HARPER	7	8	9	10	11	12	7	8	9			H	676	NE 80 RD				
NW 70 RD	678	I		17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13		I	678	NE 70 RD			
NW 60 RD	680	J	22	20	21	22	23	24		22	23	24	22	20	21	22	23	24	22	20	21	22	23	24	22	20	21	22	23	24	22	20	21	22	23	24	J	680	NE 60 RD
NW 50 RD	682	K	30	29	28	27	26	25	30	29		27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25		K	682	NE 50 RD			
NW 40 RD	684	L	31			34	35	36	31	32	33	34	35	36	31	32	33	34	35	36			32	33	34	35	36	31	32	33	34	35	36		L	684	NE 40 RD		
NW 30 RD	686	M	6	5	4	3		1	6	5	4	3	2	1	6	5	4	3	2			6	5	4	3	2	1	6	5	4	3	2	1		M	686	NE 30 RD		
NW 20 RD	688	N	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11			7	8	9	10	11	12	7	8	9	10	11	12		N	688	NE 20 RD		
NW 10 RD	690	O	18			15	14		18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13		O	690	NE 10 RD			
N STATE RD	692	P	22	20	21	22	23	24	22	20	21	22	23	24	22	20	21	22	23	24	22	20	21	22	23	24	22	20	21	22	23	24		P	692	E ST. RD 44			
SW 10 RD	694	Q	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28			26		30	29	28	27	26	25	30	29	28	27	26	25		Q	694	SE 10 RD		
SW 20 RD	696	R	31	32	33	34	35	36		32	33	34	35	36	31	32	33	34	35	36			32	33	34	35	36		32	33	34	35	36		R	696	SE 20 RD		
SW 30 RD	698	S	6	5	4	3	2			6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1		S	698	SE 30 RD		
SW 40 RD	700	T	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12		T	700	SE 40 RD			
SW 50 RD	702	U	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13		U	702	SE 50 RD			
SW 60 RD	704	V	22	20	21	22	23	24	22	20	21	22	23	24	22	20	21	22	23	24	22	20	21	22	23		22	20	21	22	23	24		V	704	SE 60 RD			
SW 70 RD	706	W	30	29	28	27	26	25	30	29	28	27	26	25		29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25		W	706	SE 70 RD			
SW 80 RD	708	X	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36		X	708	SE 80 RD			
SW 90 RD	710	Y	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1		Y	710	SE 90 RD			
SW 100 RD	712	Z	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12		Z	712	SE 100 RD			
SW 106 RD	714	AA	18	17	16	15	14	13	18	17	16		14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13		AA	714	SE 106 RD			

DANVILLE

HARPER

ATTICA

FREEMPORT

ANTHONY

CORWIN

BLUFF CITY

WALDRON

STAFF REPORT

Harper County E.M.S.

Ambulance Runs

12/30/09 – 1/05/10

STATION:	<u>WEEK</u>	<u>MONTH</u>	<u>YEAR</u>
ANTHONY-			
Medic 71:	4	4	4
Medic 72:	3	3	3
ATTICA-			
Medic 73:	4	4	4
HARPER-			
Medic 74:	9	9	9
Medic 75:	0	0	44
TOTAL:	20	20	20

WEEKLY CALL SUMMERY

MEDICAL RESPONSES: 7

TRAUMA RESPONSES-

MOTOR VEHICLE CRASHES: 1

OTHER TRAUMA: 4

TRANSFERS-

ALS (ADVANCED CARE): 4

BLS (BASIC CARE): 4

STANDBYS-

EAGLE MED: 0

FIRE DEPT ASSIST: 0

OTHER: 0

DAY CALLS (6AM-6PM): 13

NIGHT CALLS (6PM-6AM): 7

WORK SESSION ITEMS

- 1) Discussion of road policy as it relates to specific damage to roadways by private interest.***