

November 13, 2018

The Harper County Board of Commissioners met in regular session, with Chairman Lee Adams calling the meeting to order to Commissioners Carla Pence and Brian Waldschmidt. Also in attendance was Melinda McCurley, Recording Secretary.

There was a discussion with County Treasurer Michelle Eshelman, as daily transactions are still not being reconciled daily. Commissioners indicated that the daily statements were to be up-to-date by the end of this week and Michelle agreed that they would try to do so. Commissioner Pence motioned to continue the AS400 data clean-up for the final CIC conversion; approved unanimously.

Commissioner Waldschmidt motioned to approve the regular meeting minutes of November 5, 2018; approved unanimously.

Britt Hedlund, Transition to Career Program, discussed an upcoming EMS class for high school students. Since the class has been previously held Health Department basement, Commissioner Waldschmidt motioned to approve usage of the building for the EMS class; approved unanimously. In the future, requests can be coordinated with Buildings and Grounds and won't need Commissioner approval. The program has the full support of the BoCC.

Commissioner Waldschmidt motioned to approve accounts payable for \$165,559.00 and benefits withholding for \$58,505.73; approved unanimously.

John McClure, Road and Bridge/Noxious Weeds/Solid Waste, discussed permitting for upcoming pipelines. There was a meeting this week on the Anthony Airport Road Project. A water line has been installed for the Industrial Park in coordination with the City of Anthony. Road Construction for the Industrial Park will begin as the weather clears. There was discussion about insulating the Anthony east building. John will request quotes.

Commissioner Waldschmidt motioned to recess as the Harper County Board of County Commissioners and to convene as the Board of Canvassers.

County Clerk Ruth Elliott reported on the General Election held November 6th. She shared the 59% turnout, Advance and Early Voting statistics and provisional ballots issues. It was approved that she start the final calculations.

Commissioner Waldschmidt motioned to recess as the Harper Board of Canvassers and reconvene as the Harper County Board of County Commissioners; approved unanimously.

Melinda McCurley presented a software cancellation for Dispatch as it is no longer necessary with the NG911 conversion. She gave an update on the tax sale and progress in serving defendants. At this time, \$262,699 has been collected.

Commissioner Pence motioned to discontinue the employee payroll deduction for property taxes and vehicle registration costs effective with the last payroll of 2018 and to issue refunds for any amounts outstanding; approved unanimously.

Commissioner Waldschmidt motioned to declare Ambulance 75 and a transportation bus as surplus and to list them with Floyd Auction on Auction Time; approved unanimously.

Ami DeLacerda, Human Resources, discussed employees who leave service and are then rehired in the same plan year, and how this affects the HRA flex card program. It was the consensus of the Board not to reload the card since the employee had already received their annual allotment.

Ami reviewed the new performance evaluation format that will tie into updated job descriptions. It was the consensus of the Board to implement this process. Ami will review the process at the next Department Head meeting. Personnel status forms for longevity in Community Development and Department on Aging, as well as an annual evaluation for Dispatch, were also approved.

Commissioner Pence motioned to recess the Harper County Board of County Commissioner meeting and to reconvene as the Board of Canvassers; approved unanimously.

County Clerk Elliott presented the final tabulation of the election results. Commissioner Waldschmidt motioned to approve the 2018 General Election results; approved unanimously.

Commissioner Waldschmidt motioned to adjourn the Board of Canvassers meeting and to reconvene as the Harper County Board of County Commissioners; approved unanimously.

At 11:45 a.m. Commissioner Pence motioned to enter executive session under the non-elected personnel exception to KOMA to discuss confidential HIPAA information, and to reconvene in this room at 11:50 a.m.; approved unanimously. The meeting returned to open session at 11:50 a.m. with no binding action taken.

At 11:50 a.m. Commissioner Waldschmidt motioned to enter executive session under the non-elected personnel exception to KOMA to discuss disciplinary action of an employee, and to reconvene in this room at 11:55 a.m.; approved unanimously. The meeting returned to open session at 11:55 a.m. with no binding action taken.

As there was no further business, the meeting adjourned at 11:55 a.m. The next regular meeting will be held on Monday – November 19, 2018 at 9 a.m., in the Courthouse Commissioner Room.

APPROVED



Lee Adams, Chair

ATTEST:



Melinda McCurley  
Recording Secretary

