

June 4, 2018

The Harper County Board of Commissioners met in regular session, with Chairman Lee Adams calling the meeting to order to Commissioners Carla Pence and Brian Waldschmidt. Also in attendance was Hannah Alldritt with the Anthony Republican and Melinda McCurley, Recording Secretary.

The Board received a letter of resignation from County Attorney David Graham, effective July 6, 2018.

Commissioner Waldschmidt motioned to approve the regular meeting minutes of May 29, 2018 and payroll in the amount of \$137,250.17; both approved unanimously. Commissioner Pence motioned to approve the addition and abatements for a negative -\$4,563.57; approved unanimously.

Andrea Polf, Arrowhead West, presented the Board with books highlighting the program's 40-year history. Andrea gave an update on program offerings in Harper County. They are requesting the same appropriation level for the 2019 budget.

Anna Porter, Appraiser, gave the 2018 valuation report, which shows a reduction in all areas - Oil and Gas, Personal Property and Real Estate, for an over-all estimated reduction of 6.1% in valuation. We are still waiting on state assessed valuation before we determine the overall valuation number.

Melinda McCurley presented a bill from the attorney who reviewed an open records request for the Sheriff Department. It was the consensus of the Board to pay the bill from the Sheriff's budget.

A complaint was received regarding the 4:00 p.m. cut-off time for title work in the Treasurer's Office. Michelle Eshelman, Treasurer, explained that the cut off is necessary to ensure the transactions are completed and staff has adequate time to close the books for the day. She will post more information regarding this process.

Ruth Elliott, County Clerk, gave a quarterly department update. State assessed valuation was received on June 1<sup>st</sup>. Staff is responding to insurance coverage questions regarding bid proposals. Several open records requests have been processed for various departments. All open records requests must be processed by the Clerk's Office, regardless of what department is affected. The deadline for filing for the 2018 election was on Friday as well as change of party affiliation. Ruth is beginning work on the 2018 Tax/2019 Budget abstract process.

John McClure, Road and Bridge/Noxious Weeds/Solid Waste Supervisor and David Wyatt, Noxious Weed Applicator, asked to purchase the Noxious Weed module for STAR programming that Road and Bridge currently uses. It was the consensus of the Board to move from the paper logs to Star programming, and for it to be paid from Noxious Weed budget. John reported that Murdock Road has been paved and staff will be moving shoulder material to eliminate drop offs. Staff will also work on repairing roads near Freeport that were washed out during heavy rains.

There was discussion about recent expensive repairs to the used golf cart at the Landfill, purchased in September 2017. John will research the repairs and report back to the Board.

Mike Youngers with EBH Engineering presented a contract for engineering services for the Water Line Project at the Harper County Industrial Park. Commissioner Waldschmidt motioned to approve the contract as presented; approved unanimously.

Ami DeLacerda, HR Director, discussed options for drug-screening companies. Monthly random testing has been reduced to a quarterly basis. Commissioner Adams was authorized to sign the Power of Attorney form for DEA for EMS, adding Jan Harding. It was the consensus of the Board to pay \$10 each for employee CPR training, to be paid from the departmental budgets. Ami presented personnel status forms for a new full-time paramedic and a resignation in EMS, as well as a pay increase for Noxious Weed employee for completing certification.

At 11:18 a.m. Commissioner Waldschmidt motioned to enter executive session under the attorney-client privilege exception to KOMA to discuss pending litigation, and to reconvene in this room at 11:23 a.m.; approved unanimously. The meeting returned to open session at 11:23 a.m. with no binding action taken.

At 11:23 a.m. Commissioner Pence motioned to enter executive session under the non-elected personnel exception to KOMA to discuss disciplinary action of an employee, and to reconvene in this room at 11:38 a.m.; approved unanimously. The meeting returned to open session at 11:38 a.m. with no binding action taken.

Melinda McCurley discussed the 2019 budget requests. It was the consensus of the Board for departments to prepare two budgets - one that is the same as 2018 and one that is a 3% decrease.

As there was no further business, the meeting was adjourned at 11:58 a.m. The next regular meeting will be held on Monday, June 11th at 9 a.m. in the Courthouse Commissioner Room.

APPROVED



Lee Adams, Chair

ATTEST:



Melinda McCurley Kelsie Murphy  
~~Recording Secretary~~ Deputy County Clerk