

January 16, 2018

The Harper County Board of Commissioners met in regular session, with Chairman Lee Adams calling the meeting to order to Commissioner Carla Pence. Commissioner Waldschmidt was absent. Also in attendance was Melinda McCurley, Recording Secretary.

Commissioner Pence motioned to approve the installation of a dog box in the Dodge Ram pickup, to be paid out of the Capital Equipment Reserve/Special Equipment County Attorney Fund; approved unanimously.

Commissioner Pence motioned to approve the regular meeting minutes of January 8, 2018 and the special meeting minutes of January 10, 2018; approved unanimously.

Samantha Troyer, EMS, reported that there is a fuel injector issue on ambulance 73. The estimate from Anthony Automotive to repair it was \$1600. It was the consensus of the Board to fix the ambulance. There was discussion about transferring patients between the two hospital locations until the joint facility is constructed. Due to the hospitals being combined, the number of beds at each facility has decreased. Therefore; a patient might need to be transferred to either facility. There are billing issues with inter-agency transfers.

At 9:21 a.m. Commissioner Pence motioned to enter executive session for non-elected personnel to discuss employee disciplinary action, with HR Director Ami DeLacerda and Samantha Troyer to remain present, and to reconvene in this room at 9:31 a.m.; approved unanimously. At 9:31 a.m. Commissioner Pence motioned to extend for 5 minutes; approved unanimously. At 9:36 Commissioner Pence motioned to extend for 15 minutes; approved unanimously. At 9:51 the meeting returned to open session with no binding action taken.

Anna Porter, Appraiser, discussed the tax abatement process. As we implement a new finance tax system, we should have better quality-control and reporting options.

Commissioner Pence motioned to approve the addition and abatement orders for a negative \$-48,463.61; approved unanimously. Commissioner Pence motioned to approve a separate set of addition and abatement orders for a negative \$-151.36; approved unanimously.

Commissioner Pence motioned to approve the voided check listing for a total of \$5,859.45; approved unanimously. Commissioner Pence motioned to approve payroll in the amount of \$137,955.52; approved unanimously. Commissioner Pence motioned to approve the transfer listing; approved unanimously.

John McClure, Road and Bridge, reported on staff with dozers/excavators who assisted during the cotton gin fire last week. There was discussion about pavement left behind in ditches after the soil-stabilization process. John will look at the affected roads and report back next week. Discussion on capital equipment purchases was tabled until next week when Commissioner Waldschmidt returns.

Melinda McCurley, Community Development, presented an interlocal agreement that will allow the City of Harper to administer the recently approved Community Ad Valorem Tax Rebate Program. Commissioner Pence motioned to approve the interlocal agreement; approved unanimously.

Sherry Vierthaler, Health, indicated that staff is working through programming changes in public health and moving towards implementing EWIC. Sherry attended a Health Coalition meeting in Pratt last week. There will be emergency preparedness training and exercises this spring. There have been some refrigerator temperature inconsistencies but they are still well within required ranges. A repair company will calibrate them and determine why they are fluctuating. Nurses are conducting presentations on healthy habits at the elementary schools, as well as assisting with Kindergarten screenings.

Linda Langley, Internal Auditor, presented 2017 year-end budget accounting report. All funds look healthy going into 2018. The 2018 PILOT payment was received. There continues to be issues with EMS revenue and billing reconciliations - 41 transfers that can't be billed by LifeTeam due to incomplete staff reports. Ami will work with Sam on getting the necessary reports completed by the end of the week.

Ami DeLacerda, HR, presented personnel status forms for longevity in the Health Department, which were approved. The status forms for significant promotions/raises for Jail employees were not approved in the budget process. Ami will contact Sheriff Chance and schedule time with the BOCC to discuss his request. Travel requests were presented for Department on Aging, Treasurer, Clerk's and HR.

There was discussion about requiring vaccinations for Jail employees and yearly TB testing. It was the consensus of the Board that any cost not covered by insurance will be billed to the department budget.

There was continued discussion about the EMS Director Position.

As there was no further business, the meeting was adjourned at 12:18 p.m. The next regular meeting will be held on Monday, January 22, 2018 at 9 a.m. in the Courthouse Commissioner Room.

APPROVED

  
Lee Adams, Chairman

ATTEST:

  
Melinda McCurley  
Recording Secretary