

September 12, 2016

The Harper County Board of Commissioners met in regular session, with Chairman Carla Pence calling the meeting to order to Commissioners Lee Adams and Brian Waldschmidt. Also in attendance was Melinda McCurley, Recording Secretary.

At 8:35 a.m. Commissioner Adams motioned to enter executive session for 30 minutes, for a Human Resource Director interview; approved unanimously. Commissioner Pence entered the executive session at 8:40 a.m. The meeting returned to open session at 9:01 a.m. with no binding action taken.

Ruth Elliott, County Clerk, notified the Commissioners that a summons was received where the City of Anthony has filed a lawsuit against the County in relation to the way the NRP was handled on the Downtown Anthony CID project.

Audrey Anderson, Register of Deed's, received an offer to attend the KCOA conference for free due to another county cancelling; the travel request was approved. Dorothy Nickel will help cover the office. Audrey reviewed the status of the scanning project. Staff continues to index older documents that have only been imaged. Audrey will gather information at the upcoming conference on microfilming and record storage. It was the consensus of the Board to allow staff to attend the upcoming surveying seminar.

Todd Pettegrew, EM and Dispatch Director, reported that the annual Emergency Management Performance Grant with the State of Kansas was authorized for \$12,874. There was discussion about possible use of that grant to purchase an emergency notification system. Road and Bridge mechanics serviced the EM pickup to avoid startup battery issues. Todd reviewed the training status of new Dispatch employees. Once released from training, the department will be fully staffed again. The generator came on at the tower when needed, so it appears the issue has been resolved. The JAG grant for the recording system is still listed as pending and the Board will be notified if it is approved. There was discussion about which funds can pay for certain expenses.

Kristie Clark, HR, presented travel requests for the Clerk's Office to attend PVD tax abstract class, personnel status forms for new hire in Dispatch, longevity increase for two Road and Bridge employees, a resignation at the Harper Senior Center, and changes to job positions at Road and Bridge, where existing employees will move to different positions; all were approved. Kristie reviewed a list of three employees affected by the Federal law change in relation to salaried employees. The law takes effect December 1, 2016. The employees would either need to be moved to an hourly rate or meet the minimum wage allowed of \$47,476 annually.

At 10:32 a.m. Commissioner Waldschmidt motioned to enter executive session for 10 minutes for non-elected personnel with Kristie Clark; approved unanimously. The meeting returned to open session at 10:41 a.m. with no binding action taken.

Melinda McCurley gave updated details about the upcoming employee appreciation dinner with several date options. She will coordinate with venue and caterer.

Melinda presented a quote from Salina Blue for \$2464 to move the plotter to the 4th floor, as ink must be completely drained from the machine to avoid damage. It was the consensus of the Board to approve the quote to ensure the plotter is moved properly and installed correctly. The quote includes 8 new ink cartridges.

Joanna Kenney, EMS Director, presented revenue and call statistics for August. Total calls decreased 12%; year-to-date transfers were 174. Kristie and Joanna presented options for scheduling. Joanna has spoken with the Attica Fire Chief and he has some EMR volunteers that are willing to assist with calls. It was the consensus of the Board to have those interested contact Kristie to complete necessary paperwork. The proposed schedule will have one truck work from 6am-6pm and from 6pm to 6am. If one truck must take a call, Joanna will contact the next crew to report to the station to be on duty. It was the consensus of the Board to approve a vacancy notice for one full-time paramedic.

At 11:47 a.m. Commissioner Waldschmidt motioned to enter executive session for 15 minutes for non-elected personnel with Joanna Kenney and Kristie Clark; approved unanimously. The meeting returned to open session at 12:02 p.m. with no binding action taken.

At 1:02 p.m. Commissioner Waldschmidt motioned to enter executive session for 30 minutes, for a Human Resource Director interview; approved unanimously. At 1:32 p.m. Commissioner Adams motioned to extend the executive session for 15 minutes; approved unanimously. The meeting returned to open session at 1:45 p.m. with no binding action taken.

Commissioner Adams motioned to approve additions and abatements for a negative \$-279.86; approved unanimously. Commissioner Waldschmidt motioned to approve the September 6 and September 8, 2016 meeting minutes; approved unanimously. Commissioner Waldschmidt motioned to approve accounts payable for \$166,328.66 and payroll for \$164,419.83; both were approved unanimously.

As there was no further business, the meeting was adjourned at 2:08 p.m. The next regular meeting will be held on Monday, September 19th, at 9 a.m. in the Courthouse Commissioner Room.

APPROVED



Carla Pence, Chair

ATTEST:



Melinda McCurley
Recording Secretary