

July 18, 2016

The Harper County Board of Commissioners met in regular session with Chairman Carla Pence calling the meeting to order to Commissioners Lee Adams and Brian Waldschmidt. Recording Secretary Melinda McCurley, Hannah Alldritt with the Anthony Republican and Don Evans were also in attendance.

Commissioner Waldschmidt motioned to approve the minutes of July 11, 2016; and payroll in the amount of \$159,578.78; both were approved unanimously.

Todd Pettegrew, Emergency Management, presented the 2016 Emergency Management Performance Grant for signature. Commissioner Adams motioned to approve the grant application; approved unanimously. Todd will be working with Bob Randall and Melinda McCurley on a Justice Assistance Grant to possibly purchase a new recording system for the dispatch center.

Sherry Vierthaler, Health, presented annual policy procedure review for public health. Commissioner Adams motioned to approve the changes; approved unanimously. There has been a 30% cut handed down from the State of Kansas to participants of the Senior Care programs which equates to a loss of approximately \$6,000 in revenue to the County. Some participants could be moved to another program to continue to receive services. Sherry updated the Board on upcoming meetings. The Health department will be sponsoring the breast-feeding station again this year at the Harper County Fair, as well as having an education booth. Sherry reported on personnel changes due to resignation in attendant care.

Andrea Reneau, Deputy Treasurer, presented the 2nd quarter idle-fund report. Commissioner Waldschmidt inquired about making the reports that are published in the official county newspaper more transparent to indicate what each dollar represents. The county collects money for all taxing entities; therefore it appears the county has a larger amount of cash on hand when in fact it will be distributed. Discussion was held regarding the importance of having daily statements processed in a timely manner.

Lori Reedy, Appraiser, is working on instruction manual for personal property; 5 oil/gas valuations were appealed to BOTB by a royalty interest, not the operator. Staff continues data collection for the 17% annual review. Plumb Thicket Landfill is due to be appraised. The staff could data collect the buildings but not the cells themselves. Lori will research cost and process to have a third party appraise the property. Several demonstrations for imaging software are scheduled this week with departments that are interested.

John McClure, Road and Bridge, reported on a road issue near Bluff City. It was the consensus of the Board to have the right of way surveyed and all documents reviewed by Attorney Knox. Staff will start working on the footing for the courthouse

sign that was purchased with memorial funds. It was the consensus of the Board to have the Danville Road project be 26 feet of stabilization and 24 feet of asphalt from 160 highway to the railroad tracks to account for the heavy truck traffic entering the Danville Coop. The rest of the road will be 24 feet of stabilization and 22 feet of asphalt. It was the consensus of the Board to install concrete instead of asphalt at the Elk Horn Valley Packing entrance north of Harper.

Commissioner Pence was authorized to sign the agreement with Circle C to seal NW 150 Rd with Onyx in the amount of \$184,900.06. Commissioner Adams motioned to approve the agreement with Circle C to chip and seal NE 100 Rd from K2 to K14 and NE 160 Rd from NE 110 Ave, going east to NE 130 Ave in the amount of \$98,253.22; approved unanimously. At 10:50 a.m. Commissioner Adams motioned to enter into executive session for non-elected personnel for 10 minutes with John McClure; approved unanimously. The meeting returned to open session at 11:00 a.m. with no binding action taken.

Renee Lippencott, Kansas Department of Commerce, presented information on the Rural Opportunity Zone student-loan repayment program. The current resolution has expired and will need renewed if the Commissioners agree to participate in the program. Applicants for the program that relocate to Harper County can receive up to \$15,000 paid out over 5 years to repay student loan debt. The applicant must stay within Harper County for the five-year program. The County has previously matched the State's contribution. Employers can also pay the matching portion if they wish to participate. The Commissioners will review the program details and report back to Renee.

Kristie Clark, HR, provided a travel request for the Health department, a personnel status form for a part-time EMT, a personnel status form moving a current EMT to AEMT, a personnel status form for longevity in Treasurer's Office, and an annual evaluation for R&B employee. There was discussion about a vacancy notice for a part-time Noxious Weed employee. The Board denied the request. There was discussion about a vacancy notice request for an attendant care worker for the Health department. The Board will meet with Sherry after lunch for further information.

Kristie discussed the federal law change – effective December 1, 2016 - requiring a minimum salary for salaried employees. Employers must increase an employee's salary to the minimum amount or change them to an hourly employee. Kristie will research the rule further and determine if any exemptions are allowed.

At 12:02 Commissioner Waldschmidt motioned to enter into executive session for 5 minutes for non-elected personnel with Kristie Clark; approved unanimously. The meeting returned to open session at 12:07 p.m. with no binding action taken.

The meeting recessed for lunch at 12:15 p.m. and reconvened at 1:15 p.m.

Sherry Vierthaler, Health, shared information about the full-time attendant care position. She will provide additional details at next week's meeting.

At 2:31 p.m. Commissioner Adams motioned to enter into executive session for 10 minutes for non-elected personnel with Lori Reedy, Kristie Clark and Melinda McCurley; approved unanimously. At 2:41 p.m. Commissioner Waldschmidt motioned to extend the executive session for an additional 10 minutes; approved unanimously. At 2:51 p.m. Commissioner Waldschmidt motioned to extend the executive session for an additional 10 minutes; approved unanimously. The meeting returned to open session at 3:01 p.m. with no binding action taken.

There was continued discussion about the 2017 budget.

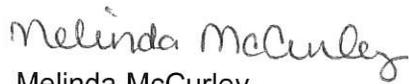
As there was no further business, the meeting was adjourned at 3:47 p.m. The next regular meeting will be held Monday, July 18th, at 9 a.m. in the Courthouse Commissioner Room.

APPROVED



Carla Pence, Chair

ATTEST:



Melinda McCurley
Melinda McCurley
Recording Secretary

