June 14, 2016

The Harper County Board of Commissioners met in regular session with Chairman Carla Pence calling the meeting to order to Commissioner Lee Adams. Commissioner Waldschmidt was absent. Also in attendance were Deputy County Clerk Kelsie Murphy, Bob Randall IT Director and Resident Don Evans.

Bob Randall, IT, asked for suggestions as to what to do with the old farm sign that cannot be reused. There was discussion of hiring part-time help during the custodian's absence; any vacancy request must go through Kristie Clark, HR.

Hannah Alldritt, for the Anthony Republican, entered the meeting at 9:09 a.m.

Commissioner Adams motioned to approve the regular meeting minutes of June 17, 2016 and the benefits withholdings for $25,859.94; both approved unanimously.

Hannah Alldritt asked for details on the 4th Floor renovation. Commissioner Pence explained the plan is for the Appraiser's office to move to the 4th floor.

John Gaffney entered the meeting with Register of Deeds Audrey Anderson at 9:15 a.m. John Gaffney left meeting at 9:17 a.m.

Audrey Anderson proposed the hiring of part-time employees to scan 222 books and 60,000 aperture cards, as well as cleaning-up scanning done by a previous company and discussed salaries – outsourcing would be more costly and not beneficial for our needs. Numerous books need fixed at $1,520.64 each. Commissioners suggested finding a universal system that will incorporate Register of Deeds, Appraiser and Clerk processes. Recording fees received for May totaled $32,670.00.

Joanna Kenney, EMS, reported that through May 31st, they completed 353 transports. There is an outstanding accounts receivable balance from insurance and individual payments, totaling $38,500. The Treasurer's Office is assisting with small collections. Drew Painter passed his written test for his advance EMT. Joanna asked to be appointed as a State examiner for advanced EMT. EMS landscaping looks great and there was discussion of placing a flag pole in front.

Commissioner Waldschmidt entered meeting via conference call at 9:49 a.m.

John McClure, Road and Bridge, presented damages on SW 80 Ave from oil companies driving on it after the salt water leak. Tony Wildman from Tapstone is providing the rock to fix the road but requesting the County haul it. Discussed Phase 3 of the hard surfacing road plan and taking bids for the respective projects. The need to include microcracking in the next phase was also discussed. John reported on a sand contract with one landowner who had allowed it to be used by a resident; per the contract, sand belongs to the County once we push it into a pile.

Commissioner Adams motioned to approve the bid from Andale Construction for 144,907 square yards of HA5 mineral density bond sealing at $2.40/square yard for a total cost of $347,776.80 for NW 150 Rd. The project will go 8 miles west, 1 mile north on NW100 Ave and ½ mile east on NW 160 Rd; approved unanimously.

Commissioner Waldschmidt left meeting via conference call at 10:00 a.m.

Kristie Clark, HR, presented travel request for Appraisers office and annual employee evaluations for the Health department and Road and Bridge. She advised that there will be a vacancy in the Health department at the end of July.

At 10:21 a.m., Commissioner Adams motioned to enter into executive session with Kristie Clark for 5 minutes for non-elected personnel; approved unanimously. The meeting returned to open session at 10:26 a.m. with no binding action taken. There was discussion about the CID finance board and the need for new members. County Clerk Elliott needs to be aware of all CID conversations and meetings as her office provides administration of the program.

Mike Feist, Solid Waste, presented a contract for Bobcat purchase. Commissioner Adams motioned to approve the one-year lease for $5,000 with First Bank of Sterling, for a 2016 Bobcat S630-T4 skid steer motor; approved unanimously. Commissioner Adams motioned to approve the 2016 SWMP (solid waste management plan) annual review; approved unanimously. Mike then gave a general department update.

Ginger Carlisle and Andrea Polf gave an overview of Arrowhead services, which include programs for infant and toddlers, development screening and day services such as case management. In 2015, 45 Harper County individuals were served. They also provided the annual financial report.

As there was no further business, the meeting was adjourned at 11:00 a.m. The next regular meeting will be held MONDAY, June 20th, at 9 a.m. in the Courthouse Commissioner Room.

APPROVED

Carla Pence

Carla Pence, Chair

ATTEST:

Melinda McCurley

Melinda McCurley
Recording Secretary