

April 17, 2017

The Harper County Board of Commissioners met in regular session, with Chairman Brian Waldschmidt calling the meeting to order to Commissioners Lee Adams. And Carla Pence. Also in attendance was Melinda McCurley, Recording Secretary.

Commissioner Pence motioned to approve a special accounts payable for \$19,500 to R & R Construction, as ½ payment of the solid waste building; approved unanimously. Commissioner Pence motioned to void a check to NewEgg \$536.39; it never cleared the bank and will be reissued; approved unanimously.

Commissioner Adams motioned to approve the benefits withholding in the amount of \$62,242.51 and the transfer listing; both approved unanimously.

Sherry Vierthaler, Health, presented a renewal contract for the Anthony Medical Center Medical Consultant for \$150 per month. Commissioner Adams motioned to approve the contract as presented; approved unanimously. The Advisory Board meeting is on Monday, April 24<sup>th</sup> and the LEPC meeting will be held Wednesday, April 19<sup>th</sup>. Staff will be participating in the Health Fair on the 28<sup>th</sup> as well as providing immunizations at the Chaparral High School Sports Clinic. KAC released a report ranking Kansas Counties on various health factors. Harper County ranked 95<sup>th</sup> in Health Outcomes and 88<sup>th</sup> in Health Factors.

Joanna Kenney, EMS, indicated that the annual State of Kansas licensure paperwork has been submitted. The medical director monthly amount has been changed to \$250/month. There was continued discussion about a Life Watch call to Harper Hospital. Joanna gave details on how the Transition-to-Career EMT Class could be offered in the Fall. She will work with Britt Hedland on details and bring back a recommendation for approval. There was discussion about opening the class to County Employees. It was the consensus of the Board that other department employees could take the class if they use paid time off.

John McClure, Road and Bridge, presented a quote from Andale Construction, for \$197,438.85, to seal the Danville Road with HA5; Commissioner Pence motioned to approve the quote to be paid from capital road improvements; approved unanimously. There was discussion about the next phase of surfacing projects and the possibility to save mobilization costs. John will have bids for review at the next meeting. John presented a quote for skid steer for Solid Waste. No action was taken on the quote.

At 10:02 a.m. Commissioner Adams motioned to recess the commission meeting and convene as the Harper County Board of Canvassers; approved unanimously. Ruth Elliott, County Clerk, indicated there was a 28% voter turnout for the Special Election on April 11, 2017. There was a total of 86 Advance-by-mail/Early Voters and 5 provisional ballot, all deemed to have legally-accepted reasons. Commissioner Pence motioned for the appropriate provisional ballots to be counted; approved unanimously. The Board of Canvassers meeting recessed at 10:15 a.m. so that the County Clerk's Office could complete the ballot processing and the Board of County Commissioners meeting was reconvened.

Andrea Reneau, Treasurer, presented the Idle Fund Report ending March 31, 2017. There was discussion about the process to write off outstanding personal property taxes that are more than 20 years past due. Andrea will get a copy of the Kansas statutes regarding the process.

Melinda McCurley, Appraiser Lori Reedy, and Andrea Reneau discussed policies in relation to the NRP. Ruth Elliott arrived after the start of the issues and was part of the discussion. It was the consensus of the Board to not allow Jason Wootonn's request to remain in the program due to delinquent taxes on properties under the same ownership, as the NRP plan states in the policy documents.

At 10:45 a.m. the Board of Canvassers meeting reconvened. Commissioner Pence motioned to approve the 2017 Special Election Abstract; approved unanimously. The Board of Canvassers meeting adjourned and the Board of County Commissioners was reconvened at 10:50 a.m.

Lori Reedy indicated that 79% of personal property renditions have been returned. Staff is compiling valuation notices for personal property and oil and gas. Those value notices will be mailed by May 1<sup>st</sup>. Statewide oil and gas productions for 2016 were released and Harper County fell from 1<sup>st</sup> to 2<sup>nd</sup> in oil production and is ranked 2<sup>nd</sup> in gas production. Oil Production fell 40% in Harper County from 2015-2016. Only 72 appeals were received for real estate valuations. Lori gave an update on the upcoming Flat Ridge 4 project.

Melinda McCurley gave an update on the 2018 budget process with all departmental budgets being submitted timely. Varney and Associates will schedule time with the Board to hear requests from department heads. There was discussion regarding juvenile housing collections and the ability to utilize community service hours for some of the cost reimbursement. Melinda will draft a policy for approval next week.

The meeting recessed for lunch at 12:05 p.m. and reconvened at 1:10 p.m.

Ami DeLacerda, Human Resources, led continued discussion of HR policies. Ami presented travel requests for the Clerk, Appraiser and Dept. on Aging offices.

At 1:50 p.m. Commissioner Adams motioned to enter executive session for 30 minutes for non-elected personnel to protect the privacy of the individual, with Ami DeLacerda, and to reconvene in this room at 1:50 p.m.; approved unanimously. At 2:20 p.m. Commissioner Adams motioned to extend the executive session for 15 minutes; approved unanimously. At 2:35 Commissioner Adams motioned to extend the executive session for 10 minutes; approved unanimously. The meeting returned to open session at 2:45 p.m. with no binding action taken.

Commissioner Adams motioned to approve the minutes of April 10, 2017; approved unanimously

As there was no further business, the meeting was adjourned at 2:58 p.m. The next regular meeting will be held on Monday, April 24, 2017 at 9 a.m. in the Courthouse Commissioner Room.

APPROVED

  
Brian Waldschmidt, Chair

ATTEST:

  
Melinda McCurley  
Recording Secretary