

March 20, 2017

The Harper County Board of Commissioners met in regular session, with Chairman Brian Waldschmidt calling the meeting to order to Commissioners Lee Adams and Carla Pence. Also in attendance was Melinda McCurley, Recording Secretary.

Commissioner Adams motioned to approve benefits withholding in the amount of \$62,996.57; approved unanimously.

Kevin Alexander, Harper County Community Foundation, gave a quarterly report. He attended the day on hill hosted by the Non-Profit Coalition. The Harper County Foundation is fortunate to have the County support. There was discussion about the funding agreement that expires in 2017. In 2010, the Foundation had less than 500,000 on their balance sheet. Today, they have just over \$3,000,000. The Board expressed their appreciation for the foundation and can see the benefit to the community.

Andrea Reneau, County Treasurer, department update, working on distribution. Office staff and furnishings have been rearranged to allow better visibility to the front counter. Andrea asked to change the status of the part time position to a full time position.

Sherry Vierthaler, Health, department update, presented the annual home health and in-home service policy manual review; Commissioner Pence motioned to approve the policy manuals; approved unanimously. Sherry gave an update on staff participating in the full scale exercise last week. Sherry is working on filling the vacant aide position.

John McClure, Road Bridge/Landfill/Noxious Weeds, department update. Andale Construction will be starting on the Corwin Road in 2 weeks. Commissioner Waldschmidt asked about continuing the project North to the next mile line instead of stopping in the middle of a mile. It was the consensus of the Board to update the bid to include the additional road segment. Ami DeLacerda entered the meeting to discuss how the combining of the departments have been progressing. John will include in the weekly report, a map of roads that have been sprayed.

Linda Langley, Internal Auditor, presented the February Financial Reports. The Board asked for monthly revenue reports in addition to the expenditures. Linda will calculate the employee benefits for those positions that weren't budgeted for 2017 and ensure that the transfers are being made.

Joanna Kenney, EMS, department update, participated in the full scale exercise last week. There was discussion about dispatching for Oklahoma agency. EMS can't respond to a call out of state unless mutual aid is requested. Todd Pettegrew entered the meeting. There was discussion about Todd taking PRN Paramedic calls. Joanna reported that new pads have been ordered for the AED machines in each Sheriff vehicle.

Lori Reedy, Appraiser, personal property renditions were due March 15th. There is a 5% penalty per month for late filing. They have had significant problems with bad addresses and mail being returned. April 1st deadline to appeal valuation notice on real estate. Staff is working on scanning historical maps to prepare them for indexing.

This summer, field appraisal staff will be working on the western portion of the county. Lori spoke with ABM Automation on the imaging strategy for the Appraiser's Office and a draft will be sent next week for final approval.

At 11:35 a.m. Commissioner Adams motioned to enter executive session for 10 minutes for non-elected personnel to protect the privacy of the individual being discussed with Ami DeLacerda and Lori Reedy, and reconvene in this room at 11:45 a.m.; approved unanimously. The meeting returned to open session at 11:45 a.m. with no binding action taken.

Ami DeLacerda, HR, department update, presented personnel status forms for EMS part time rehire and resignation in Register of Deeds.

At 11:48 a.m. Commissioner Pence motioned to enter executive session for 10 minutes for non-elected personnel to protect the privacy of the individual being discussed with Ami DeLacerda, and reconvene in this room at 11:58 p.m.; approved unanimously. At 11:58 Commissioner Adams motioned to extend the executive session for 10 minutes; approved unanimously. The meeting returned to open session at 12:08 p.m. with no binding action taken.

The meeting recessed for lunch at 12:20 p.m. and reconvened at 1:20 p.m.

Melinda McCurley, Community Development, department update, still funding available for a couple more community development grant opportunities. Melinda gave a report on wKREDA meeting held in Elkhart. Met with Sunflower Electric on their upcoming transmission line project.

At 1:40 p.m. Commissioner Adams motioned to enter executive session for 10 minutes for confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts and individual proprietorships, with Melinda McCurley, and to reconvene in this room at 1:50 p.m.; approved unanimously. The meeting returned to open session at 1:50 p.m. Commissioner Adams motioned to approve Community Development Grant application 2016-07 for \$21085.00 (\$10,542.50 to be reimbursed) for roof repairs and equipment; approved unanimously.

There was discussion of ongoing issues with meal expenses and the credit card. It was the consensus of the Board to revoke the Sheriff's Department credit card effective immediately.

Commissioner Adams motioned to approve the regular meeting minutes of March 13, 2017; approved unanimously.

Commissioner Pence motioned to approve the void check listing and the February transfer listing; approved unanimously.

Adjourned at 4:04 p.m.

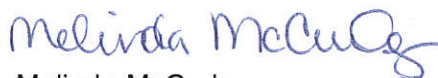
As there was no further business, the meeting was adjourned at 4:04 p.m. The next regular meeting will be held on Monday, March 27th at 9 a.m. in the Courthouse Commissioner Room.

APPROVED



Brian Waldschmidt, Chair

ATTEST:



Melinda McCurley
Recording Secretary

