

February 16, 2016

The Harper County Board of Commissioners met in regular session with Chairman Carla Pence calling the meeting to order to Commissioners Lee Adams and Brian Waldschmidt. Also in attendance was Recording Secretary Melinda McCurley.

There was discussion about the County Farm lease requirement of having a letter of credit on file with the County Clerk's Office. It was the consensus of the Board to require the letter as is written in the lease.

Commissioner Adams motioned to approve the minutes of February 9, 2016; approved unanimously. Commissioner Waldschmidt motioned to approve payroll in the amount of \$155,709.02; approved unanimously. Commissioner Adams motioned to approve the addition and abatement orders for a negative -\$4,689.95; approved unanimously.

Kristie Clark, HR, presented personnel status forms. Commissioner Waldschmidt was authorized to sign a vacancy notice for full time EMT. At 9:52 a.m. Commissioner Waldschmidt motioned to enter executive session for 30 minutes for non-elected personnel with Kristie Clark; approved unanimously. The meeting returned to open session at 10:22 a.m. with no binding action taken.

John McClure, Road and Bridge, gave a department update on County projects. It was the consensus of the Board to get quotes on cost of sealing NW 150 road to extend the life of the road, since it was paved approximately 2 years ago. John will prepare a bid packet for the McCormick Bridge and bring back next week.

Lori Reedy, Appraiser, is still researching options for indexing/scanning software and the ability to add on to the current software in the Register of Deed's Office. Staff is finishing payment-under-protest hearings. State Property Value Department set the oil price for valuing at \$27/barrel, down from the 2015 value of \$38/barrel. Personal property renditions are due to the Appraiser's office by March 15<sup>th</sup>.

Commissioner Waldschmidt motioned to approve the Physical Therapy Services contract with Harper Hospital; approved unanimously. Commissioner Adams motioned to approve the local grant application for the Health Department; approved unanimously.

Andrea Reneau, Deputy Treasurer, gave a department update in the absence of Treasurer Metzger.

Melinda McCurley, GIS/Zoning, gave a department update. GIS data requests have been increasing and take time to process. Since taking over environmental duties on January 12<sup>th</sup>, Melinda has conducted one real estate inspection. A Planning Commission meeting will be held in March for the annual reorganization.

There was discussion about the Anthony Shop Project. Commissioner Adams motioned to not pursue the project at this time; approved unanimously.

At 12:01 p.m. Commissioner Waldschmidt motioned to enter executive session for 5 minutes for non-elected personnel; approved unanimously. The meeting returned to open session at 12:05 p.m. with no binding action taken.

Commissioner Adams left the meeting at 12:08 p.m.

At 12:08 p.m. Commissioner Waldschmidt motioned to enter executive session for non-elected personnel for 30 minutes with Cheryl Adelhardt; approved unanimously. The meeting returned to open session at 12:38 p.m.

The meeting recessed for lunch at 12:38 p.m. and reconvened at 1:20 p.m.

At 1:30 p.m. Commissioner Waldschmidt motioned to enter executive session for Community Development Director interview for 30 minutes; approved unanimously. The meeting returned to open session at 2:00 p.m.

There was discussion about ongoing County projects.

As there was no further business, the meeting was adjourned at 3:25 p.m. The next regular meeting will be held Tuesday – February 23rd at 9 a.m. in the Courthouse Commissioner Room.

APPROVED



Carla Pence, Chair

ATTEST:



Cheryl Adelhardt  
County Clerk