

January 5, 2016

The Harper County Board of Commissioners met in regular session with Chairman Carla Pence calling the meeting to order to Commissioners Lee Adams and Brian Waldschmidt. Also in attendance were County Clerk Cheryl Adelhardt and Recording Secretary Melinda McCurley.

Resident Sarah Yoder commented on the rock on Bluff City Road.

Commissioner Waldschmidt motioned to approve the minutes of December 29, 2015; approved unanimously. Commissioner Adams motioned to approve the added and abates a (negative) -\$10.81; approved unanimously.

Janis Knox, County Attorney, was present for discussion on job duties for the County Counselor vs. County Attorney. Presented statistics on case load for the surrounding counties compared to Harper County.

At 9:35 Commissioner Adams motioned to enter into executive session for 5 minutes for attorney client privilege matter with Janis Knox to remain present; approved unanimously. The meeting returned to open session at 9:40 with no binding action taken.

John McClure, Lawrence Smith and Kent Stonebroker, Road and Bridge, were present for a department update. There was discussion about rigs moving during inclement weather and impassable road conditions. The crews are still having problems with radio communication. Total Comm will be in town on Thursday to make additional repairs. Melinda will work with Janis and the City of Attica on drafting a memo of understanding on usage of the generator owned by the Sheriff's Department.

HP Cnty Bar Assoc. Members Phil Unruh, Elaine Esparza, John Gaffney, Laurel McClellan, Janis Knox, Jim Forsyth, and David Hall were present to hear long-term goals for space within the Courthouse. There was discussion regarding options for relocating the law library. Bar Association members will consider options and meet again with the Board. The local association was approved to use the Commission chambers, when it was not in use, to meet with clients.

Greg Barlow, Noxious Weeds, gave an updated on spraying right-of-ways, and vehicle usage. They are unable to spray when the ground is frozen.

Joanna Kenney, EMS, discussed the transfer policy for inclement weather. The next EMS class will start January 11th. She presented details on the Blue Cross allowable mileage rate and discussed the proposed Harper County fees. Commissioner Waldschmidt motioned to approve the updated fee schedule except the special event coverage item (tabled); approved unanimously. Joanna provided each Commissioner with information including transfer reports, EMS staff details, overlapping calls, accounts receivable history, etc.

Kristie Clark, HR, presented travel requests for the health department and performance evaluations for signature.

Tracy Chance, Sheriff and Trish Glover, Dispatch, discussed the Dispatch Department being administered by the Sheriff's office. They were separated in 2008. Tracy indicated that detention supervisors should have cell phones. Tracy asked for changes to the meal policy after credit card was pulled due to overages of meal-policy allowances. The Board indicated the card would be reinstated when the overage amounts were paid.

Bob Randall, IT and Facilities, discussed snow- and ice-removal plans and he will draft a policy for future events, placing snow/ice melt at each building. The plan will prioritize each walkway and ensure that all staff involved are made aware of the plan. Bob presented information regarding internet providers. It was the consensus of the Board to change providers to SC Telecom and upgrade to the 50 mbps service.

At 12:34 p.m. Commissioner Adams motioned to enter executive session for 10 minutes with Cheryl Adelhardt, for the purpose for non-elected personnel; approved unanimously. The meeting returned to open session at 12:44 p.m. with no binding action taken.

Commissioner Adams motioned to approve KLPG dues for the amount of \$3,302.69, approved unanimously.

After discussion, the Board decided to not allow additional CID applications for business signs.

Commissioner Waldschmidt motioned to approve payroll in the amount of \$164,042.58 and 2015 year-end internal transfers in the amount of \$923,899.33. Commissioner Adams motioned to approve accounts payable in the amount of \$242,759.31; all were approved unanimously.

Discussion was held regarding transition in Dispatch due to the director leaving service. The Board approved immediate advertising for the director position.

As there was no further business, the meeting was adjourned at 1:27 p.m. The next regular meeting will be held Tuesday – January 12<sup>th</sup> at 9 a.m. in the Courthouse Commissioner Room.

APPROVED



Carla Pence, Chair

ATTEST:



Cheryl Adelhardt  
County Clerk