Agenda
Harper County
Board Of County Commissioners
Harper County Courthouse

Tuesday, February 23, 2016 - 9:00 a.m.

A. Call To Order

B. Pledge Of Allegiance

C. Public Comment

Citizens are encouraged to speak to items on the agenda when recognized by the Chairman. Citizen desiring to speak to matters not on the agenda may do so at this time. Comments are limited to five (5) minutes and the Commission will take no action on items not on the agenda. Items introduced under Public Comment may be come agenda items at a later date.

D. Approval Of Minutes

E. Payment Of Vouchers

F. Items Of Business

1. Kristie Clark - HR - 9:15 A.m.

   - Department Update
   - Employee Evaluations

2. Mike Feist - Solid Waste - 9:45 A.m.

   - Monthly Department Update

3. Bob Randall - IT And Facilities Update - 10:00 A.m.

   - Monthly Department Update

4. Melinda McCurley - 10:15 A.m.

   - Office Space Update

5. Janis Knox - County Attorney - 10:30 A.m.

   - Burial of Indigent Person Policy

6. John McClure, Road And Bridge - 10:45 A.m.

   - Weekly Department Update
   - McCormick Bridge Design Contract

Documents: MCCORMICK BRIDGE CONTRACT.PDF, 2 8-12 2016.PDF, COPY OF MAP 2 8-12 2016.PDF

7. Pete Molitor - Andale Ready Mix - 11:00 A.m.
    - Road Project Planning
8. Kristie Clark - Executive Session - 1:30 P.m.
    - Community Development Interview

G. Correspondence

H. Adjourn

I. Lunch Break - 12:00 Pm To 1:00 Pm

AGREEMENT

between

COOK, FLATT & STROBEL

ENGINEERS, P.A.

and

HARPER COUNTY, STATE OF KANSAS

THIS AGREEMENT, made and entered into by and between HARPER COUNTY, State of Kansas, hereinafter referred to as the COUNTY; and the firm of COOK, FLATT & STROBEL, ENGINEERS, P.A., 2930 SW Woodside Drive, Topeka, Kansas 66614, hereinafter referred to as the ENGINEER.

WITNESSETH:

That the said COUNTY desires the services of the ENGINEER for design surveys and preparation of plans, and cost estimates for the replacement of Bridge No. 0763.0-0702.0 (BB-22), 0.5 miles north and 1.0 miles east of Bluff City.

The extent and scope of engineering services include design surveys and plan preparation for bridge and roadwork in accordance with approved practices and requirements of the Kansas Department of Transportation (KDOT).

For the engineering services the ENGINEER shall receive a lump sum fee of Thirty Two Thousand Dollars ($32,000.00).

It is further agreed that payment shall be made by the COUNTY on the basis of progress of the work; that sixty percent (60%) of said fee shall be considered as due upon furnishing of field check plans and one hundred percent (100%) of said fee, less previous payments, shall be considered as due when final plans are completed and submitted to the COUNTY. In addition, the COUNTY shall be obligated to pay for services under this Agreement as may lawfully be made from (a) funds budgeted and appropriated for that purpose during the COUNTY'S current budget year or (b) funds made available from any lawfully operated revenue producing source.

SECTION I

THE ENGINEER AGREES

Paragraph One

The ENGINEER agrees to make the necessary design surveys and prepare plans, specifications, right-of-way and easement descriptions, and estimates for the improvement hereinbefore mentioned, for the fee as stipulated, which fee shall be complete and sufficient payment for all work performed, equipment or materials used, and services rendered in connection with such work. It is understood that such work shall be completed according to approved standard practices and rules or regulations of the Kansas Department of Transportation.

Paragraph Two

The ENGINEER further agrees to accept compensation for such work from said COUNTY in such amounts and at such periods as have been by said ENGINEER and said COUNTY mutually agreed.

Paragraph Three

The ENGINEER further agrees:

1. To comply with all Federal, State, and local laws, ordinances, and regulations applicable to the work.

2. To procure all licenses or permits necessary for his business operation under said agreement. Special project permits required by the Division of Water Resources, the Corps of Engineers, or other governmental agencies shall be obtained by the COUNTY with assistance and cooperation of the ENGINEER. Any fees required by governmental agencies to obtain permits shall be paid for by the COUNTY.

3. To be responsible for all damage to persons or property caused by him, his agents, employees, or subcontractors, which may result from their operation in connection with the work.

4. To deliver to the COUNTY all tracings, the necessary set of prints, and to make available to the Department at any time all field notes taken in the preparation of plans for said project.

SECTION II

THE COUNTY AGREES

Paragraph Four

The COUNTY agrees:

That the ENGINEER has been duly authorized to make all said surveys, plans, specifications, and estimates, including the performance of all necessary services and the furnishing of all labor, equipment, materials and supplies essential thereto, for the fee as stipulated.

Paragraph Five

It is further understood and agreed by the said COUNTY that this agreement and all contracts which are entered into under the provisions of this agreement shall be binding upon the present governing body of said COUNTY and their successors.

Paragraph Six

It is further understood that the engineer will arrange for a soils investigation on a cost reimbursable basis.

SECTION III

THE PARTIES HERETO MUTUALLY AGREE

Paragraph Seven

It is mutually agreed by the parties hereto:

1. That the Services to be performed by the ENGINEER under the terms of this agreement are personal and cannot be assigned, sublet or transferred without the written consent of said COUNTY.

2. That the right is reserved by the COUNTY to terminate this agreement at any time, upon written notice, in the event the improvements are to be abandoned or indefinitely postponed; provided, however, that in any case the ENGINEER shall be paid for the reasonable value of the services rendered up to the time of termination on the basis of the payment provisions of this agreement but in no case greater than the lump sum fees stipulated on Page 1 of the Agreement. The parties recognize that services terminated prior to completion will be of less value to the COUNTY than services completed pursuant to the terms of the contract.

3. That payment by the COUNTY as hereinbefore provided is contingent upon approval of the plans, specifications, and estimates by the COUNTY.

4. That "SPECIFICATIONS" as mentioned in said agreement shall be construed to mean the applicable sections of the Standard Specifications of the Kansas Department of Transportation and approved supplemental specifications applicable to said improvements.

5. That surveys as identified in this agreement cover design surveys only.

6. The ENGINEER agrees not to discriminate against any employee or applicant because of race, color, religion, sex, national origin, age, or physical handicaps in regard to any position for which the employee or applicant is qualified. The ENGINEER will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, national origin, age, or physical handicap.

7. All work product of ENGINEER will become the property of the COUNTY exclusively and will be promptly delivered to the COUNTY upon completion of ENGINEER's services or earlier termination thereof.

IN WITNESS WHEREOF, said parties have caused this agreement to be signed by their duly authorized official this _____ day of _____, 2016.

_____
County Clerk

_____
Chairman, Board of Commissioners

_____
Member, Board of Commissioners

_____
Member, Board of Commissioners

COOK, FLATT & STROBEL,
ENGINEERS, P.A.

_____
Kenneth M. Blair, P.E.

CFS ENGINEERS
cfse.com

One Vision. One Team. One Call.

2930 SW Woodside Drive
Topeka, Kansas 66614
(785) 272-4706 Office
(785) 272-4736 Fax

cfse.com

Other Offices:
Lawrence, Kansas
Kansas City, Kansas
Wichita, Kansas
Kansas City, Missouri
Branson, Missouri
Springfield, Missouri
Jefferson City, Missouri

February 12, 2016

John McClure
Harper County
103 W. Steadman Street
Anthony, KS 67003

Re: Design Contract
Bridge 0763.0-0702.0 (BB-22), .05 miles north and 1.0 miles east of Bluff City. (McCormick Bridge)

Dear John:

Enclosed find two copies of a proposed design contract for the survey and design of the above mentioned bridge.

Please review and if acceptable, sign and send one copy back to our office.

If you have any questions, please give us a call.

Respectfully,
Cook, Flatt & Strobel Engineers P.A.

Kenny Blair, P.E.

Enclosures

Kenneth M. Blair, P.E.
Chairman

Robert S. Chambers, P.E.
President-Treasurer

Sabin A. Yañez, P.E.
Senior Vice President-Secretary

Kevin K. Holland, P.E.
Vice President

Daniel W. Holloway, P.E.
Vice President

Charles C. LePage, P.E.
Vice President

Lance W. Scott, P.E.
Vice President

HARPER COUNTY ROAD & BRIDGE
Weekly County Commission Report
February 8-12, 2016

KENT STONEBRAKER-EAST FOREMAN

1. Excavator 635 cleaning ditches & installing field entrances on Rd 670-16. Truck 216 hauling shale to field entrances on Rd 670-16. Dozer 627 pushing up sand at the Fox Pit. Graders patrolling.
2. Excavator 635 installing field entrance & removing trees along Rd 670-16. Truck 310 hauling shale to entrance on Rd 670-16. Truck 216 hauling trees to Harper County Landfill from Rd 670-16. Dozer 627 pushing up sand at the Fox Pit. Excavator 635 cleaning ditches & cleaning ends of x-pipe on Rd 704-21. Graders patrolling.
3. Excavator 635 cleaning ditches & around x-pipe on Rd 704-21. Excavator 635 cleaning silt pad in ditch along Rd 696-23. Truck 310 hauling shale to Rd's 670-16, 666-15 & 668-14. Dozer 627 pushing up sand at the Fox Pit. Hauled off scrap iron from the Harper Shop to Kelly's Salvage.
4. Excavator 635 cleaning out silt pads in ditches along Rd's 670-16 & 17. Trucks 310, 305 & 606 hauling sand to Rd's 688-19 & 686-18 & 19. Truck 310 hauling shale to Rd 668-14. Graders patrolling.
5. Truck 605 hauling Dozer 627 to Wichita for repairs. Excavator 635 cleaning silt pads out of ditches along Rd 739-E. Trucks 305, 310, 216 & 606 hauling sand to Rd's 686-19 through 22. Graders patrolling.

JIM THOMPSON-SHOP FOREMAN

1. #100 2013 Chevrolet, service job-replaced l/h front hub at 96,945 miles. #217 2006 Sterling Truck, brake problems.
2. #627 CAT D6N, service call-sos motor. #100 2013 Chevrolet, rear brake job-wheel cylinder leaking. #156 CAT 120M, checked batteries.
3. #156 CAT 120M, checked batteries & called Foley. #632 CAT Excavator, replaced fuel filter at 1,696 hours. #310 2006 Sterling Truck, checked for coolant leak.
4. #156 CAT 120M, won't start-checked & called Foley. #200 2013 Chevrolet Pickup, service job-replaced brake rotors and pads & l/h front hub assembly at 95,715 miles. #216 2006 Sterling Truck, replaced broken dash panel.
5. DOA 2012 Ford, service job at 75,267 miles. #217 2006 Sterling Truck, rear axle brake job.

LAWRENCE SMITH-WEST FOREMAN

Hauled shale to & pulled shoulders on Rd's 704-4 through 8, 702-4, 719-U &V & 700-4 & 5 to fix heavy oil field traffic damage. Hauled shale to fix intersections on Rd's 684-10 & 11 & 729-M & L. Dozer 628 pushing up sand at the Jones & Thomas Pits. Graders patrolling & spreading shale. Dozer 628 ripping & stockpiling shale at the Hostetler Pit. Sanded Rd's 735-O & P, 690-12, 682-15, 16 & 17 & 713-F & G.

JEFF NULIK-BRIDGE FOREMAN

1. Unloaded culvert shipment. Checked Bridges 666-2, 682-2 & 676-3. Moved crane in the yard.
2. Drove sheet piling at Bridge 676-4.
3. Checked Bridges 686-14 #1 & #2. Closed Rd 686-14. Built plates for Bridge 686-14 #1.
4. Plates & Stringers at Bridge 686-14 #1.
5. Replaced decking & lacing boards at Bridge 686-14 #1.

February 8-12, 2016

KENT/EAST

LAWRENCE/WEST

JEFF/BRIDGE

			NW 170 AVE	NW 160 AVE	NW 150 AVE	NW 140 AVE	NW 130 AVE	NW 120 AVE	NW 110 AVE	NW 100 AVE	NW 90 AVE	NW 80 AVE	NW 70 AVE	NW 60 AVE	NW 50 AVE	NW 40 AVE	NW 30 AVE	NW 20 AVE	NW 10 AVE	N HP CO AVE	NE 10 AVE	NE 20 AVE	NE 30 AVE	NE 40 AVE	NE 50 AVE	NE 60 AVE	NE 70 AVE	NE 80 AVE	NE 90 AVE	NE 100 AVE	NE 110 AVE	NE 120 AVE	NE 130 AVE			
			709	711	713	715	717	719	721	723	725	727	729	731	733	735	737	739	741	743	745	747	749	751	753	755	757	759	761	763	765	767	769			
NW 160 RD	660			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		660	NE 160 RD
NW 150 RD	662	A		6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	A	662	NE 150 RD
NW 140 RD	664	B		7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	B	664	NE 140 RD
NW 130 RD	666	C		18		16	15	14	13	18	17	16	15	14	13	18	17		15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	C	666	NE 130 RD
NW 120 RD	668	D		19	20	21	22	23	24	19	20	21	22	23	24	19		21	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	D	668	NE 120 RD
NW 110 RD	670	E		30	29	28	27	26	25	30	29	28	27	26	25		29				25	30	29	28	27	26	25	30	29	28	27	26	25	E	670	NE 110 RD
NW 100 RD	672	F		31		33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	F	672	NE 100 RD
NW 90 RD	674	G		6		4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6		DANVILLE		2	1	G	674	NE 90 RD
NW 80 RD	676	H		7	8			11	12	7	8	9	10	11	12	7	8	9	10	11	12	HARPER 7	8	9	10	11	12	7	8	9	10	11	12	H	676	NE 80 RD
NW 70 RD	678	I		18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	I	678	NE 70 RD
NW 60 RD	680	J		19	20	21	22	23	24		ATTICA	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	J	680	NE 60 RD
NW 50 RD	682	K		30		28	27	26	25	30	29	28	27	26	25	30	29				25	30	29	28	27	26	25	30	29	28	27	26	25	K	682	NE 50 RD
NW 40 RD	684	L		31	32	33	34	35	36	31	32	33			36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	L	684	NE 40 RD
NW 30 RD	686	M		6	5	4	3	2	1	6	5	4		2	1	6		4	3	2						2	1	6	5	4		2	1	M	686	NE 30 RD
NW 20 RD	688	N		7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12		8	9	10	11	12	7	FREEPORT		10	11	12	N	688	NE 20 RD
NW 10 RD	690	O		18	17	16	15	14	13	18	17	16	15	14			17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	O	690	NE 10 RD
N STATE RD	692	P		19	20	21	22	23	24	19	20	21	22	23	24		20	21	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	P	692	E ST. RD 44
SW 10 RD	694	Q		30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26		30	29	28	27	26	25	30	29	28	27	26	25	Q	694	SE 10 RD
SW 20 RD	696	R		31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	ANTHONY 36	31	32	33	34		36	31	32	33	34	35	36	R	696	SE 20 RD
SW 30 RD	698	S		6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	S	698	SE 30 RD
SW 40 RD	700	T		7	8	9			12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	T	700	SE 40 RD
SW 50 RD	702	U		18	17	16			13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	U	702	SE 50 RD
SW 60 RD	704	V		19	20	21						21	22	23	24	19	20	21	22	23	24	19	20		22	23	24	19	20		22	23	24	V	704	SE 60 RD
SW 70 RD	706	W		30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	BUTLER CITY	26	25	W	706	SE 70 RD
SW 80 RD	708	X		31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	X	708	SE 80 RD
SW 90 RD	710	Y		6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	Y	710	SE 90 RD
SW 100 RD	712	Z		7	8	9	10	11	12	7	8	WALDRON 9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	Z	712	SE 100 RD
SW 106 RD	714	AA		18	17	16	15	14	13	18	17	16		14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	AA	714	SE 106 RD
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