

TUESDAY, July 5th, 2016 - 9:00 a.m.

A. Call To Order

B. Pledge Of Allegiance

C. Public Comment

Citizens are encouraged to speak to items on the agenda when recognized by the Chairman. Citizen desiring to speak to matters not on the agenda may do so at this time. Comments are limited to five (5) minutes and the Commission will take no action on items not on the agenda. Items introduced under Public Comment may be come agenda items at a later date.

D. Approval Of Minutes

E. Payment Of Vouchers

F. Items Of Business

1. Todd Pettegrew - Dispatch/EM - 9:15 A.m.

2. Larry Sharp - KCAMP - 9:45 A.m.

- Annual Update on KCAMP Insurance

3. Greg Barlow - Noxious Weeds - 10:00 A.m.

- Monthly Department Update

Documents: [2016 WEED MANAGEMENT PLAN.PDF](#)

4. David Edwards - GSI Engineering - 10:15 A.m.

- Geotechnical Services

5. John McClure - Road And Bridge - 10:30 A.m.

- Weekly Department Update

Documents: [COPY OF MAP 6 20-24 2016.PDF](#), [6 20-24 2016.PDF](#)

6. Kristie Clark - HR - 10:45 A.m.

- Weekly Department Update

7. Melinda McCurley - GIS - 11:00 A.m.

- Annual Mapping Contract
- KAC Voting Delegate
- Township Treasurer Appointment
- Voting Booths

Documents: [2016 HARPER MAINT CONTRACT 2016.PDF](#), [TOWNSHIP 5 TREASURER APPOINTMENT.PDF](#)

8. Cheryl Adelhardt - 11:30 A.m.

- SCKED

G. Correspondence

H. Adjourn

ANNUAL NOXIOUS WEED MANAGEMENT PLAN HARPER COUNTY

NOXIOUS WEED CONTROL

A. LAND USE STATISTICS

1. Total Acres 513,280
2. County roads 1,254 Miles
3. Sections 810
4. Intersections 710

B. HERBICIDE SALES POLICY

1. Herbicides sold for Noxious weed control only.
2. Land subject to inspection to determine infestation.
3. R. U. P. sales will be recorded on aerial photos.

C. COUNTY LAND RIGHT OF WAY WEEDS SPRAYED.

1. Musk Thistle
2. Field Bindweed
3. Johnson Grass
4. Sericea Lespedeza

We certify that this is a correct copy of the Harper County  
Noxious Weed Management Plan as required by K.S.A.2-1317 and  
due June 1, 2016

\_\_\_\_\_  
Chairman, County Commissioners

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Commissioner

\_\_\_\_\_  
Date

June 20-24, 2016

-  KENT
-  LAWRENCE
-  JEFF

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666	D	19	20	31-9			23	24	19	20	31-8			23	24	19	20	31-7			23	24	31-6			23	24	31-5			23	24	D
668	E	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	E	
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684	M	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	M	
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690	P	19	20	33-9			23	24	19	20	33-8			24	19	20	33-7			23	24	33-6			23	24	33-5			23	24	P	
692	Q	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	Q	
694	R	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	R	
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704	W	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	W	
706	X	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	X	
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712	AA	18	17	35-9			23	24	18	17	35-8			23	24	18	17	35-7			23	24	35-6			23	24	35-5			23	24	AA
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## **HARPER COUNTY ROAD & BRIDGE**

### **Weekly County Commission Report**

June 20-24, 2016

#### **KENT STONEBRAKER-EAST FOREMAN**

1. Dozer 627 pushing up sand at the Wimmer Pit. Replaced broken running boards at Bridge's 744-E & 666-19. Patched holes with cold mix asphalt on Bridge 672-19. Patched holes with cold mix asphalt on Rd 744 1/2-G. Resetting downed signs. Graders patrolling.
2. Truck 605 with Trailer 677 moving bridge material for Bridge Crew. Mowing Tractors 251 & 352 mowing ditches. Trucks 305 & 310 hauling shale to Rd 733-H. Dozer 627 pushing up sand at the Wimmer Pit. Resetting downed signs. Graders patrolling.
3. Excavator 635 installing field entrance in ditch along Rd 672-16. Excavator 635 filling in wash out around Bridge 686-25 #1. Truck 216 hauling off trees out of ditch along Rd 672-16. Trucks 216 & 305 hauling shale to field entrance along Rd 672-16. Trucks 216 & 305 hauling shale to wash out around Bridge 686-25 #1. Trucks 216 & 305 hauling shale to soft spots on Rd 763-P. Mowing Tractors 251 & 352 mowing ditches. Grader 257 to Anthony for a service. Resetting downed signs.
4. Mowing Tractors 251 & 352 mowing ditches. Dozer 627 pushing up sand at the Baker Bridge. Trucks 216, 305 & 310 hauling shale to soft spots. Resetting downed signs.
5. Trucks 216, 305 & 310 hauling shale to soft spots. Dozer 627 pushing up sand at the Baker Bridge. Mower 352 mowing ditches. Resetting downed signs.

#### **JIM THOMPSON-SHOP FOREMAN**

1. #120 2015 International Truck, service job @ 30,403 miles. #157 JD670G, service call-fuel leak called Murphy Tractor. #259 CAT 120M, circle & cylinder end repairs. #154 CAT 120M, adjusted cylinder end @ 4,413 hours.
2. Sheriff's Department 2013 Chevrolet Tahoe, service job-replaced battery. #154 CAT 120M, finished adjusting circle. #310 2006 Sterling Truck, air leak under dash. #105 2004 Chevrolet, engine not running right.
3. #257 CAT 120M, service job @ 7,857 hours. DOA 2012 Ford, service job @ 81,736 miles. #310 2006 Sterling Truck, repairs to air leak under dash. #105 2004 Chevrolet, put on scanner for codes.
4. DOA 2011 Dodge, service job. #124 2015 International Truck, service call-cleared engine codes. #361 CAT 120M, adjusted circle & cylinder ends.
5. #305 2015 International Truck, cleared engine codes. #682 2000 Ford, replaced alternator.

#### **LAWRENCE SMITH-WEST FOREMAN**

Graders patrolling & spreading shale. Trucks hauling shale to fix soft spots on Rd's 721-Q, 694-5, 8 & 9, 696-6, 684-14, 16 & 17, 719-Q & R, 733-K, 737-M, 690-11, 735-N & P, 731-N & P & 686-16. Dozer 628 & Excavator 632 taking out trees & knocking down high spot to improve visibility at the intersection on Rd 686-16. Dozer 628 ripping & stockpiling shale at the Zimmerman Pit. Excavator 632 helping Bridge Crew at Bridge 729-X. Cutting trees, resetting signs & placing carsonite markers throughout the county.

#### **JEFF NULIK-BRIDGE FOREMAN**

1. Attended CPR Class in the Health Department basement. Hauled junk lumber from Bridge 729-X to landfill.
2. Hauled junk wood from Bridge 729-X to landfill. Took load of materials to Bridge 729-X. Loaded 682 on semi and sent to shop.
3. Laid out bridge piers at Bridge 729-X. Connected leads to Crane 411.
4. Attached hammer, follow cap & safety cable to Crane 411. Drove 4-pilings at south pier of Bridge 729-X.
5. Drove piling at north pier of Bridge 729-X. Restocked equipment.

June 27, 2016

Harper County Commissioners  
Harper County Courthouse  
201 North Jennings  
Anthony, Kansas 67003

Re: 2016 GIS Map Maintenance

Commissioners,

Kimble Mapping proposes to assist the Harper County NG-911 and Appraiser's Office and NG-911 Office with their 2016 Map Maintenance. Kimble Mapping will provide the following services to Harper County. This proposal is divided into a series of tasks that will control the progress of the work.

These multiple tasks will be monitored using strong project management which is key to the success of every Kimble Mapping project. We are committed to implementing a successful mapping project and our management approach focuses on three major objectives:

- Maintaining clear communication between Harper County and Kimble Mapping
- Controlling project cost and schedules
- Providing total client satisfaction

### **Task Series 1 - GIS Maintenance**

Using the documentation received from the county, Kimble Mapping will make all changes to the county's GIS System necessary to reflect the maintenance on these instruments that were performed by Harper County. These changes will be made to reflect all splits, combinations, plats, subdivisions, corrections, r/w, and any other changes required in the regular maintenance of the existing Harper County map base. Any parcel affected by a change will also be recalculated to reflect the new acreage. All changes sent to Kimble Mapping other than deeds or plats will be clearly marked to show the change being requested by county. The Parcel Identification Number will also be marked on said change.

### **Task Series 2 - Aguse Changes**

All aguse changes that occur during the year will be corrected on the county's GIS system. A photo copy of Harper County's aguse maps or a printout of the GIS maps for that parcel depicting what has been changed will be provided by Harper County and used by Kimble Mapping to update this layer. Harper County will also list the Parcel Identification Number on each parcel requested for change. Parcels affected by aguse changes will be recalculated and a new report will be created for ag acreages.

### **Task Series 3 - Final Coverage**

Kimble Mapping shall use the conversion data in Task Series 1 and 2 above to create a composite coverage containing the rural parcel, agues, and soil data. This final coverage shall be used to create a report containing the use, soil type, acreage, and influence for each parcel. A copy of this report shall be provided to the county for data entry into the county's ORION appraisal system.

### **Task Series 4 - CD of Changes**

Kimble Mapping shall create and provide Harper County a compact disk (CD) containing the entire County's map files, including both rural and city map files. It shall also contain parcels, acreage's, and soil data for existing parcels and reflect all changes made during 2016.

### **Task Series 5 – NG-911 Maintenance**

Kimble Mapping will also assist Harper County with the maintenance of their NG-911 centerline and address file. This will include the maintenance of the centerline road file, road names, address maps, and MSAG. All changes requested by the county will be identified on a map by the county and given to Kimble Mapping before being made to the NG-911 files. Kimble Mapping will create any new address that might be needed. All new roads and streets will also be added to the centerline files along with the address ranges. Emergency Service Boundaries (Fire, Law, EMS) will be corrected whenever change may occur such as change of municipal boundaries. The MSAG will be updated to reflect this new data. Kimble Mapping will keep all NG-911 GIS data in compliance with the NENA and State of Kansas Standards. All NG-911 data will be updated within the 72 hour NENA Standards' time frame, however most updated will be completed within 24 hours.

If any question arises we will contact the county to verify any change or correction. All work will be performed using ArcGIS for Desktop Advanced software. An e-mail will be sent to the county reflecting all changes for final approval before data is sent to DASC. Again all work to be performed by Kimble Mapping will be for one year beginning July 1, 2016 and ending June 30, 2017.

Kimble Mapping proposes to provide Harper County NG-911 Office with the following NG-911 Mapping services:

- Update addresses points at county's request
- Update road centerline at county's request
- Update ESB, ESZ, and Municipal boundaries
- Update road alias table at county's request
- Update MSAG to reflect these changes
- Follow NENA/State of Kansas Standards

## **Harper County Responsibility**

It will be the responsibility of Harper County to provide the following items:

1. Copies of Deeds, Subdivision and Plats (if needed)
2. All map changes that have occurred
3. All aguse changes that have occurred
4. All NG-911 changes that have occurred
5. All data entry
6. Edit Kimble Mapping deliverables

## **Quality**

The maintenance will be performed utilizing the transfer records, maintenance log and any survey maps as prescribed by the county. Work performed will be in compliance with the specifications and guidelines published by the Property Valuation Division except where Harper County requests for Kimble Mapping to deviate from said guidelines. Any request by Harper County for Kimble Mapping to deviate from P.V.D.'s guidelines must be in written form before any work pertaining to said request has begun. To gain the maximum value from this investment, careful attention to maintaining this information will be made through QC by Kimble Mapping and Harper County.

## **Time**

All work outlined in Task Series 1, 2, 3, 4, and 5 above shall be completed by August 31, 2017 and reflect maintenance from July 1, 2016 through June 30, 2017. The above completion date will be directly tied to the delivery of all work products necessary to perform these tasks.

## **Cost**

For the services stated, Harper County agrees to pay a total fee of Twelve thousand dollars (\$12,000.00).

Fees as stated shall remain in effect for Sixty (60) days from the date of this proposal. If date of acceptance occurs after this time period, Kimble Mapping reserves the right to revise our fee and resubmit this proposal.

## **Payment**

Kimble Mapping shall submit to Harper County an invoice when a percentage of work is completed during the term of this agreement with a final invoice upon completion of the service. This percentage will be agreed on by both Kimble Mapping and Harper County. The invoice will be due upon receipt. In the event Harper County questions some element of an invoice, that fact shall be made known to Kimble Mapping immediately. Kimble Mapping will help resolve and transmit a revised invoice as necessary. Amounts not questioned by Harper County shall be paid promptly to Kimble Mapping in accordance with the above procedures.

**Acceptance of Terms**

For your convenience this proposal can be utilized as a contract. Your signature will serve as acceptance of Kimble Mapping's offer to perform the above services and authorization for Kimble Mapping to proceed. Please execute and return a copy for our files. This agreement becomes effective on receipt of the executed copy of this document.

All items and conditions of the above proposal is agreed to and effective this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Approved By: Harper County Commissioners

by \_\_\_\_\_  
Chairman

by \_\_\_\_\_  
Commissioner

by \_\_\_\_\_  
Commissioner

by \_\_\_\_\_  
Commissioner

by \_\_\_\_\_  
Commissioner

Witness: by

Title

Thank you for the opportunity to provide these services

Kimble Mapping, Inc.



Luke Kimble

Township #5  
Harper County, Kansas



Harper County Clerk  
201 N Jennings  
Anthony, KS 67001

Township #5 officers are requesting the appointment of Cheryl Adelhardt as the Township Treasurer to replace Beverly Davis who no longer lives in Township #5, and is therefore ineligible for the office.

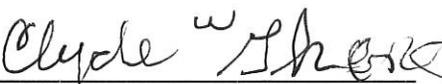
Pursuant to K.S.A. 25-1606, the Board of County Commissioners must appoint this position.

Thank you for your help in this matter.

Township #5 Officers

  
\_\_\_\_\_

Lyle Pearl

  
\_\_\_\_\_

Clyde W. Ghere