



**Agenda  
Harper County  
Board Of County Commissioners  
Harper County Courthouse**

Tuesday, April 26, 2016 - 9:00 a.m.

A. Call To Order

B. Pledge Of Allegiance

C. Public Comment

Citizens are encouraged to speak to items on the agenda when recognized by the Chairman. Citizen desiring to speak to matters not on the agenda may do so at this time. Comments are limited to five (5) minutes and the Commission will take no action on items not on the agenda. Items introduced under Public Comment may become agenda items at a later date.

D. Approval Of Minutes

E. Payment Of Vouchers

F. Items Of Business

1. Greg Barlow - Noxious Weeds - 9:15 A.m.

- Department Update
- Year End Report

Documents: [2016 ANNUAL REPORT.PDF](#)

2. Sherry Vierthaler - Health - 9:30 A.m.

- Department Update

Documents: [4 26 16 MEETING.PDF](#)

3. Tracy Chance - Sheriff - 9:45 A.m.

- Department Update

4. Richard Chandler - Sempra Wind Energy - 10:00 A.m.

5. Mike Feist - Solid Waste - 10:15 A.m.

- Department Update

6. Lori Reedy - Appraiser - 10:30 A.m.

- Department Update

7. John McClure - Road And Bridge - 10:45 A.m.

- Weekly Department Update

Documents: [4 11-15 2016.PDF](#), [COPY OF MAP 4 11-15 2016.PDF](#)

8. Bob Randall - IT And Facilities - 11:15 A.m.

- Department Update

Documents: [INFORMATION TECHNOLOGY UPDATE 4-21-2016.PDF](#)

9. Kristie Clark - HR - 11:30 A.m.

- Department Update

10. Harper County Health Department/Home Health Advisory Board Meeting - 12:00 - 1:00 P.m.

- Health Department Conference Room

11. Melinda McCurley - 1:00 P.m

- Budget Prep
- SCLEPG Bids

12. Department Head Meeting - 2:00 - 3:00 P.m.

- Health Department Basement

13. Darrin Neufeld - EBH Engineering - 3:00 P.m.

- Anthony Airport Expansion

G. Correspondence

H. Adjourn

# ANNUAL NOXIOUS WEED ERADICATION PROGRESS REPORT 2016; as required by KSA 2-1316.

County: **HARPER**

Noxious Weed Supervisor's Name: **Gregory T. Barlow**

Instructions: Complete and sign form. Submit a copy to Kansas Department of Agriculture by **February 15, 2016**.

## NOXIOUS WEED DEPARTMENT PERSONNEL

Name	Job Title	% Time Spent on Noxious Weeds
John Berry	Applicator	100
Jim Templin	Applicator	100
Greg Barlow	Director	100

Monthly salary of the Noxious Weed Director beginning January 1, 2016 \$ 17.71 hr. \_\_\_\_\_

## FINANCIAL SUMMARY

### BUDGET

Budget for 2015 .....	232,064.07
Mil levy for 2015 .....	1.325
County valuation for 2015 .....	124,173,097.00

### EXPENDITURES

Personnel services .....	533,653.62
Contractual services .....	10,582.23
Commodities	
Chemical purchases .....	30,258.60
Other commodities .....	8,042.74
Total Commodities .....	38,301.34
Capital outlay .....	16,837.40
<b>TOTAL EXPENDITURES .....</b>	<b>119,374.59</b>

### REVENUE

Budgeted carryover (2014 to 2015) .....	58,378.92
County appropriation (Tax funds & others) .....	173,686.05
Current reimbursements	
Chemical .....	5,750.43
Equipment & Labor .....	15.00
Other .....	
Total reimbursements .....	5,765.43
Old accounts collected .....	
<b>TOTAL REVENUE .....</b>	<b>237,830.40</b>

Carryover to next year's budget (2015 to 2016) 88,455.81

**CAPITAL OUTLAY FUND**

Beginning Balance .....

Receipts .....

Expenditures

Identify Purchases:


Ending Balance .....

TOTAL ESTIMATED ACREAGE OF NOXIOUS WEEDS							
	Private Lands	County Lands	Township Lands	State Lands	Federal Lands	City Gov. Lands	Total
Field Bindweed (FB)	11,865	458		128		48	12,499
Musk Thistle (MT)	5370	490		2		9	5,871
Johnsongrass (JG)	6104	1998		198		24	8,324
Bur Ragweed (BR)							
Canada Thistle (CT)							
Leafy Spurge (LS)							
Hoary Cress (HC)							
Sericea Lespedeza (SL)	14,080	7		1			14,088
Russian Knapweed (RK)							
<b>TOTAL</b>	<b>37,419</b>	<b>2,953</b>		<b>329</b>		<b>81</b>	<b>40,782</b>

ESTIMATED ACREAGE OF NOXIOUS WEEDS ON PRIVATE LANDS SUB-SECTION										
	Wheat	Corn	Soybean	Grain Sorghum	CRP	Range Pasture	Other Crops	Fallow	Non-Ag.	Total
FB	4220	294	293	793	893	4,430	292	154	496	11,865
MT	490				490	3,900			490	5,370
JG	854	137	218	286	1,742	1,742	147		978	6,104
BR										
CT										
LS										
HC										
SL					11,522	1,280			1,278	14,080
RK										
<b>TOTAL</b>	<b>5,564</b>	<b>431</b>	<b>511</b>	<b>1,079</b>	<b>14,647</b>	<b>11,352</b>	<b>439</b>	<b>154</b>	<b>3,242</b>	<b>37,419</b>

Please check the county-option weeds declared noxious in your county:

Multiflora Rose

Bull Thistle



**HERBICIDE DISBURSEMENT SUMMARY**

Chemical	Purchase Price	Cost Share Price	Total Disbursed in gal., #, oz., etc.
2,4-D Amine	12.50	12.50	60#
2,4-D LV Ester			
Aminopyralid [Milestone]	277.00 gal.	277.00 gal.	6 gal.
Dicamba [Banvel, Overdrive, etc.]			
Glyphosate [Roundup, etc.]	19.50 gal.	19.50 gal.	12.5 gal.
Imazapic [Plateau, etc.]	126.00 gal.	126.00 gal.	9 gal.
Imazapyr [Arsenal, etc.]	74.752 gal.	74.752 gal.	5 gal.
Metsulfuron-methyl [Escort, etc.]	4.65 oz.	4.65 oz.	32 oz.
Picloram [Grazon, Tordon, Outpost, etc.]	47.00 gal.	47.00 gal.	2 gal.
Sulfosulfuron [Outrider, etc.]			
Triclopyr [Remedy, etc.]			
Pasturegard (Triclopyr+Fluroxypyr)			

**ENFORCEMENT SUMMARY**

Warning Notices		Enforcement Comments:
Legal Notices		
Court Cases		
Diversion Agreements		
Accounts to Tax Roll		
Meetings Sponsored		
Demonstration Plots		
Weed Free Forage Inspection		
Publish General Notice	12	

**SIGNATURES**

We certify this is a correct copy of the Harper County Noxious Weed Program for 2015.

We certify that Gregory T. Barlow is employed as Harper County Noxious Weed Director for 2016.

\_\_\_\_\_  
Chairman, Board of County Commissioners

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Noxious Weed Director

\_\_\_\_\_  
Date

# ANNUAL NOXIOUS WEED ERADICATION PROGRESS REPORT – Treatment Summary for One Weed

County: Harper Year: 2015 Weed Treated: Field Bindweed

	Enforcement												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
Warning Notices													
Legal Notices													
Court Cases													
Diversion Agreements													
<b>Acres Treated by Land Category</b>													
Private Lands													
Wheat													
Corn													
Soybeans													
Grain Sorghum													
CRP													
Range/Pasture				8									8
Other Crops													
Fallow													
Non-Agricultural													
County Lands						105							135
Township Lands							30						
State Lands													
Federal Lands													
City Gov. Lands			15										20
<b>Total Acres Treated</b>			<b>15</b>	<b>13</b>		<b>105</b>							<b>163</b>
<b>Treatments with Approved Herbicides &amp; Methods</b>													
2,4-D Amine			15	5									20
ESCORT						90	30						120
Tordon 22K				8		15							23
<b>Total Acres Treated</b>			<b>15</b>	<b>13</b>		<b>105</b>	<b>30</b>						<b>163</b>

# NOXIOUS WEED SURVEY WORKSHEET – Survey for One Weed

County: HARPER

Year: 2015

Weed Surveyed: Field Bindweed

Acreage Infested by Land Category	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
<b>Private Lands</b>													
Wheat						2	2						4
Corn													
Soybeans													
Grain Sorghum													
CRP													
Range/Pasture						2	2						4
Other Crops													
Fallow													
Non-Agricultural						1	1						3
County Lands						1	1						3
Township Lands													
State Lands													
Federal Lands													
City Gov. Lands													
<b>Total Acreage Infested</b>					<b>2</b>	<b>6</b>	<b>6</b>						<b>14</b>

Worksheet to Calculate Estimated Acreage of a Noxious Weed In a County:

Private Lands	Total Acreage Found Infested	÷	Total Acreage Surveyed	×	Total Acreage of County	=	Estimated Acreage Infested	Nox. Weed Director's Adjustment of Ext. Ac.
Wheat	4						327	4,220
Corn								294
Soybeans								293
Grain Sorghum								793
CRP								893
Range/Pasture	4						327	4,430
Other Crops								292
Fallow								154
Non-Agricultural	3	÷	6,275	×	513,280	=	245	496
<b>Sub-Total of Private Lands</b>	<b>11</b>						<b>899</b>	<b>11,865</b>
County Lands	3						245	458
Township Lands								
State Lands								128
Federal Lands								
City Gov. Lands								48
<b>Total Estimated Acreage</b>							<b>1,144</b>	<b>12,499</b>



# NOXIOUS WEED SURVEY WORKSHEET – Survey for One Weed

County: Harper Year: 2015 Weed Surveyed: Sericea Lespedeza

Acreage Infested by Land Category	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
Private Lands													
Wheat													
Corn													
Soybeans													
Grain Sorghum													
CRP													
Range/Pasture													
Other Crops													
Fallow													
Non-Agricultural													
County Lands													
Township Lands													
State Lands													
Federal Lands													
City Gov. Lands													
<b>Total Acreage Infested</b>													

Worksheet to Calculate Estimated Acreage of a Noxious Weed In a County:

Private Lands	Total Acreage Found Infested	+	Total Acreage Surveyed	X	Total Acreage of County	=	Estimated Acreage Infested	Nox. Weed Director's Adjustment of Ext. Ac.
Wheat								
Corn								
Soybeans								
Grain Sorghum								
CRP								11,522
Range/Pasture								1,280
Other Crops								
Fallow		+	6,275	X	513,280	=		1,280
Non-Agricultural								
<b>Sub-Total of Private Lands</b>								<b>14,080</b>
County Lands								7
Township Lands								
State Lands								1
Federal Lands								
City Gov. Lands								
<b>Total Estimated Acreage</b>								<b>14,088</b>

# ANNUAL NOXIOUS WEED ERADICATION PROGRESS REPORT – Treatment Summary for One Weed

County: Harper Year: 2015 Weed Treated: Musk Thistle

Enforcement	Acreage Treated by Land Category												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
Warning Notices													
Legal Notices													
Court Cases													
Diversion Agreements													
<b>Acreage Treated by Land Category</b>													
Private Lands													
Wheat													
Corn													
Soybeans													
Grain Sorghum													
CRP													
Range/Pasture				44	96	104							244
Other Crops													
Fallow													
Non-Agricultural													
County Lands			223	14	35								48
Township Lands													
State Lands													
Federal Lands													
City Gov. Lands			15	5									20
<b>Total Acreage Treated</b>			<b>238</b>	<b>63</b>	<b>131</b>	<b>104</b>							<b>48</b>
<b>Treatments with Approved Herbicides &amp; Methods</b>													
Milestone			223	38	115	72							48
2 4 D Amine			15	25									40
Escort					8	32							40
Tordon 22K					8								8
<b>Total Acreage Treated</b>			<b>238</b>	<b>63</b>	<b>131</b>	<b>104</b>							<b>48</b>
													<b>584</b>

# NOXIOUS WEED SURVEY WORKSHEET – Survey for One Weed

County: HARPER Year: 2015 Weed Surveyed: MUSK THISTLE

Acreage Infested by Land Category	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
Private Lands													
Wheat													
Corn													
Soybeans													
Grain Sorghum													
CRP						.25							.25
Range/Pasture						.25							.25
Other Crops													
Fallow						.25							.25
Non-Agricultural						.25							.25
County Lands													
Township Lands													
State Lands						.25							.25
Federal Lands													
City Gov. Lands													
<b>Total Acreage Infested</b>						1.25							1.25

Worksheet to Calculate Estimated Acreage of a Noxious Weed In a County:

Private Lands	Total Acreage Found Infested	÷	Total Acreage Surveyed	X	Total Acreage of County	=	Estimated Acreage Infested	Nox. Weed Director's Adjustment of Ext. Ac.
Wheat								490
Corn								
Soybeans								
Grain Sorghum								
CRP	.25							490
Range/Pasture	.25							3,900
Other Crops								
Fallow								
Non-Agricultural	.25	÷	6,275	X	513,280	=		490
<b>Sub-Total of Private Lands</b>								490
County Lands	.25							490
Township Lands								
State Lands	.25							2
Federal Lands								
City Gov. Lands								
<b>Total Estimated Acreage</b>							102.5	5,871

# ANNUAL NOXIOUS WEED ERADICATION PROGRESS REPORT – Treatment Summary for One Weed

County: Harper Year: 2015 Weed Treated: Johnson Grass

Enforcement	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
	Warning Notices												
Legal Notices													
Court Cases													
Diversion Agreements													
<b>Acres Treated by Land Category</b>													
Private Lands													
Wheat													
Corn													
Soybeans													
Grain Sorghum													
CRP													
Range/Pasture				36	32	21.33	16	32	20				157.33
Other Crops													
Fallow													
Non-Agricultural													
County Lands						135	466	1,363	345	453	11		2,773
Township Lands													
State Lands													
Federal Lands													
City Gov. Lands													
<b>Total Acres Treated</b>				<b>36</b>	<b>32</b>	<b>156.33</b>	<b>482</b>	<b>1,395</b>	<b>365</b>	<b>453</b>	<b>11</b>		<b>2,930.33</b>
<b>Treatments with Approved Herbicides &amp; Methods</b>													
Arsenal Liquid									24				24
Plateau + Glyphosate				16	32	156.33	482	1,395	341	453	11		2,886.33
Glyphosate				20									20
<b>Total Acres Treated</b>				<b>36</b>	<b>32</b>	<b>156.33</b>	<b>482</b>	<b>1,395</b>	<b>365</b>	<b>453</b>	<b>11</b>		<b>2,930.33</b>

# NOXIOUS WEED SURVEY WORKSHEET – Survey for One Weed

County: Harper Year: 2015 Weed Surveyed: Johnson Grass

Acreage Infested by Land Category	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
<b>Private Lands</b>													
Wheat													
Corn													
Soybeans													
Grain Sorghum													
CRP					5	5	5						15
Range/Pasture							3						3
Other Crops													
Fallow													
Non-Agricultural					10	10	10						30
County Lands					8	8	8						24
Township Lands													
State Lands						1	1						2
Federal Lands													
City Gov. Lands													
<b>Total Acreage Infested</b>					<b>23</b>	<b>24</b>	<b>27</b>						<b>74</b>

Worksheet to Calculate Estimated Acreage of a Noxious Weed In a County:

	Total Acreage Found Infested	$\div$	Total Acreage Surveyed	$\times$	Total Acreage of County	$=$	Estimated Acreage Infested	Nox. Weed Director's Adjustment of Ext. Ac.
Private Lands								
Wheat								854
Corn								137
Soybeans								218
Grain Sorghum								286
CRP	15						1,227	1,742
Range/Pasture	3						245	1,742
Other Crops								147
Fallow								
Non-Agricultural	30	$\div$	6,275	$\times$	513,280	$=$	2,454	978
<b>Sub-Total of Private Lands</b>	<b>48</b>						<b>3,926</b>	<b>6,104</b>
County Lands	24						1,963	1,998
Township Lands								
State Lands	2						164	198
Federal Lands								
City Gov. Lands								24
<b>Total Estimated Acreage</b>							<b>6,053</b>	<b>8,324</b>



# HARPER COUNTY

## REQUEST FOR COUNTY BOARD ACTION

Items ***must*** be received in the Administrator's Office by ***12:00 Noon*** on the ***Thursday*** prior to the scheduled meeting to be considered.

Item #: \_\_\_\_\_  
(Assigned by Administrator)

**Meeting Date: April 26, 2016**

**Department: Public Health/Home Health**

**Item Requested: Attica Space Contract Renewal**

**Summary of the Issue:** The agency utilizes space at the Attica Rural Health Clinic to provide public health services to the residents of Attica on a bi-monthly basis.

**Background:** The agency has contracted with Harper Hospital District #5 to rent space at the Attica location for a number of years.

**Funding:** Contract is the same as it has been in the past – no increase in fees.

**Recommendation:** Renew the contract to provide a site in Attica for public health services.

***Information Items:***

- Participation at the Health Fair
- Advisory Board Meeting Tuesday, April 26, 2016, at noon
- LEPC meeting Wednesday, Wednesday, April 27, 2016 at 3:00 pm
- Executive Board for SKCPH meeting Friday, May 6, 2016, at 9:00 am at the Barber County Health Department, 211 E. Kansas, Medicine Lodge, KS 67104
- Agency will provide adolescent immunizations at the Sports Physical clinic at Chaparral on Wednesday, May 11, 2016.
- Resource Directory update complete and in process of printing.
- Refrigerator thermometers and hearing machines – annual calibrations.
- Quarterly grant reports completed and submitted in April for: State Formula grant; Family Planning Grant; Immunization Action Plan grant; Maternal Child Health Grant; Ebola Grant; Public Health Emergency Preparedness grant.

## ATTICA BUILDING SPACE CONTRACT

This Contract made effective this 17 day of May, 2016, by and between the Board of County Commissioners of Harper County, Kansas, acting as the Harper County Board of Health (hereafter called County), and Harper Hospital District # 5 (hereinafter called Hospital), Witnesseth:

Whereas the Hospital is responsible for space usage of the Attica Rural Health Clinic, 302 N. Botkin, Attica, KS 67009

Whereas, the County provides public health services in the Attica community on the first and third Tuesdays of the month from 9:30 a.m. – 11:30 a.m. and the County desires to contract with the Hospital to utilize such space, and

Whereas the parties have negotiated an agreement concerning their respective interests and wish to reduce their agreement to a written document reflecting their intentions,

Therefore, the parties mutually agree as follows:

1. **Offer/Acceptance.** The County hereby offers to contract with the Hospital for the Hospital to allow the County to utilize clinic space at the Attica Rural Health Clinic, 302 N. Botkin, Attica, KS 67009, to provide public health services on the first and third Tuesdays of the month from 9:30 a.m. – 11:30 a.m., and the Hospital accepts such offer. Clinic space is defined as the waiting area, one exam room and access to a restroom.
2. **Term.** The term of this contract is from June 1, 2016, through May 31, 2018. This contract shall automatically renew on a year-to-year basis, for up to two (2) successive years, unless a written termination notice is given to either party to the other at least 30 days prior to the end of the contract year. For purposes of this contract, the phrase, "contract year" shall mean the initial term of this contract or any renewal thereof. Under no circumstances shall this contract continue in force after May 31, 2018.
3. **Compensation.** For use of the clinic space (four hours a month), the County shall pay the Hospital a flat fee of \$75.00 per month. Payment shall be made by county warrant on the fourth Monday of each month.
4. **Hospital Services, Duties and Responsibilities.** For the compensation hereinabove set forth and during the term of this contract, Hospital shall make clinic space and services available to the County as are reasonably necessary to provide public health services to the Attica community.
5. **County Services, Duties and Responsibilities.** The County shall utilize the facilities as requested to provide public health services to the Attica Community and leave the facility in good condition at the end of each public health clinic.
6. **Liability Insurance.** Each party shall maintain such general and professional liability insurance as it deems appropriate or as required by law, to cover the acts

and omission of its own employees, neither party shall be responsible for the acts and omissions of the other party's employees.

7. **Records.** All records concerning Harper County Health Department patients shall belong to and remain the property of the Harper County Health Department.
8. **Notices.** Any notice required or permitted under this contract shall be in writing and sent by certified mail to the receiving party's last known address, and should be deemed given when mailed.
9. **Construction.** This contract shall be governed by the laws of the state of Kansas. Any waiver or any breach of this contract shall not operate or be construed as a waiver of any subsequent breach.
10. **Entire Agreement.** This contract constitutes the entire agreement between the parties and supersedes all previous communications, representations or agreements, either verbal or written, between the parties with respect to the subject matter hereof, and there shall be no amendment or modification of this contract, except in writing signed by the parties.
11. **Binding Effect/Assignability.** This contract shall be binding upon the parties, and their respective heirs, devisees, legatees, personal representatives and successors. This contract shall not be assignable.

In witness whereof, the parties have signed duplicate originals of this contract.

Harper County Board of County Commissioners  
Harper County Board of Health

Date: \_\_\_\_\_

\_\_\_\_\_  
Carla Pence, Chair

Harper Hospital District #5

Date: \_\_\_\_\_

\_\_\_\_\_  
Sandra Owen, Interim CEO  
Chief Financial Officer

**Harper County Health Department/Harper County Home Health Agency**  
**Advisory Board Meeting Agenda**  
Tuesday, April 26; Noon to 1:00 p.m.  
HCHD Conference Room

- I. Introductions
- II. Review April 26, 2016 Agenda
- III. Review January 26, 2016 Minutes
- IV. 2016 Harper County Resource Guide
- V. Current Business:
  - a. Public Health Program updates
    - i. WIC
      - 1. Nutrition Service Plan – Encourage other business to develop lactation accommodation policies
      - 2. Clinic Action Plan – Think before you Drink display at clinic
    - ii. Family Planning
      - 1. Working on improving no show rates
    - iii. Immunizations
      - 1. Immunizations – will participate in clinic at Chaparral on May 11, 2016 for adolescent immunizations
    - iv. Maternal Child Health/Healthy Start Home Visitor Service
      - 1. Did not apply for SFY 2016-2017 grant
    - v. Disease Investigation/Animal Bites
      - 1. Several animal bites reported in past month – two tested positive for rabies (one calf/one skunk) – separate cases.
    - vi. Public Health Emergency Preparedness
      - 1. Completed regional Ebola Table top exercise 1/20/2016.
      - 2. Completed Functional exercise 2/11/2016.
      - 3. After Action Reports submitted – working on areas of improvement with Local Emergency Planning Committee (LEPC)
      - 4. Emergency Manager update
    - vii. Basic PH services – continue blood pressure clinics & basic services in office settings in all three communities.
    - viii. Environmental Services Update
      - 1. Environmental Service Technician update
      - 2. Health Department collects fees for services and makes deposits
  - b. In-Home Service Program Updates
    - i. HCBS
    - ii. SCA
    - iii. IIB
    - iv. Private Pay
  - c. Home Health Program Updates
    - i. Quality Assurance activities
    - ii. CMS Chart audits

- d. Purpose of Advisory Board
    - i. Review agency by-laws
    - ii. Advice on professional issues
    - iii. Evaluation of professional service program
    - iv. Assistance in maintaining liaison with other community groups
  - e. Personnel updates
    - i. Staffing updates
  - f. Budget information
- VI. Schedule next meeting: Tuesday, July 26, 2016 at noon.

**Harper County LEPC Meeting**  
**Local Emergency Planning Committee – LEPC**  
**Wednesday, April 27, 2016**  
**3:00 – 4:00 p.m.**  
**Harper County Health Department Conference Room**  
**Agenda**

- I. Introductions**
- II. Review April 27, 2016 Agenda**
- III. Review January 27, 2016 Minutes**
- IV. Election of Officers for 2016 (Chair & Vice Chair) as per by-laws**
- V. LEPC Membership Update**
- VI. LEPC By-Laws Update**
- VII. Review Harper County EOP assignments & plan – EM**
- VIII. Update TEPW/Review TEPW progress**
  - a. Review current TEPW**
  - b. Active Shooter training/exercise with USD 361 – Doug Murphy**
  - c. EOC Activation -EM**
- IX. South Central Kansas Health Care Coalition activity update – Virginia**
- X. Regional Homeland Security Council Update - EM**
- XI. EOP/COOP/HMP (Emergency Operations Plan/Continuity of Operations Plan/Hazard Mitigation Planning)**
  - a. Review ESF roles and responsibilities –**
    - i. ESF – 8 – Review ESF8 Disaster Recovery Functional Exercise conducted February 11, 2016: Review AAR**
      1. Discuss ways to identify special needs at risk population and their transportation needs
      2. Discuss demobilization timeline and priorities during an event
      3. Identify ways to organize volunteers and/or extra staff for staff reduction/fatigue or next shift for long term operational periods.
      4. Provide information to Board of Health, Hospital Boards and other community partners about preparedness response plans and information sharing plans
    - ii. ESF – 8 Ebola TTX on Wednesday, January 20, 2016: Review AAR**
      1. Review entities who should be involved in JIS (Joint Information System)
      2. Pre-identify what information should be shared and who it should be shared with as suspect case evolves
      3. Review availability of and processes to obtain additional PPE/resources caches in an emergency
      4. Review Isolation and Quarantine options
    - iii. 2015-2016 PHEP Grant Requirements (Info. emailed 3/7/3016)**
      1. Review MFM SOG & training needs and gaps (BOLD)

2. Review Mass Care Resource Guide
  3. Review Responder Health & Safety (CHEMPACK/CESSL training and how to request/access for ESF8 -BOLD)
  - iv. ESF updates – EM
  - v. Agency COOP plan reviews for Kansas Planner Website
  - b. Hazard Mitigation Plan & EOP current & approved– EM
- XII. County Wide Action Areas**
- a. 911 Communications Update – EM/911
  - b. Increase Private Sector/Volunteer Involvement in LEPC –EM /911
- XIII. Set Next Meeting Wednesday, July 27, 2016 at 3:00 pm**
- XIV. Adjourn**

## Southcentral Kansas Coalition for Public Health

Serving Barber, Comanche, Edwards, Harper, Kingman, Kiowa, and Pratt Counties

*Working Together for Healthy People and Strong Communities*

712 S. Main  
Pratt, KS 67124  
Phone: 620-672-4135  
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President: Steve Garten  
Vice President: John Steffen  
Secretary: Tiffany Ailstock  
Women's Health Coordinator: Cindy Chrisman-Smith  
WIC Coordinator: Mitzi Hesser

### Executive Board Meeting Agenda

Friday, May 6, 2016; 9:00 am – 11:00 am

Barber County Health Department, 211 E. Kansas, Medicine Lodge, KS 67104

- |               |   |              |
|---------------|---|--------------|
| 9:00 am       | Call meeting to order; review /approve minutes from 2/5/2016 meeting; review approve 5/6/2016 agenda.   | Steve Garten |
| 9:30 – 9:45   | FP report   | Cindy        |
| 9:45– 10:00   | WIC report  | Mitzi        |
| 10:00-10:15   | PHEP  | Virginia     |
| 10:15 – 10:30 | Tour of Barber County Facility  | All          |
| 10:30 – 11:00 | Breakout between Health Departments and Commissioners to network on current issues. Other board members welcome to join either group for discussion or leave if they need to. |              |

### Executive Board Meetings for 2016:

Friday, **February 5**, 2016 (Pratt)  
Friday, **May 6**, 2016 (Barber)  
Friday, **July 1**, 2016 (Pratt)  
Friday, **October 7**, 2016 (Pratt)

**HARPER COUNTY ROAD & BRIDGE**  
**Weekly County Commission Report**  
April 11-15, 2016

**KENT STONEBRAKER-EAST FOREMAN**

1. Greased & cleaned air filters on graders. Assembled shelves from the law library at the Anthony East Shop. Fixed tail light on Truck 613. Sharpened chainsaw chains & cleaned. Two employees attended CPR class. Removed tree from Rd 668-15.
2. Excavator 635 to Anthony for a service. Mowing Tractor 251 mowing ditches. Grader 250 to Anthony Repair Shop for a service. Dozer 627 ripping shale at the Wencil Pit. Graders patrolling. Truck 216 hauling sand to Rd 696-25.
3. Excavator 635 removing fallen trees out of ditch on Rd 694-23. Excavator 635 installing entrance on Rd 694-23. Trucks 216 & 310 hauling sand to Rd 696-25. Trucks 216 & 310 hauling shale to new entrance on Rd 696-25. Dozer 627 ripping shale at the Wencil Pit. Graders patrolling. Mowing Tractor 251 with Mower 290 out mowing ditches.
4. Excavator 635 spreading shale on Rd 694-23. Trucks 305 & 310 hauling shale to Rd 694-23. Trucks 216, 305 & 310 hauling sand to Rd's 696-25 & 672-17. Graders patrolling. Mowing Tractor 251 with Mower 290 mowing ditches. Dozer 627 ripping shale at the Wencil Pit. Backhoe 683 digging out soft spot on Rd 680-18. Excavator 635 cleaning silt pad out of ditch along Rd 688-28. Grader 256 to Anthony Repair Shop for a service.
5. Excavator 635 helping Bridge Crew at Bridge 673-17. Graders patrolling. Dozer 627 ripping shale at the Wencil Pit. Reset downed signs. Trucks 216, 305 & 310 hauling sand to Rd's 672-17, 733-F, 666-15 & 737-D. Mowing Tractor 251 with Mower 290 mowing ditches.

**JIM THOMPSON-SHOP FOREMAN**

1. Sheriff Department Chevrolet Pickup, service job. #606 206 Mack Truck, service job. #217 2006 Sterling Truck, checked out batteries.
2. #250 CAT 120M-2, service job @ 4,255 hours. #635 Cat Excavator, service job @ 491 hours. DOA 2015 Ford, repaired exhaust hangers.
3. #155 JD 670G, service call-replaced leaking oil filter. #414 Belly Dump, replaced broken spring mount. #217 2006 Sterling Truck, check engine light on -put on scanner.
4. #256 JD 670G, service job-2006 hours. #290 Mower, replaced wing u-joint. Mowed shop yard outside gate.
5. Courthouse 2006 Ford Pickup, service call to Wellington. #611 1997 Ford, replaced trailer light plug in. #733 Red Trailer, replaced light plug in. Mowed shop yard. #190 Mower, installed new pin.

**LAWRENCE SMITH-WEST FOREMAN**

Excavator 632 placing a 20" x 30' used steel pipe on Rd 710-12, east end of mile. Excavator 632 & Grader 157 cleaning out silt pads in ditches & around culverts. Added dirt to roadways & put shale over dirt. Dozer 628 building landing & road to new north pit at Seipel Sand Pit. Trucks 120, 124 & 607 hauling material to new road & landing. Fixed low & soft spots with shale on Rd's 670-6 & 10 & 719-V. Graveled Rd's 668-5, 6 & 12. Graders patrolling, doing shoulder work & spreading gravel.

**JEFF NULIK-BRIDGE FOREMAN**

1. Unloaded trailers & picked up materials at Harper for chair carts. Checked Bridge 690-3 for repair needs-needs new cap at pier #2, water in channel below cap.
2. Made sounding rods. Checked for repair needs at Bridge 673-17. Helped unload culvert at Rd 694-23. Prepped materials for Bridge 673-17.
3. Finished prepping materials for Bridge 673-17. Checked for stringer placement. Checked Bridge 674-9 #2 for stringer placement.
4. Loaded materials in yard for Bridge 673-17 & delivered to site.
5. Dismantled old & prepped for new at Bridge at 673-17.

April 11-15, 2016

		NW 170 AVE	NW 160 AVE	NW 150 AVE	NW 140 AVE	NW 130 AVE	NW 120 AVE	NW 110 AVE	NW 100 AVE	NW 90 AVE	NW 80 AVE	NW 70 AVE	NW 60 AVE	NW 50 AVE	NW 40 AVE	NW 30 AVE	NW 20 AVE	NW 10 AVE	N HP CO AVE	NE 10 AVE	NE 20 AVE	NE 30 AVE	NE 40 AVE	NE 50 AVE	NE 60 AVE	NE 70 AVE	NE 80 AVE	NE 90 AVE	NE 100 AVE	NE 110 AVE	NE 120 AVE	NE 130 AVE			
		709	711	713	715	717	719	721	723	725	727	729	731	733	735	737	739	741	743	745	747	749	751	753	755	757	759	761	763	765	767	769			
NW 160 RD	660		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		660	NE 160 RD
NW 150 RD	662	A	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	A	662	NE 150 RD
NW 140 RD	664	B	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	B	664	NE 140 RD
NW 130 RD	666	C	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	C	666	NE 130 RD
NW 120 RD	668	D	19	20	21	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	D	668	NE 120 RD
NW 110 RD	670	E	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	E	670	NE 110 RD
NW 100 RD	672	F	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	F	672	NE 100 RD
NW 90 RD	674	G	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	G	674	NE 90 RD
NW 80 RD	676	H	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	H	676	NE 80 RD
NW 70 RD	678	I	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	I	678	NE 70 RD
NW 60 RD	680	J	19	20	21	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	J	680	NE 60 RD
NW 50 RD	682	K	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	K	682	NE 50 RD
NW 40 RD	684	L	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	L	684	NE 40 RD
NW 30 RD	686	M	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	M	686	NE 30 RD
NW 20 RD	688	N	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	N	688	NE 20 RD
NW 10 RD	690	O	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	O	690	NE 10 RD
N STATE RD	692	P	19	20	21	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	P	692	E ST. RD 44
SW 10 RD	694	Q	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	Q	694	SE 10 RD
SW 20 RD	696	R	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	R	696	SE 20 RD
SW 30 RD	698	S	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	S	698	SE 30 RD
SW 40 RD	700	T	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	T	700	SE 40 RD
SW 50 RD	702	U	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	U	702	SE 50 RD
SW 60 RD	704	V	19	20	21	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	19	20	21	22	23	24	V	704	SE 60 RD
SW 70 RD	706	W	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	30	29	28	27	26	25	W	706	SE 70 RD
SW 80 RD	708	X	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	31	32	33	34	35	36	X	708	SE 80 RD
SW 90 RD	710	Y	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	1	Y	710	SE 90 RD
SW 100 RD	712	Z	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	7	8	9	10	11	12	Z	712	SE 100 RD
SW 106 RD	714	AA	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	18	17	16	15	14	13	AA	714	SE 106 RD

-  KENT/EAST
-  LAWRENCE/WEST
-  JEFF/BRIDGE

SW 170 AVE	SW 160 AVE	SW 150 AVE	SW 140 AVE	SW 130 AVE	SW 120 AVE	SW 110 AVE	SW 100 AVE	SW 90 AVE	SW 80 AVE	SW 70 AVE	SW 60 AVE	SW 50 AVE	SW 40 AVE	SW 30 AVE	SW 20 AVE	SW 10 AVE	S ST. RD 179	SE 10 AVE	SE 20 AVE	SE 30 AVE	SE 40 AVE	SE 50 AVE	SE 60 AVE	SE 70 AVE	SE 80 AVE	SE 90 AVE	SE 100 AVE	SE 110 AVE	SE 120 AVE	SE 130 AVE
709	711	713	715	717	719	721	723	725	727	729	731	733	735	737	739	741	743	745	747	749	751	753	755	757	759	761	763	765	767	769

709	711	713	715	717	719	721	723	725	727	729	731	733	735	737	739	741	743	745	747	749	751	753	755	757	759	761	763	765	767	769
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# Information Technology & Facilities

## Commissioner Update – 04/21/2016

- 4<sup>th</sup> Floor Status
  - Waiting on Hazel's to complete ductwork, then will remove radiators, paint, complete network cabling, and add a wireless access point.
  - There is some concern about the lack of electrical outlets. We may need to add some when the Appraiser staff moves in, but I think we can move using extension cords for the time being.
  - Need to choose painter from those we know (I have business cards) or possibly have CJ paint. Expect the same color as the other rooms on that floor. If we have it done, would you like the hall painted while we are at it?
- Still waiting on SC Telcom for our new Internet service, but the fiber is actually in the building. It is not all connected and we do not have their equipment in place.
- The annual Civic Plus agreement for web hosting is due, \$5,303.08. This was \$5050.55 last year. I would like to consider other web host options, but it would require other editing capabilities to be looked at as well. This could take some time, so I would recommend we pay for another year, but at least investigate alternatives before next year rolls around.
- Considering getting a white board for the Health Dept basement area. (The old one belonged to someone that decided it was time to take it back.) I am not sure if this should be out of my budget, but as good as any. I am interested in what the commissioners would prefer to see down there, here are several options.
  - Do nothing.
  - White board mounted, probably something like a 96"x48" mounted for projection and marker use. (starting at \$150 online, Dirks starts about \$300)
  - White board on wheels, 72"x48". (\$200-\$1,000 online, same size & brand board-\$550 online, \$1,000 Dirks)
  - Smartboard type, start about \$900 and quickly go to over \$10,000. There are just a very few options under \$2,000.
- New CAD system training will be May 3-6 in the Health Department basement.
  - Needing to purchase backup software at approx. \$700.00
- Flag pole at Harper Senior Center needs replaced.
- Waiting on P1 to turn over ramp heating info, including warranty. Will question them about the floor in Dept of Aging at that time.
- KCJIS Audits are coming up in Dispatch, Sheriff, and County Attorney departments. I will be involved in all three of those.
- I have a new Maintenance Needs spreadsheet I am going to make available for others in the county to update. People will be able to set priorities and add projects. The next page has what I have for a start. I am certain it will need much added to it and it will probably get modified in format as we move forward.

<b>Maintenance Needs</b>				
<b>Description</b>	<b>Location</b>	<b>Priority 1=High</b>	<b>Status</b>	<b>Notes</b>
Wood floor repair and refinish	Deeds	4	Unassigned	Hole by sink and bare wood under desks
Carpet replacement (vault)	Deeds	7	Unassigned	Or some other flooring
Floors (tile?)	Aging	5	Unassigned	Flooded from P1 leaving trench open
Time capsule hole	Aging	8	Unassigned	Patch?
Roof replacement (1993)	Health	10	Unassigned	Commission says one shingle at a time
HVAC replacement (1993)	Health	10	Unassigned	Check with Bob Hazel
Awnings on West side of Health	Health	5	Unassigned	Keep heat down in the afternoons
Southeast door - crash bar for exit	Health	6	Unassigned	Possible emergency exit
South door (Attorney)	Health	3	Unassigned	Wind and Holcomb damage, needs replaced
Camera/doorbell (South & West)	Health	3	Unassigned	IT checking on this
Caulk windows	Health	4	Unassigned	Leaking
Crack repair (earthquake?)	Health	9	Unassigned	By the lobby bathroom, Olivia's desk, and on the wall by Michelle's office
Paint outside Courthouse	Courthouse	4	Unassigned	General maintenance
Paint court recorder office	Courthouse	5	Unassigned	Jo Ann Nelson's office
Paint commission room	Courthouse	5	Unassigned	
Repair courtroom molding	Courthouse	3	Unassigned	Earthquake damage
Refinish 4th floor restroom walls	Courthouse	7	Unassigned	Looking bad
Paint 4th floor old law library	Courthouse	2	Unassigned	Moving Appraiser
Remove radiators from old law library	Courthouse	2	Bob	Will need assistance from Road & Bridge
Remove radiators (not law library)	Courthouse	5	Bob	Will need assistance from Road & Bridge