# Agenda
# Harper County
# Board Of County Commissioners
# Harper County Courthouse

Tuesday, January 26, 2016 - 9:00 a.m.

A. Call To Order

B. Pledge Of Allegiance

C. Public Comment

Citizens are encouraged to speak to items on the agenda when recognized by the Chairman. Citizen desiring to speak to matters not on the agenda may do so at this time. Comments are limited to five (5) minutes and the Commission will take no action on items not on the agenda. Items introduced under Public Comment may be come agenda items at a later date.

D. Approval Of Minutes

E. Payment Of Vouchers

F. Items Of Business

1. Rory Traffas And Brenda Davis - Cox Machine - 9:15 A.m.

2. Brenda Neal - Theiss Dozer Service - 9:45 A.m.

3. Kristie Clark - HR - 10:00 A.m.

   - Department Update
   - Executive Session - Non-Elected Personnel

4. Mike Feist - Solid Waste - 10:30 A.m.

   - Department Update

   Documents: RECYCLE 2013 - 2015 COMPARISON.PDF, RECYCLED MATERIALS PRICING.PDF

5. John McClure - Road And Bridge - 10:45 A.m.

   - Department Update

   Documents: 1 11-15 2016.PDF, COPY OF MAP 1 11-15 2016.PDF

6. Bob Randall - IT And Facilities - 11:00 A.m.

   - Department Update
   - Quote from Hazel's
   - Executive Session Non-Elected Personnel

Documents: HAZEL QUOTE 012616.PDF

7. Homeland Security Council Grant Proposal - 11:30 A.m.

   Documents: HOMELAND SECURITY REQUEST.PDF

8. Harper County Health Department/Harper County Home Health Agency Advisory Board Meeting - 12:00 P.m. - 1:00 P.m.

   Documents: 1 26 2015 ADVISORY BOARD MEETING.PDF

G. Correspondence

1. Wichita South Central Kansas Regional Export Plan

   Documents: Q4 2015 EXPORT PLAN PERFORMANCE REPORTING.PDF

H. Adjourn

**RECYCLE STOCK/REVENUE HISTORY 2013-CURRENT**

**BEGINNING JULY 2014 RECYCLING TRANSFERS FROM RC&D TO HARPER COUNTY LANDFILL**

| SUNFLOWER RC&D ALL OF 2013-JUNE 30, 2014 | |
|---|---|
| JAN-DEC 2013 MARKETED/RETURN | $2,546.32 |
| JAN-DEC 2013 PROCESSING | $2,409.35 |
| JAN-DEC 2013 PLASTICS | $955.25 |
| RC&D 2013 TOTAL | $5,910.92 |
| | |
| JAN-JUNE 2014 RECYCLING | $1,877.05 |
| JAN-JUNE 2014 PROCESSING INCOME | $1,868.00 |
| RD&D JANUARY - JUNE 2014 | $3,745.05 |
| | |
| **RC&D RECYCLE** | **$9,655.97** |

REMAINING IN STOCK BEGINNING JULY 2014-CURRENT

| MATERIAL | POUNDS | PRICE PER # | TOTAL |
|---|---|---|---|
| CARDBOARD | 28602 | 0.03 | $858.06 |
| CHIPBOARD | 12404 | 0.05 | $620.20 |
| NEWSPAPER | 220 | 0.035 | $7.70 |
| OFFICE PACK | 15036 | 0.065 | $977.34 |
| MAGAZINES | 19166 | 0.0125 | $239.58 |
| BOOKS | 10344 | 0.0125 | $129.30 |
| #1 PETE | 11307 | 0.075 | $848.03 |
| #2 COLORED | 8890 | 0.065 | $577.85 |
| #2 CLEAR | 4676 | 0.13 | $607.88 |
| #3-#7 MIXED | 25023 | 0.005 | $125.12 |
| GLASS | CURRENTLY NO MARKET FOR GLASS | | |
| VALUE OF STOCK REMAINING 7/1/2014-CURRENT | | | $4,991.05 |

STOCK SOLD JULY 2014-CURRENT

| MATERIAL | POUNDS | PRICE PER # | TOTAL |
|---|---|---|---|
| CARDBOARD | 47,480 | 0.0375 | $1,780.50 |
| | 48,490 | | $1,957.90 |
| CHIPBOARD | 3,191 | | $39.88 |
| NEWSPAPER | 48,488 | 4E-02 | $1,939.40 |
| OFFICE PACK | 43,484 | | $2,391.40 |
| 2015 Office Pack picked up 1/19/16 waiting on payment | | | |
| MAGAZINES & BOOKS | 50,860 | 0.0125 | $635.75 |
| STOCK SOLD 7/2014-CURRENT | | | $8,744.82 |

**HARPER COUNTY LANDFILL RECYCLE JULY 2014-CURRENT (SALES+VALUE OF STOCK) $13,735.87**

| | | | |
|---|---|---|---|
| ALL OF 2013& JAN-JUNE 2014 | $9,655.97 | HARPER COUNTY LANDFILL RECYCLE JULY 2014-CURRENT (SALES+VALUE OF STOCK) | $13,735.87 |

The current price has decreased since 2013

# Current Prices as of 1-3-16

Price in 2013

| | Current Price | Prices from Sonoco - 1-1-13 |
|---|---|---|
| Cardboard - | 90.00/Ton | 120.00/Ton |
| Chipboard - | 75.00/Ton | 110.00/Ton |
| Newspaper - | 70.00/Ton | 90.00/Ton |
| Office Paper - | 120.00/Ton | 140.00/Ton |
| Magazine - | 25.00/Ton | 30.00/Ton |
| #1 PETE - | 140.00/Ton | 210.00/Ton |
| #2 Colored - | 120.00/Ton | 90.00/Ton |
| #2 Clear - | 210.00/Ton | 260.00/Ton |
| #3-#7 Mixed - | 5.00/Ton | 25.00/Ton |
| Books - | 25.00/Ton | 25.00/Ton |

Taking Glass, but no market at this time.

# HARPER COUNTY ROAD & BRIDGE
## Weekly County Commission Report
January 11-15, 2016

**KENT STONEBRAKER-EAST FOREMAN**

1. Trucks 217, 305, 310 & 606 hauling sand to Rd's 749-M, 749-N & 682-18. Dozer 627 pushing up sand at the Oliver Pit. Graders patrolling.
2. Trucks 217, 305 & 606 hauling sand to Rd's 759-Q & 761-P. Dozer 627 pushing up sand at the Oliver Pit. Graders patrolling.
3. Excavator 635 burning tree pile in ditch along Rd 674-15. Dozer 627 pushing up sand at the Oliver Pit. Trucks 216, 310 & 606 hauling sand to Rd's 761-O & P & 700-29. Graders patrolling.
4. Excavator 635 fixing field entrance on Rd 676-13. Excavator burning tree pile in ditch along Rd 674-15. Trucks 216 & 217 hauling shale to field entrance on Rd 676-13. Truck 305 hauling shale to field entrance on Rd 763-J. Trucks 217, 305 & 606 hauling shale to Rd 700-29. Dozer 627 pushing sand at the Oliver Pit. Graders patrolling.
5. Dozer 627 pushing up sand at the Oliver Pit. Graders patrolling. Trucks 310, 217 & 606 hauling sand to Rd's 700-29, 755-U, 686-27 & 767-V.

**JIM THOMPSON-SHOP FOREMAN**

1. DOA 2015 Ford, service job-25,120 miles.
2. Repairs/maintenance to #310 2006 Sterling Truck & #605 2006 Freightliner.
3. Clean & organize shop.
4. #632 CAT 320, service call-replaced fuel filter. #500 2012 Chevrolet Pickup, replaced rear shocks. #305 2015 International, PTO not working-found loose fuse.
5. #627 Cat Dozer, service call-hydraulic leak. #305 2015 International, service job-15,075 miles.

**LAWRENCE SMITH-WEST FOREMAN**

Cleaned sand out of ditches on Rd 721-Y & hauled to Rd's 708-11 & 12 & 729-Y to cover muddy spots. Sanded Rd's 731-M. N. O & P & 684-12. Excavator 632 helping Bridge Crew at Bridge 713-D. Graders patrolling & spreading sand. Changed blades on Graders & fixed flat tires on Trucks.

**JEFF NULIK-BRIDGE FOREMAN**

1. Installed stringer plates at Bridge 713-D.
2. Continued installing stringer plates at Bridge 713-D.
3. Completed stringer plates at Bridge 713-D. To Anderson Welding to order welding leads.
4. Installed 2 piling stubs at Bridge 713-D. Patched hole in steel deck at Bridge 676-13.
5. Loaded & hauled scrap iron to Kelly Salvage.

January 11-15, 2016

KENT/EAST

LAWRENCE/WEST

JEFF/BRIDGE

| | | | NW 170 AVE | NW 160 AVE | NW 150 AVE | NW 140 AVE | NW 130 AVE | NW 120 AVE | NW 110 AVE | NW 100 AVE | NW 90 AVE | NW 80 AVE | NW 70 AVE | NW 60 AVE | NW 50 AVE | NW 40 AVE | NW 30 AVE | NW 20 AVE | NW 10 AVE | N HP CO AVE | NE 10 AVE | NE 20 AVE | NE 30 AVE | NE 40 AVE | NE 50 AVE | NE 60 AVE | NE 70 AVE | NE 80 AVE | NE 90 AVE | NE 100 AVE | NE 110 AVE | NE 120 AVE | NE 130 AVE | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 709 | 711 | 713 | 715 | 717 | 719 | 721 | 723 | 725 | 727 | 729 | 731 | 733 | 735 | 737 | 739 | 741 | 743 | 745 | 747 | 749 | 751 | 753 | 755 | 757 | 759 | 761 | 763 | 765 | 767 | 769 | | | |
| NW 160 RD | 660 | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | 660 | NE 160 RD |
| NW 150 RD | 662 | A | 6 | 5 | 4 | 3 | 2 | 1 | 6 | 5 | 4 | 3 | 2 | 1 | 6 | 5 | 4 | 3 | 2 | 1 | 6 | 5 | 4 | 3 | 2 | 1 | 6 | 5 | 4 | 3 | 2 | 1 | A | 662 | NE 150 RD |
| NW 140 RD | 664 | B | 7 | 8 | 9 | 10 | 11 | 12 | 7 | 8 | 9 | 10 | 11 | 12 | 7 | 8 | 9 | 10 | 11 | 12 | 7 | 8 | 9 | 10 | 11 | 12 | 7 | 8 | 9 | 10 | 11 | 12 | B | 664 | NE 140 RD |
| NW 130 RD | 666 | C | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | C | 666 | NE 130 RD |
| NW 120 RD | 668 | D | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | D | 668 | NE 120 RD |
| NW 110 RD | 670 | E | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | E | 670 | NE 110 RD |
| NW 100 RD | 672 | F | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | F | 672 | NE 100 RD |
| NW 90 RD | 674 | G | 6 | 5 | 4 | 3 | 2 | 1 | 6 | 5 | 4 | 3 | 2 | 1 | 6 | 5 | | 3 | 2 | 1 | 6 | 5 | 4 | 3 | 2 | 1 | 6 | | DANVILLE | | 2 | 1 | G | 674 | NE 90 RD |
| NW 80 RD | 676 | H | 7 | 8 | 9 | 10 | 11 | 12 | 7 | 8 | 9 | 10 | 11 | 12 | | 8 | 9 | 10 | 11 | 12 | HARPER | 7 | 8 | 9 | 10 | 11 | 12 | 7 | 8 | 9 | 10 | 11 | 12 | H | 676 | NE 80 RD |
| NW 70 RD | 678 | I | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | I | 678 | NE 70 RD |
| NW 60 RD | 680 | J | 19 | 20 | 21 | 22 | 23 | 24 | ATTICA | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | | 22 | 23 | 24 | J | 680 | NE 60 RD |
| NW 50 RD | 682 | K | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | K | 682 | NE 50 RD |
| NW 40 RD | 684 | L | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | L | 684 | NE 40 RD |
| NW 30 RD | 686 | M | 6 | 5 | 4 | 3 | 2 | 1 | 6 | 5 | 4 | 3 | | 1 | 6 | 5 | 4 | 3 | 2 | 1 | 6 | | 4 | 3 | 2 | 1 | 6 | 5 | | | 2 | 1 | M | 686 | NE 30 RD |
| NW 20 RD | 688 | N | 7 | 8 | 9 | 10 | 11 | 12 | 7 | 8 | 9 | 10 | | 12 | 7 | 8 | 9 | 10 | 11 | 12 | 7 | | 9 | 10 | 11 | 12 | 7 | FREEPORT | | 10 | 11 | 12 | N | 688 | NE 20 RD |
| NW 10 RD | 690 | O | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | | 16 | 15 | 14 | 13 | O | 690 | NE 10 RD |
| N STATE RD | 692 | P | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | | 21 | 22 | 23 | 24 | P | 692 | E ST. RD 44 |
| SW 10 RD | 694 | Q | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | | ANTHONY | 30 | 29 | 28 | 27 | 26 | 25 | | 29 | 28 | 27 | 26 | 25 | Q | 694 | SE 10 RD |
| SW 20 RD | 696 | R | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | R | 696 | SE 20 RD |
| SW 30 RD | 698 | S | 6 | 5 | 4 | 3 | 2 | 1 | 6 | 5 | 4 | 3 | 2 | 1 | 6 | 5 | 4 | 3 | 2 | 1 | 6 | 5 | 4 | 3 | 2 | 1 | 6 | 5 | 4 | 3 | 2 | 1 | S | 698 | SE 30 RD |
| SW 40 RD | 700 | T | 7 | 8 | 9 | 10 | 11 | 12 | 7 | 8 | 9 | 10 | 11 | 12 | 7 | 8 | 9 | 10 | 11 | 12 | 7 | 8 | 9 | 10 | 11 | 12 | 7 | 8 | 9 | 10 | | 12 | T | 700 | SE 40 RD |
| SW 50 RD | 702 | U | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | | 13 | 18 | 17 | 16 | 15 | 14 | 13 | U | 702 | SE 50 RD |
| SW 60 RD | 704 | V | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | | 22 | 23 | 24 | 19 | 20 | | 22 | | 24 | V | 704 | SE 60 RD |
| SW 70 RD | 706 | W | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | BUTLER CITY | 26 | 25 | W | 706 | SE 70 RD |
| SW 80 RD | 708 | X | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | | | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | X | 708 | SE 80 RD |
| SW 90 RD | 710 | Y | 6 | 5 | 4 | 3 | 2 | | 6 | 5 | 4 | | 2 | 1 | 6 | 5 | 4 | 3 | 2 | 1 | 6 | 5 | 4 | 3 | 2 | 1 | 6 | 5 | 4 | 3 | 2 | 1 | Y | 710 | SE 90 RD |
| SW 100 RD | 712 | Z | 7 | 8 | 9 | 10 | 11 | 12 | 7 | 8 | WALDRON 9 | 10 | 11 | 12 | 7 | 8 | 9 | 10 | 11 | 12 | 7 | 8 | 9 | 10 | 11 | 12 | 7 | 8 | 9 | 10 | 11 | 12 | Z | 712 | SE 100 RD |
| SW 106 RD | 714 | AA | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | AA | 714 | SE 106 RD |
| | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | | |
| | | | 709 | 711 | 713 | 715 | 717 | 719 | 721 | 723 | 725 | 727 | 729 | 731 | 733 | 735 | 737 | 739 | 741 | 743 | 745 | 747 | 749 | 751 | 753 | 755 | 757 | 759 | 761 | 763 | 765 | 767 | 769 | | | |
| | | | SW 170 AVE | SW 160 AVE | SW 150 AVE | SW 140 AVE | SW 130 AVE | SW 120 AVE | SW 110 AVE | SW 100 AVE | SW 90 AVE | SW 80 AVE | SW 70 AVE | SW 60 AVE | SW 50 AVE | SW 40 AVE | SW 30 AVE | SW 20 AVE | SW 10 AVE | S ST. RD 179 | SE 10 AVE | SE 20 AVE | SE 30 AVE | SE 40 AVE | SE 50 AVE | SE 60 AVE | SE 70 AVE | SE 80 AVE | SE 90 AVE | SE 100 AVE | SE 110 AVE | SE 120 AVE | SE 130 AVE | | | |

**Hazel's Sheet Metal, Inc**

**238 W Main**

**Anthony, KS 67003**

**Ph. 620-842-5235**

To: Bob Randall

January 20, 2016

Project: Electric hot water tanks and duct work for courtroom as per request

Price for materials and labor to install two 2.5 gallon, 110v electric hot water tanks in the restrooms. Total price $868.80. Price does not include any electrical work.

Price for materials and labor to install return air duct work as per our discussion for the courtroom. $4400.00

Prices subject to change 30 days from date submitted.

## Melinda McCurley

**From:** Sherry Vierthaler <SVierthaler@HarperCountyKS.gov>
**Sent:** Thursday, January 21, 2016 4:35 PM
**To:** Melinda McCurley; Fred Simon
**Subject:** FW: Shelter Supplies

Melinda,

Fred Simon contacted me about the Regional Homeland Security Council proposal for setting up a sheltering supply project to the counties within the Homeland Security Council Region. The Harper County Emergency Manager has normally participated in the Regional Homeland Security Council meetings, but since that position is vacant, Mr. Simon contacted me since public health does have a role in community sheltering in the event of a local disaster.

Each county that participates would be responsible for the insurance on the trailer they receive. All other costs would be paid through Homeland Security Grant funds as per my understanding.

I am not scheduled to meet with the commissioners until February 16, 2016 and I believe the council meets the week prior to that date and would need a response at least by the time of that meeting.

Please let me know if you need additional information or input.

**Sherry Vierthaler, LBSW**
Administrator
Harper County Health Department/Harper County Home Health Agency
P. O. Box 66, Anthony, KS 67003-0066 (Mailing Address)
123 N. Jennings, Anthony, KS 67003 (Location)
620-842-5132
Fax: 620-842-3152
harperhealth@harpercountyks.gov

*"Healthy people build strong communities. By protecting and promoting health, public health in Kansas helps people succeed in school or on the job, raise healthier families, contribute to a more vibrant Kansas economy, and participate fully in their communities."*

Confidentiality Notice: This message is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law and HIPAA compliance. If you are not the intended recipient please contact the sender by reply email and destroy all copies of the original message.

**From:** Fred Simon [mailto:fsimon@kingmancoks.org]
**Sent:** Thursday, January 21, 2016 4:15 PM
**To:** Sherry Vierthaler (SVierthaler@HarperCountyKS.gov) <SVierthaler@HarperCountyKS.gov>
**Cc:** gdenny@harveycounty.com
**Subject:** Shelter Supplies

Sherry,
The Regional Homeland Security Council is proposing a Sheltering Supply Project to all County's with in our Region. If your County chooses to participate the following items would be included in the project. If it opts out, we cannot guarantee that it will be made available in the future.

20-30 sleeping cots
2- blankets per cot
1-pillow per cot
20-30 towels 7 wash cloths
1-Shelter Check In Kit (Signage, Forms, supplies)
Wheeled totes to store above items*
6x12 trailer to transport items to designated shelter within your County
*Cots would not be stored in totes, only other items.
Project would allow items to be stored within trailer and quickly transported anywhere within in the County to start the setup of a Shelter.
Red Cross approves this project and supports it. Red Cross response has greatly been decreased recently because of cutbacks. They do not send their volunteers out for shelter purposes in snow and ice. Local volunteers are responsible for shelters if travelers are stranded.

Fred Simon
Director, Kingman County Emergency Management
130 N. Spruce Street
Kingman, KS 67068
Office 620 532 5081
Fax 620 532 5073
Cell 620 532 9054
fsimon@kingmancoks.org

*Harper County Health Department / Home Health Agency*
(620) 842-5132 / FAX (620) 842-3152 / 123 N. Jennings / P.O. Box 66 / Anthony, Kansas 67003-0066

January 7, 2016

RE: Advisory Board Meeting

Dear Board Member:

The quarterly meeting for the Harper County Health Department/Harper County Home Health Agency has been scheduled for **Tuesday, January 26, 2016 at noon**. The meeting will be held at the Harper County Health Department/Harper County Home Health Agency and lunch will be provided.

I have invited Angela Bentley of the Harper County Community Hope group to provide a brief overview of the purpose and plan for this newly formed coalition.

Enclosed please find a copies of the agenda for the January 26, 2016 meeting and the October 27, 2015 minutes. The meeting will be completed by 1:00 p.m. however I will be available after that time if you have any additional questions or concerns. If you are not able to attend the meeting, please let our office know at 620-842-5132.

Sincerely,

Sherry Vierthaler

Sherry Vierthaler, LBSW
Administrator
Harper County Health Department
Harper County Home Health Agency

Enc.

**Harper County Health Department/Harper County Home Health Agency**
**Advisory Board Meeting Agenda**
Tuesday, January 26; Noon to 1:00 p.m.
HCHD Conference Room

I. Introductions
II. Review January 26, 2016 Agenda
III. Review October 27, 2015 Minutes
IV. Guest – Angela Bentley – Harper County Community Hope
V. 2016 Community Health Needs Assessment
VI. 2016 Public Health/In-Home/Home Health Stats
VII. Current Business:
    a. Public Health Program updates
        i. WIC
            1. NSP for BF plan to involve other businesses to develop lactation policies for the workplace.
        ii. Family Planning
            1. Grant requiring additional data entry on clients – planning to import data as opposed to dual entry.
        iii. Immunizations
            1. Immunizations updates
        iv. Maternal Child Health/Healthy Start Home Visitor Service
            1. Planning to complete this grant through June 30, 2016 but do not plan to apply for 2016-2017 due to increased grant requirements.
        v. Disease Investigation/Animal Bites
            1. Epi Trax system issues
        vi. Public Health Emergency Preparedness
            1. Completed regional Ebola TTX at WMC on 1/20/2016
            2. Functional exercise planned for Thursday, February 11, 2016 from 10am – 2 pm at the Westview Conference Room in Harper – please attend if you are able to do so.
            3. Emergency Manager update
        vii. Basic PH services – continue blood pressure clinics & basic services in office settings in all three communities.
        viii. Environmental Services Update
            1. Environmental Service Technician update
            2. Health Department collects fees for services and makes deposits
    b. In-Home Service Program Updates - No longer providing IIID service
        i. HCBS
        ii. SCA
        iii. IIIB
        iv. Private Pay
    c. Home Health Program Updates
        i. Quality Assurance activities
        ii. Physical Therapy

**Harper County Health Department/Harper County Home Health Agency**
**Advisory Board Meeting Minutes**

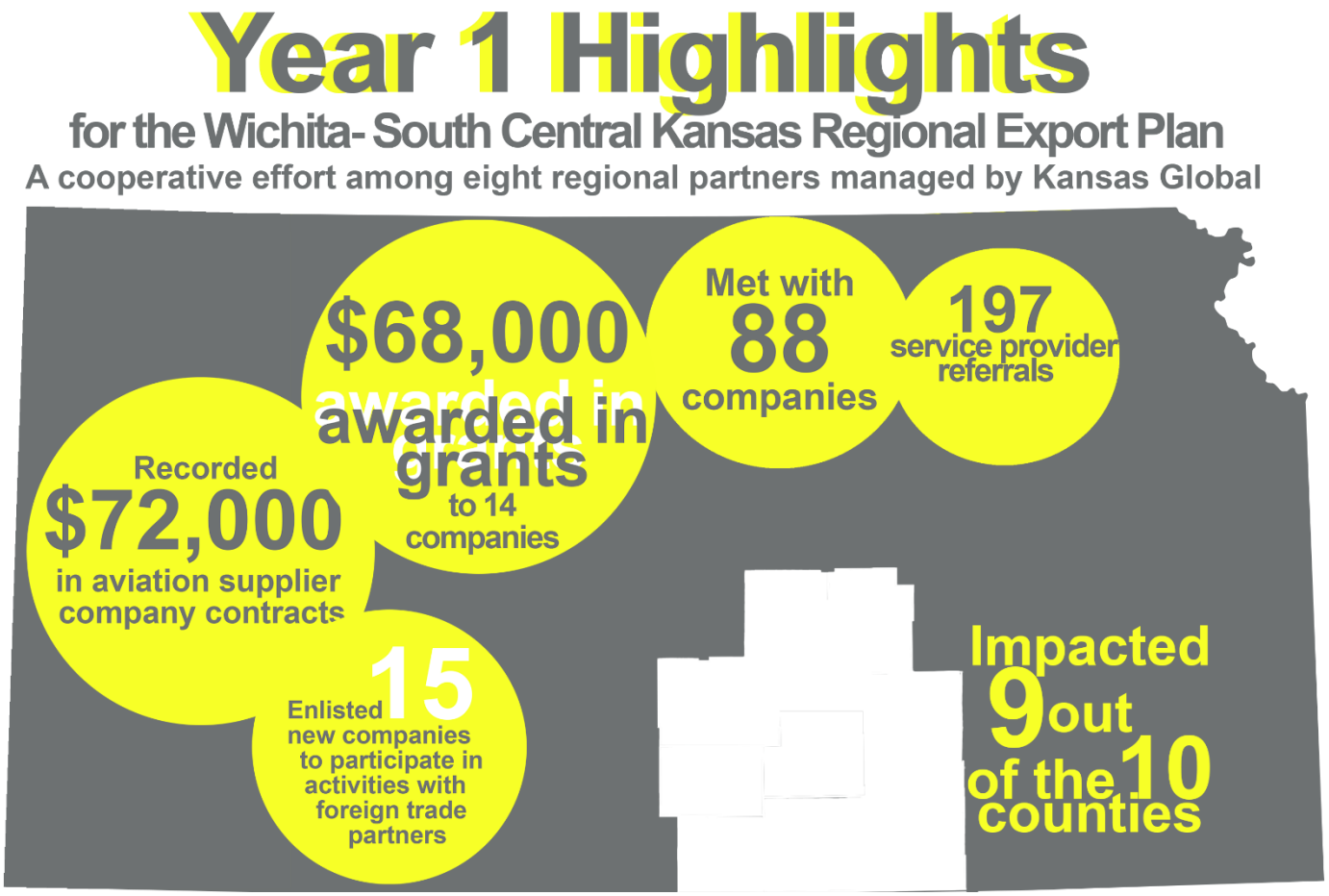
Tuesday, October 27, 2015; Noon to 1:00 p.m; HCHD Conference Room

**Members Attending:** Jennifer Wolff, Nancy Rogers, Jerry Turner, Judy Miller, Jim Bales
**Commissioners:** Carla Pence, Lee Adams
**County Employees:** Sherry Vierthaler, HCHD/HHA Administrator; Kim Bauer, RN; Jennilee Wedman, RN; Joanna Kenney, EMS

I. Introductions
II. Reviewed July 28, 2015 Minutes – No changes.
III. Reviewed October 27, 2015 Agenda
IV. Guest – Angela Bentley. Angela had a conflict and was not able to attend so would be scheduled for January meeting. Sherry gave a brief overview and flyers regarding the Harper County Community Hope were passed around.
V. Current Business:
    a. Public Health Program updates
        - WIC
            1. 2016 WIC Budget and NSP began October 1, 2015. NSP for BF plan to involve other businesses to develop lactation policies for the workplace.
        - Family Planning
            1. Received funding for this year
            2. Completed 1st quarter reports for grant.
        - Immunizations
            1. Immunization rates – continuously trying to improve
            2. Completed 1st quarter reports for grant.
        - Maternal Child Health/Healthy Start Home Visitor Service
            1. Completed 1st quarter reports for grant.
            2. Reviewed possibility of not continuing this grant in 2016-2017 if reporting expectations increase.
        - Disease Investigation/Animal Bites
            1. Discussion regarding Hand, foot and mouth vs. Varicella diagnosis, reporting requirements, quarantine of unvaccinated children for 21 days impact and option to test for confirmed clinical cases. Dr. Stranathan advised that if Varicella is diagnosed through AMC to contact him.
        - Public Health Emergency Preparedness
            1. Completed 1st quarter reports for grant.
            2. Will work with hospitals on PPE for Ebola funding
            3. LEPC meeting scheduled for tomorrow afternoon.
            4. Vacancy for EM position.
        - Basic PH services – continue blood pressure clinics & basic services in office settings in all three communities.
        - Environmental Services Update
            1. Environmental Services Technician vacancy
            2. Health Department collects fees for services and makes deposits

# Wichita-South Central Kansas Regional Export Plan

*Year 1: June – December*




** Year 1: June – December. Although performance is being measured from January 1, the plan was not funded until June 2015.*
***The work product presented here is being performed by 8 organizations, with Kansas Global managing the process & implementation. Performance metrics shown for each metric identify the lead organization for each tactic.*
****The tables and graphs shown here, and more, can be found in the interactive Excel file provided with this written report.*

KANSAS GLOBAL TRADE SERVICES

## PERFORMANCE METRICS

### STRATEGY 1: THRIVING EXPORT ASSISTANCE SYSTEM

** Year 1: June – December*

| | Tactic | Lead | Metric | Metric Goal | Year to Date | QT1 | QT2 | QT3 | QT4 |
|---|---|---|---|---|---|---|---|---|---|
| Strategy 1 Thriving Export Assistance System | Tactic 1: Export Service Referral Center | Network Kansas | # of Call-ins | 24 per year | 22 | 3 | 5 | 3 | 11 |
| | | | # of Referrals from Network Kansas | 35 per year | 22 | 3 | 5 | 3 | 11 |
| | Tactic 2: Export Assistance | Kansas Global | # of Direct Assistance Instances | 150 per year | 109 | 11 | 29 | 37 | 31 |
| | | | # of Referrals | 100 per year (foreign & domestic) | 197 | 22 | 35 | 65 | 75 |
| | | | Export Plan Reporting | Quarterly | 4 | Yes | Yes | Yes | Yes |
| | Tactic 3: Grant Program (5-Year Total) | | # of Applications | 30 total over 5 years | 16 | 0 | 0 | 5 | 11 |
| | | | # of Companies Receiving Grants | 20 total over 5 years | 14 | 0 | 0 | 0 | 14 |
| | | | # Grants Processed | 30 total over 5 years | 2 | 0 | 0 | 0 | 2 |
| | | | Dollars Granted | .00,000 total over 5 yea | $68,014.00 | $0.00 | $0.00 | $0.00 | $68,014.00 |
| | | | $ Value of Exports for Companies Using Grant | total over 5 years Int'l sales of $100,000 total over 5 years | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 |
| | Tactic 4: Trade Mentor Programs | MAMTC | # of Companies Connected to Mentor Network | 5 per year | 0 | 0 | 0 | 0 | 0 |
| | | | # of Mentors in Network | 5 per year w/ annual increase of 2 mentors each year | 0 | 0 | 0 | 0 | 0 |
| | | | # of Success Stories | 2 per year | 0 | 0 | 0 | 0 | 0 |

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KANSAS GLOBAL TRADE SERVICES

## PERFORMANCE METRICS

### STRATEGY 2: INTEGRATE SUPPORT FOR GLOBAL OPPORTUNITIES

** Year 1: June – December*

| | Tactic | Lead | Metric | Metric Goal | Year to Date | QT1 | QT2 | QT3 | QT4 |
|---|---|---|---|---|---|---|---|---|---|
| Strategy 2 Integrate Support for Global Opportunities | Tactic 1: SBDC Community Leaders Training | SBDC, Kansas Global | # of Times Participating in EDO/ Manufacturer Roundtables | 4 per year | 13 | 0 | 5 | 3 | 5 |
| | | | # of Counties including export plan in its budget | # of 10 Counties per year | 10 | 10 | 0 | 0 | 0 |
| | | | # One-on-one outreach calls with EDOs | 20 per year | 12 | 6 | 3 | 0 | 3 |
| | | | # of EDO export training session (e.g. Riddle of the Exporter) | 2 per year | 2 | 0 | 0 | 2 | 0 |
| | Tactic 2: Regional ED Trade Guidance | REAP, SCKEDD, GWEDC | # of EDOs including trade policy in legislative agendas | Cumulative # of 10 EDOs participating in trade policy per year | 8 | 2 | 2 | 2 | 2 |
| | Tactic 3: Global Fluency in Edcuational System | Workforce Alliance | Annual % of Global Cultural Associations Catalogued | Percent complete Annual | 0 | No | No | No | In Progress |
| | | | Annual % of Cultural exchanges in Primary/Secondary Schools catalogued | Percent complete Annual | 0 | No | No | No | In Progress |
| | | | # of Global programs included in one institution of higher learning that promotes a global outlook (e.g. internships, co-ops) | 1 per year | 1 | 0 | 0 | 1 | 0 |

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KANSAS GLOBAL TRADE SERVICES

## PERFORMANCE METRICS

### STRATEGY 3: AVIATION EXPORT GROWTH

** Year 1: June – December*

| | Tactic | Lead | Metric | Metric Goal | Year to Date | QT1 | QT2 | QT3 | QT4 |
|---|---|---|---|---|---|---|---|---|---|
| Strategy 3 Aviation Export Growth | Tactic 1: Develop Industry-specific Opportunities | GWEDC | Work Group formed | Yes/No (1 group total) | 5 | Yes | | | |
| | | | Trade Policy Memo Complete | Annually | 1 | No | No | No | Yes |
| | | | Global Needs Assessed & Reported | Annually | 0 | No | No | In Progress | In Progress |
| | Tactic 2: Aviation Suppliers Export Opportunities | Kansas Global, CEDBR | Export Opportunities Report Complete | Annually | 0 | No | No | No | In Progress |
| | | | # New Exporting Companies | 5 per year | 0 | 0 | 0 | 0 | 0 |
| | | | # New Markets for Existing Exporters | 10 total over 5 years | 4 | 0 | 4 | 0 | 0 |
| | | | # Referrals | 15 per year | 23 | 0 | 10 | 6 | 7 |
| | | | $ Value of Exports | $100,000 minimal over 5 years | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 |
| | Tactic 3: Aviation Supplier Connections | Kansas Global | # Introductions | 30 per year | 52 | 5 | 22 | 17 | 8 |
| | | | # Companies attending Outbound Trade Shows | 5 per year | 0 | 0 | 0 | 0 | 0 |
| | | | # Companies attending Outbound Trade Missions | 5 per year | 0 | 0 | 0 | 0 | 0 |
| | | | $ Value of Exports | $500,000 minimal over 5 years | $72,000.00 | $0.00 | $0.00 | $36,000.00 | $36,000.00 |
| | Tactic 4: In-Country Trade Partnerships | | # Partnerships/MOUs entered | 1 per year | 3 | 0 | 1 | 2 | 0 |
| | | | # Foreign Direct Investment opportunities identified | Catalog & Refer 5 total over 5 years | 5 | 0 | 2 | 1 | 2 |
| | | | # Outbound trade missions (participant funded) | 1 per year | 0 | 0 | 0 | 0 | 0 |
| | | | # of Inbound Trade Missions | 2 per year | 7 | 1 | 2 | 2 | 2 |
| | | | # of New Companies Participating | 5 per year | 15 | 1 | 8 | 0 | 6 |

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## PERFORMANCE METRICS

### STRATEGY 4: NON-AEROSPACE GOODS AND ALL SERVICES EXPORT GROWTH

** Year 1: June – December*

| | Tactic | Lead | Metric | Metric Goal | Year to Date | QT1 | QT2 | QT3 | QT4 |
|---|---|---|---|---|---|---|---|---|---|
| Strategy 4 Non-Aerospace Goods and All Services Export | Tactic 1: EOA to Firms | Kansas Global | One-on-one Outreach Meetings | 25 per year | 88 | 13 | 26 | 21 | 28 |
| | | | # Export Opportunity Assessments | 10 per year | 0 | 0 | 0 | 0 | 0 |
| | Tactic 2: Identify Existing Market Research in Target Sectors | Kansas Global, CEDBR, KS Universities | Market Research Delivered | Annually | 0 | No | No | No In Progress | |
| | | | # Universities participating | 2 total over 5 years | 1 | 0 | 0 | 1 | 0 |
| | | | # Companies receiving customized market research | 4 per year | 10 | 0 | 9 | 0 | 1 |
| | Tactic 3: Expand Existing Export Education | Kansas Global, MAMTC | # Companies attending Seminars | 20 per year | 13 | 0 | 4 | 9 | 0 |
| | | | # Companies Receiving Intensive Export Training (e.g. Expor Tech) | 8 per year | 5 | 0 | 3 | 2 | 0 |

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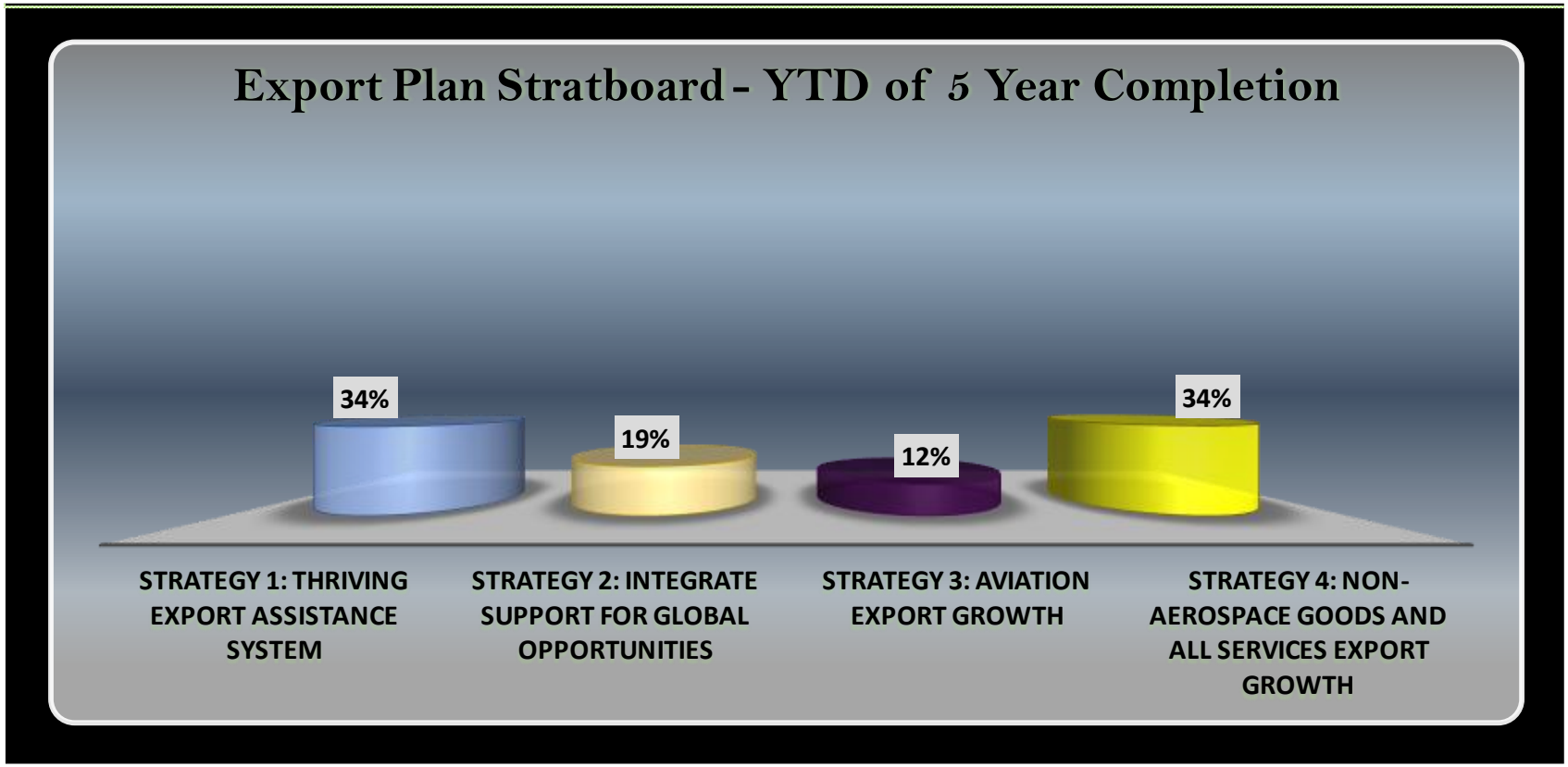
KANSAS GLOBAL TRADE SERVICES

## *STRATEGY* COMPLETION DASHBOARD

** Year 1: June – December*

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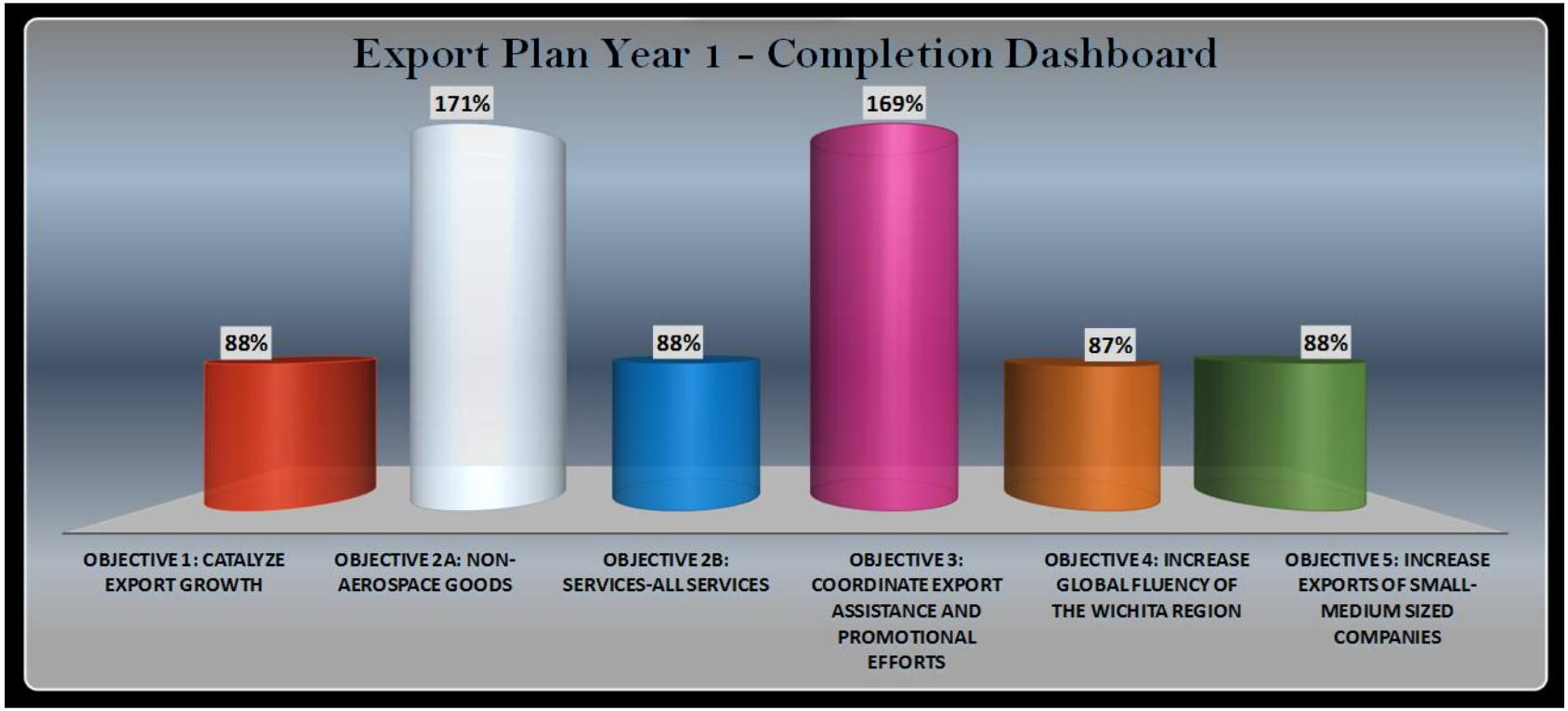
KANSAS GLOBAL TRADE SERVICES

## *OBJECTIVE* COMPLETION DASHBOARD – YEAR 1

** Year 1: June – December*

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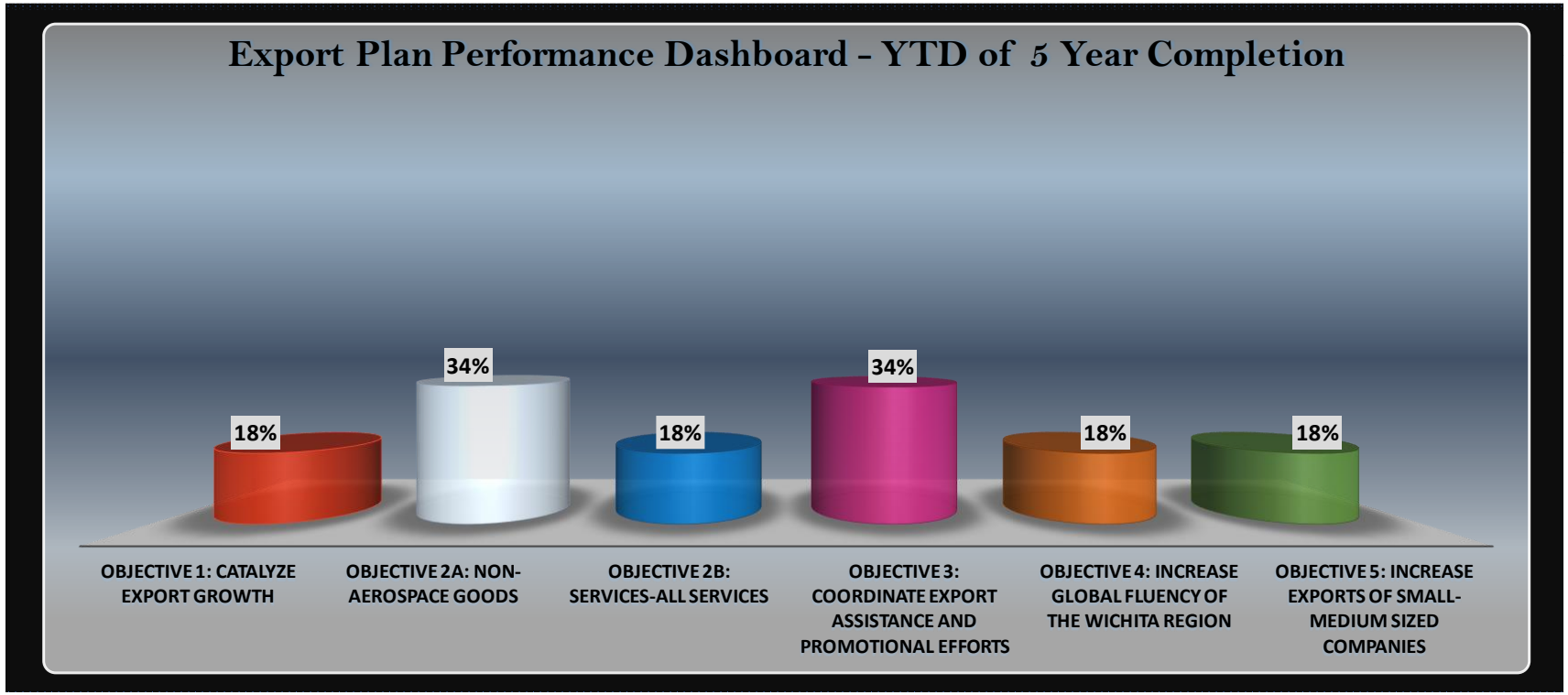
KANSAS GLOBAL TRADE SERVICES

## *Objective* Completion Dashboard – YTD of 5-Year Plan

** Year 1: June – December*

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